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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: The Play Zone	Provider Information	CLR No: L357342
Provider Address: 204 Marion Street, Leitchfield, KY, 42754	Provider Type: LICENSED TYPE I	Capacity: 64
Owner(s): Meredith, Amanda Faye & Wright, Tracy Lynn		Director(s): Mattingly, Kathy Marie

Inspection Type: Renewal Application	Inspection Information	Inspection No: 243256
Date Initiated: 02/06/2018 10:25 AM	Date Concluded: 02/06/2018 1:35 PM	
	No. of Children Present: 49	

Inspection Report																															
Supervision	In Compliance																														
Staffing Requirements	Not In Compliance																														
40 - Ratios and Group Size	Not In Compliance																														
<p>922 KAR 2:120. Section 2. Child Care Services. (2) Minimum staff-to-child ratios and group size for an operating child-care center shall be maintained as follows:</p> <table border="1"> <thead> <tr> <th>Age of Children</th> <th>Ratio</th> <th>Maximum Group Size*</th> </tr> </thead> <tbody> <tr> <td>Infant</td> <td>1 staff for 5 children</td> <td>10</td> </tr> <tr> <td>Toddler</td> <td>1 staff for 6 children</td> <td>12</td> </tr> <tr> <td>Preschool-age 2 to 3 years</td> <td>1 staff for 10 children</td> <td>20</td> </tr> <tr> <td>Preschool-age 3 to 4 years</td> <td>1 staff for 12 children</td> <td>24</td> </tr> <tr> <td>Preschool-age 4 to 5 years</td> <td>1 staff for 14 children</td> <td>28</td> </tr> <tr> <td>School-age 5 to 7 years</td> <td>1 staff for 15 children</td> <td>30</td> </tr> <tr> <td>School-age 7 and older</td> <td>1 staff for 25 children</td> <td></td> </tr> <tr> <td>(for before and after school)</td> <td>1 staff for 20 children</td> <td></td> </tr> <tr> <td>(full day of care)</td> <td>1 staff for 30 children</td> <td></td> </tr> </tbody> </table> <p>*Maximum Group Size shall be applicable only to Type I child-care centers.</p>		Age of Children	Ratio	Maximum Group Size*	Infant	1 staff for 5 children	10	Toddler	1 staff for 6 children	12	Preschool-age 2 to 3 years	1 staff for 10 children	20	Preschool-age 3 to 4 years	1 staff for 12 children	24	Preschool-age 4 to 5 years	1 staff for 14 children	28	School-age 5 to 7 years	1 staff for 15 children	30	School-age 7 and older	1 staff for 25 children		(for before and after school)	1 staff for 20 children		(full day of care)	1 staff for 30 children	
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Findings:																															
General: Based on Observation, a director hired on 10/22/01, cared for fifteen (15) preschool children in the two-year-olds' room. Interview with the co-owner determined a caregiver had quit and left the center short staff on 2/6/18.																															

Inspection Report

45 - Ratio/Group Size

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(2)(b) The age of the youngest child in the group shall determine the:

- 1. Staff-to-child ratio; and
- 2. Maximum group size.

Findings:

General: Based on Observation, the director hired on 10/22/01, cared for fifteen (15) children in the two-year-olds' room. The youngest child was two-years-old.

General Administration

In Compliance

Director Requirements

Not In Compliance

260 - Staff Evaluation

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

- (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on Review of Documentation, a caregiver hired on 1/1/16, had an evaluation dated November 2016.

275 - Caregiver Alone

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

- (n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in Section 3(1)(e)6 of this administrative regulation;

Findings:

General: Based on Observation, a caregiver hired on 4/1/17, was alone and cared for six (6) toddlers in the one-year-olds' room. The caregiver did not have a criminal records check available for review. Interview with the co-owner determined a criminal records check was submitted, but not available for review.

Employee Records

Not In Compliance

300 - Background checks/left alone

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

- (a) Submit to background checks described in paragraph (b) of this subsection;
- (b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:
 - 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
 - 2. Criminal records check required by KRS 199.896(19);
 - 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
 - 4. An address check of the Sex Offender Registry; and
- (c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on Review of Documentation, a caregiver hired on 4/1/17, did not have a criminal records check available for review. The caregiver was alone and cared for six (6) toddlers in the one-year-olds' room. Interview with the co-owner determined a criminal records check was submitted, but not available for review.

