



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL**

**Melissa A. Moore, Director**  
Division of Regulated Child Care  
Eastern Branch  
455 Park Place, Suite 120A  
Lexington, KY 40511  
Phone: (859) 246-2301 Fax: (859) 246-2307  
<https://chfs.ky.gov/agencies/os/oig>

**Eric Friedlander**  
SECRETARY

**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Saint Cecilia Day Care & After Care	<b>Provider Information</b>	<b>CLR No:</b> L357356
<b>Provider Address:</b> 5313 Madison Pike, Independence, KY, 41051	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 68
<b>Owner(s):</b> St. Cecilia Parish		<b>Director(s):</b> Polaski, Nicole Alexis

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 245715
<b>Date Initiated:</b> 09/06/2018 10:00 AM	<b>Date Concluded:</b> 09/06/2018 11:15 AM	
	<b>No. of Children Present:</b> 11	

<b>Inspection Report</b>	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>320 - Operation instruction/Regulation copy</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 8. General.</b> <b>(2) Child-care center staff shall be:</b> <b>(a) Instructed by the child-care center's director regarding requirements for operation; and</b> <b>(b) Provided with a copy of this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280.</b>	
<b>Findings:</b> General: Based on Interview, it was found that the facility did not have a copy of the regulations. In an interview with the staff in charge, she stated that she did not have an updated copy and was not aware of some of the changes that took place.	
<b>350 - Health, Safety, Comfort</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(l) Assure the health, safety, and comfort of each child;</b>	
<b>Findings:</b> General: Based on Observation, it was found that there was a toilet bowl brush that was accessible in the restroom used by the children for toileting.	

Inspection Report	
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>410 - Training</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 11. Staff Requirements.</b> <b>(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:</b> <b>(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;</b> <b>(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and</b> <b>(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.</b>	
<b>Findings:</b> General: Based on Review of Documentation, it was found through a review of six (6) staff files that four (4) staff files did not have the fifteen (15) hours of cabinet-approved early care and education training. A review of ECE-TRIS confirmed this information.	
<b>Programming</b>	<b>In Compliance</b>
<b>Premises</b>	<b>In Compliance</b>
<b>Hygienic Practices</b>	<b>In Compliance</b>
<b>First Aid/Medication</b>	<b>In Compliance</b>
<b>Outdoor Play Area</b>	<b>In Compliance</b>
<b>Equipment</b>	<b>Not In Compliance</b>
<b>820 - Indoor/Outdoor Equipment</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 11. Toys and Furnishings.</b> <b>(2) Indoor and outdoor equipment shall:</b> <b>(a) Be clean, safe, and in good repair;</b> <b>(b) Meet the physical, developmental needs, and interests of children of different age groups;</b> <b>(c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and</b> <b>(d) Be designed to guard against entrapment or situations that may cause strangulation.</b>	
<b>Findings:</b> General: Based on Observation, it was found that the brown trash can in the daycare restroom was covered in a substantial amount of dirt and grime.	
<b>Transportation</b>	<b>Not Applicable</b>
<b>Food Service/Food Program</b>	<b>In Compliance</b>
<b>Food Service</b>	<b>Not In Compliance</b>
<b>1130 - Menu</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 9. Food and Meal Requirements.</b> <b>(16) A weekly menu shall be:</b> <b>(a) Prepared;</b> <b>(b) Dated;</b> <b>(c) Posted in advance in a conspicuous place;</b> <b>(d) Kept on file for thirty (30) days; and</b> <b>(e) Amended in writing with any substitutions on the day the meal is served.</b>	
<b>Findings:</b> General: Based on Observation, it was found that a weekly snack menu was not prepared. The director stated that the items served for snack are recorded on the menu on a daily basis.	
<b>Children's Records</b>	<b>In Compliance</b>
<b>Written Documentation</b>	<b>Not In Compliance</b>
<b>1150 - Evacuation Plan</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 5. Evacuation Plan.</b> <b>(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).</b>	
<b>Findings:</b> General: Based on Review of Documentation, it was found that the facility had no documentation of a updated evacuation plan. The last completed plan was for 2016.	

# Inspection Report

## 1155 - Policies and Procedures

Not In Compliance

### 922 KAR 2:090. Section 8. General.

#### (4) Program policies and procedures shall:

##### (a) Be in writing; and

##### (b) Include:

##### 1. Staff policies;

##### 2. Job descriptions;

##### 3. An organization chart;

##### 4. Chain of command; and

##### 5. Other procedures necessary to ensure implementation of:

##### a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;

##### b. 922 KAR 2:120, Child-care center health and safety standards;

##### c. 922 KAR 2:280, Background checks for child care staff members, reporting requirements, and appeals; and

##### d. This administrative regulation.

#### Findings:

General: Based on Review of Documentation, it was found that the facility did not have documentation of staff policies and procedures.

## 1185 - Confidentiality/Maintenance/Access

Not In Compliance

### 922 KAR 2:090. Section 9. Records.

#### (2) A child-care center shall:

##### (a) Maintain the confidentiality of a child's record and information concerning a child or the child's parent;

##### (b) Maintain all records for five (5) years; and

##### (c) Provide the cabinet access and information in the completion of the investigation pursuant to KRS 620.030(4) and (5).

#### Findings:

General: Based on Observation, it was found that the allergies for five (5) children were posted on the refrigerator in Room 209. The refrigerator is located in a public area of the classroom. The facility did not have written permission from the parents to post this confidential information.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date