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**Inspection Report**

<b>Provider Name:</b> Creekside Elementary School Age Child Care Program	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L357129
<b>Provider Address:</b> 151 Horse Shoe Bend Road, Sonora, KY, 42776		<b>Capacity:</b> 135
<b>Owner(s):</b> Hardin County Board of Education		<b>Director(s):</b> Wood, Amy Danielle

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 307416
<b>Date Initiated:</b> 05/14/2021 2:26 PM	<b>Date Concluded:</b> 05/14/2021 4:17 PM	
	<b>No. of Children Present:</b> 9	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>Not In Compliance</b>
<b>290 - Fire Marshal/Zoning Compliance</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 4. Premises Requirements.</b> <b>(2) A child-care center shall be in compliance with the State Fire Marshal and the local zoning laws.</b>	
<b>Findings:</b>	
General: Upon request a current fire marshal report was not presented for review on the day of the survey. The document presented was dated 10/01/2015. Therefore, current compliance with the State Fire Marshal could not be verified. Interview with the staff member in-charge revealed the presented fire marshal report was the most recent document that the school had on file for review.	
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>340 - Staff Meeting</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(i) Conduct, manage, and document in writing recurring staff meetings;</b>	
<b>Findings:</b>	
General: Based on interview and review of documentation, the child care center failed to assure compliance with regulatory requirements. Upon request, the child care center did not present verification that more than one (1) staff meeting had been conducted and documented in writing within the last year.	
<b>345 - Staff Evaluation</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b> <b>(1) A director shall:</b> <b>(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;</b>	
<b>Findings:</b>	
General: Based on interview and review of documentation, the child care center failed assure compliance with regulatory requirements. Upon request, the child care center did not present verification of the evaluation assessing the staff member's interaction with the children in care and classroom performance for the employees with the following hire dates: 08/03/2017 and 07/27/2016.	

**Inspection Report**

**Employee Records**

**Not In Compliance**

**395 - TB Verification**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(1) Child-care center staff:**

**(b) Shall provide, prior to employment and every two (2) years thereafter:**

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

**Findings:**

General: Based on interview and review of documentation, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the child care center did not present verification that the file for an employee with the hire date 07/27/2016 contained a current copy of a statement from a health professional that the individual was free of active tuberculosis or a copy of a negative tuberculosis screening.

**405 - Adequate Substitute(s)**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(6) Child-care centers shall have available in case of need:**

- (a) One (1) qualified substitute staff person for a Type II child-care center; or**
- (b) Two (2) qualified substitute staff persons for a Type I child-care center.**

**(7) Each qualified substitute staff person shall:**

- (a) Meet the staff requirements of this administrative regulation; and**
- (b) Provide the required documentation to verify compliance with this administrative regulation.**

**Findings:**

General: Based on interview and review of documentation, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the child care center did not provide verification that the child care center had employed at least two (2) qualified substitute staff persons.

**Programming**

**In Compliance**

**Premises**

**In Compliance**

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**In Compliance**

**Transportation**

**Not Applicable**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**In Compliance**

**Children's Records**

**Not In Compliance**

**1135 - Immunization**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

**Findings:**

General: Based on interview and review of documentation, the child care center failed to maintain the children's records in accordance with regulatory requirements. Upon request, a current immunization certificate was not presented for a child with the enrollment date 03/02/2021. The document presented for review was dated 09/01/2018.

**Written Documentation**

**Not In Compliance**

**1170 - Professional Development**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

- (f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on interview and review of documentation, the child care center failed to maintain written documentation in accordance with regulatory requirements. Upon request, the child care center did not provide a written annual plan for the child care staff professional development for the staff members with the hire dates of 07/27/2016 and 08/03/2017.

**Posted Documentation**

**In Compliance**

**Animals**

**Not Applicable**

**Emergency Regulation**

**In Compliance**

Signature of Provider/Representative

Title

Date