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**Inspection Report**

<b>Provider Name:</b> Trinity Hill Child Care Center	<b>Provider Information</b>	<b>CLR No:</b> L352894
<b>Provider Address:</b> 210 E. Reynolds Rd., Lexington, KY, 40517	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 120
<b>Owner(s):</b> Trinity Hill Child Care Center, Inc.		<b>Director(s):</b> Mangione, Mary Lynn

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 219559
<b>Date Initiated:</b> 04/13/2017 8:30 AM	<b>Date Concluded:</b> 04/13/2017 10:00 AM	
	<b>No. of Children Present:</b> 50	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

**315 - Educational Requirements** **Not In Compliance**

**922 KAR 2:110. Section 5. Staff Requirements.**  
**(1) Child-care center staff:**  
**(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**  
 1. High school diploma;  
 2. GED or qualifying documentation from a comparable educational entity; or  
 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

**Findings:**  
 General: Based on Review of Documentation, it was found that a staff person with a hire date of 04/17/2017 had no proof of education.

**320 - TB Verification** **Not In Compliance**

**922 KAR 2:110. Section 5. Staff Requirements.**  
**(1) Child-care center staff:**  
**(b) Shall provide, prior to employment and every two (2) years thereafter:**  
 1. A statement from a health professional that the individual is free of active tuberculosis; or  
 2. A copy of negative tuberculin results.

**Findings:**  
 General: Based on Review of Documentation, it was found that a staff person with a hire date of 04/17/2017 had no documentation in their file showing they were free of TB.

Inspection Report

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 1/2) hours of pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 1/2) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation, it was found that a staff person with a hire date of 03/10/2003 did not have evidence of pediatric abusive head trauma training or the fifteen (15) hours of cabinet-approved early care and education training. A review of ECE-TRIS confirmed this. This staff person was observed to be caring for ten (10) three (3) year olds. It was also found that a staff person with a hire date of 04/19/2016 had no evidence of pediatric abusive head trauma training. A review of ECE-TRIS confirmed this.

Programming

In Compliance

Premises

Not In Compliance

520 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on Observation, it was found that there were several black stains on the carpets in the Math and Science room, in the Block room and in the Big room. It was also found that trim was missing around the wall in several areas in the Big room. There was observed to be chipped paint on the walls in the Big room, Infant room and in the Reading room. There was observed to be a hole in the corner of the wall in the Reading room. The green wall in the Big rom was observed to contain several scuff marks all along the wall.

Hygienic Practices

Not In Compliance

650 - Toy Sanitation Procedure

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(4) Toys and other items that are considered mouth contact surfaces by a child not toilet trained shall be sanitized daily by:

- (a) Scrubbing in warm, soapy water using a brush to reach into crevices;
- (b) Rinsing in clean water;
- (c) Submerging in a sanitizing solution for at least two (2) minutes; and
- (d) Air dried.

Findings:

General: Based on Interview, it was found that the toys in the infant classroom are just cleaned with a bleach water solution.

First Aid/Medication

In Compliance

Outdoor Play Area

Not In Compliance

700 - Fences

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(23) Fences shall be:

- (a) Constructed of safe material;
- (b) Stable; and
- (c) In good condition.

Findings:

General: Based on Observation, it was found that a slat was broken on the white fence leading to the playground.

Equipment

In Compliance

Transportation

Not Applicable

Food Service

In Compliance

Inspection Report

Children's Records

Not In Compliance

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;
- 2. Retained on file on the first day the child attends the child-care center; and
- 3. To contain:
  - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;
  - b. Contact information to enable a person in charge to contact the child's:
    - (i) Parent at the parent's home or place of employment;
    - (ii) Family physician; and
    - (iii) Preferred hospital;
  - c. The name of each person who is designated in writing to pick-up the child;
  - d. The child's general health status and medical history including, if applicable:
    - (i) Allergies;
    - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
    - (iii) Permission from the parent for third-party professional services in the child-care center;
  - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;
  - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on Review of Documentation, it was found through a review of ten (10) children's files that four (4) children's files did not contain information for the preferred hospital. It was also found through a review of ten (10) children's files that three (3) children's files did not contain physician contact information.

Written Documentation

Not In Compliance

1105 - Professional Development

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on Review of Documentation, it was found through a review of fourteen (14) staff files that three (3) staff files did not have documentation of a annual professional development plan.

1135 - Orientation Procedure

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(3)(b) The program shall include:

2. Written policy that specifies that the procedures that were taught at the orientation training shall be implemented by each child-care center staff member.

Findings:

General: Based on Review of Documentation, it was found that the facility did not have documentation of an orientation procedure.

Posted Documentation

Not In Compliance

1155 - Posting Requirements

Not In Compliance

922 KAR 2:110. Section 2. General.

(7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:

- (a) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;
- (b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;
- (c) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897;
- (d) A description of services provided by the child-care center, including:
  - 1. Current rates for child care; and
  - 2. Each service charged separately and in addition to the basic rate for child care;
- (e) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and
- (f) Daily schedule.

Findings:

General: Based on Observation, it was found that the civil penalty issued by the cabinet during the current licensure year was not posted.

Animals

Not Applicable

Signature of Provider/Representative

Title

Date