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**Inspection Report**

<b>Provider Name:</b> Robert B. Turner After School Program	<b>Provider Information</b>	<b>CLR No:</b> L357371
<b>Provider Address:</b> 1411 Fox Creek Rd., Lawrenceburg, KY, 40342	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 200
<b>Owner(s):</b> Anderson County Board of Education		<b>Director(s):</b> Burkhead, Lisa; Harvey, Tonya

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 291268
<b>Date Initiated:</b> 10/24/2019 2:40 PM	<b>Date Concluded:</b> 10/24/2019 4:30 PM	
	<b>No. of Children Present:</b> 43	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

**410 - Training** **Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**  
**(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**  
**(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**  
**(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**  
**(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on review of documentation, this regulatory requirement was not met. A review of staff files and ECE-TRIS records found the following:

- 1) A staff person hired on 12/6/06 only had evidence of having completed 12 hours of annual cabinet approved training.
- 2) A staff person hired 9/5/18 did not complete six hours or cabinet approved orientation training until 8/29/19. This exceeds the 90 days for the completion of orientation training.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Food Service/Food Program	In Compliance

**Inspection Report**

**Food Service**

**Not In Compliance**

**1130 - Menu**

**Not In Compliance**

**922 KAR 2:120. Section 9. Food and Meal Requirements.**

**(16) A weekly menu shall be:**

- (a) Prepared;**
- (b) Dated;**
- (c) Posted in advance in a conspicuous place;**
- (d) Kept on file for thirty (30) days; and**
- (e) Amended in writing with any substitutions on the day the meal is served.**

**Findings:**

General: Based on review of documentation, this regulatory requirement was not met. A review of the posted menu for October 2019 found that for 10/22-10/25 the word variety was written in the box for the components to be served for snack. There were no items listed as to what would be served to the children on those days.

**Children's Records**

**Not In Compliance**

**1140 - Enrollment Information**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(b) A written record for each child:**

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
  - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
  - b. Contact information to enable a person in charge to contact the child's:**
    - (i) Parent at the parent's home or place of employment;**
    - (ii) Family physician; and**
    - (iii) Preferred hospital;**
  - c. The name of each person who is designated in writing to pick-up the child;**
  - d. The child's general health status and medical history including, if applicable:**
    - (i) Allergies;**
    - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
    - (iii) Permission from the parent for third-party professional services in the child-care center;**
  - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
  - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

**Findings:**

General: Based on review of documentation, this regulatory requirement was not met. A review of children's enrollment information found 3 files did not contain a preferred hospital. The enrollment application had a line that indicated if a preferred hospital was not listed the local Emergency Medical Services determine where the child is transported.

**Written Documentation**

**In Compliance**

**Posted Documentation**

**In Compliance**

**Animals**

**Not Applicable**

Signature of Provider/Representative

Title

Date