315 - Educational Requirements

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:
 - 1. High school diploma;
 - 2. GED or qualifying documentation from a comparable educational entity; or
 - 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on Review of Documentation, two (2) caregivers hired on 12/18/17 and 4/1/17, did not have documentation of education on file.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

- (b) Shall provide, prior to employment and every two (2) years thereafter:
 - 1. A statement from a health professional that the individual is free of active tuberculosis; or
 - 2. A copy of negative tuberculin results.

Findings:

General: Based on Review of Documentation, a caregiver hired on 1/1/16, and a caregiver hired on 8/10/15, each had TB documentation on file dated 1/4/16.

Inspection Report

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

- (14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
 - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 1/2) hours of pediatric abusive head trauma training; and
 - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 1/2) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation, a co-owner hired on 11/18/02, completed the Pediatric Abusive Head Trauma Training on 10/20/12. Also, a caregiver hired on 4/1/17, had not completed six (6) hours of orientation training.

Programming

In Compliance

Premises

Not In Compliance

590 - Toilet

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (4) Each toilet shall:
- (a) Be kept in clean condition;
 - (b) Be kept in good repair;
 - (c) Be in a lighted room; and
 - (d) Have ventilation to outside air.

Findings:

General: Based on Observation, a light brown stain was along the back of the toilet near the tank. This toilet was in the restroom of the two-year-olds' room.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

Not In Compliance

760 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

- (2) Indoor and outdoor equipment shall:
- (a) Be clean, safe, and in good repair;
 - (b) Meet the physical, developmental needs, and interests of children of different age groups;
 - (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and
 - (d) Be designed to guard against entrapment or situations that may cause strangulation.

Findings:

General: Based on Observation, a door knob was loose from the restroom door located in the two-year-olds' room.

Transportation

Not Applicable

Food Service

Not In Compliance

960 - Bottles

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

- (9) Bottles shall be:
- (a) Individually labeled;
 - (b) Promptly refrigerated;
 - (c) Covered when not in use; and
 - (d) Consumed within one (1) hour of being heated or removed from the refrigerator.

Findings:

General: Based on Observation, a blue bottle, a bottle with car imprint, a bottle with purple elephant imprints, and a bottle with pink elephant imprints were not labeled. These bottles were on top of a cabinet in the infants' room.

Children's Records

Not In Compliance

1070 - Immunization

Not In Compliance

922 KAR 2:110. Section 3. Records.

- (1) A child-care center shall maintain:
- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on Review of Documentation, a child enrolled on 12/6/17, did not have an immunization certificate on file. Also, a child enrolled on 4/6/16, had an immunization certificate valid until 9/9/17.

Inspection Report

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;
- 2. Retained on file on the first day the child attends the child-care center; and
- 3. To contain:
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;
 - b. Contact information to enable a person in charge to contact the child's:
 - (i) Parent at the parent's home or place of employment;
 - (ii) Family physician; and
 - (iii) Preferred hospital;
 - c. The name of each person who is designated in writing to pick-up the child;
 - d. The child's general health status and medical history including, if applicable:
 - (i) Allergies;
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
 - (iii) Permission from the parent for third-party professional services in the child-care center;
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on Review of Documentation, two (2) children enrolled on 4/6/16 and 8/14/17, each did not have their physician's contact information on file. Also, a child enrolled on 3/15/17, did not have a preferred hospital, the name and contact information for their physician on file.

Written Documentation

Not In Compliance

1095 - Daily Attendance Records

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;

Findings:

General: Based on Review of Documentation, twenty-one (21) parents signed their name prior to the end of the week on the DCC-94 Form dated 2/5/18 - 2/9/18.

1105 - Professional Development

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (f) A written annual plan for child-care staff professional development;

Findings:

General: Based on Review of Documentation, a caregiver hired on 1/1/16, had a professional development plan on file dated 4/1/16.

1120 - Fire Drills

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on Review of Documentation, written records of practiced fire drills did not detail the children who participated in the drills conducted on 9/11/17, 10/16/17, and 11/13/17.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date