



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

Melissa A. Moore, Director
Division of Regulated Child Care
Northern Branch
908 W. Broadway, 10-W
Louisville, KY 40203
Phone: (502) 595-5781 Fax: (502) 595-5773
<https://chfs.ky.gov/agencies/os/oig>

Eric Friedlander
SECRETARY

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Freedom Elementary YMCA Before & After School Child Care	Provider Information Provider Type: LICENSED TYPE I	CLR No: L357117
Provider Address: 4682 North Preston Highway, Shepherdsville, KY, 40165		Capacity: 125
Owner(s): The Young Mens Christian Association Of Greater Louisville		Director(s): Bryant, Sharon Kay

Inspection Type: Renewal Application	Inspection Information	Inspection No: 219429
Date Initiated: 04/24/2017 2:55 PM	Date Concluded: 04/24/2017 5:00 PM	
	No. of Children Present: 24	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
260 - Staff Evaluation	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;	
Findings: General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request the staff in charge did not present verification of the evaluations assessing the staff persons' interaction with children in care and classroom performance for three (3) of the employees, with the hire dates of 04/06/2009, 11/16/2001 and 10/12/2015.	
Employee Records	Not In Compliance
315 - Educational Requirements	Not In Compliance
922 KAR 2:110. Section 5. Staff Requirements. (1) Child-care center staff: (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a: 1. High school diploma; 2. GED or qualifying documentation from a comparable educational entity; or 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;	
Findings: General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request the staff in charge did not present verification that the record of an employee with a hire date of 04/14/2016 contained a copy of a high school diploma, GED or qualifying documentation from a comparable educational entity, or Commonwealth Child Care Credential.	

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request the staff in charge did not present verification that the record of an employee with a hire date of 11/16/2001 contained a current copy of a statement from a health professional that the individual is free of active tuberculosis or a copy of negative tuberculin results.

Programming

Not In Compliance

350 - Program of Activities Followed

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(4) The child-care center shall provide a daily planned program:

- (a) Posted in writing in a conspicuous location with each age group and followed;**
- (b) Of activities that are individualized and developmentally appropriate for each child served;**
- (c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and**
- (d) That offers a variety of creative activities including the following:**
 - 1. Art;**
 - 2. Music;**
 - 3. Dramatic play;**
 - 4. Stories and books;**
 - 5. Science;**
 - 6. Block building;**
 - 7. Tactile activity;**
 - 8. Culture;**
 - 9. Indoor or outdoor play in which a child makes use of both small and large muscles;**
 - 10. A balance of active and quiet play, including group and individual activity;**
 - 11. An opportunity for a child to:**
 - a. Have some free choice of activities;**
 - b. If desired, play apart from the group at times;**

Findings:

General: Based on review of documentation and interview, the child care center failed to comply with regulatory programming requirements. Upon request the staff in charge did not present verification that the daily program of activities posted had been updated to reflect the current week, including activities that are individualized and developmentally appropriate for each child in the after-school program.

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

In Compliance

Food Service

Not In Compliance

1050 - Menu

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

(16) A weekly menu shall be:

- (a) Prepared;**
- (b) Dated;**
- (c) Posted in advance in a conspicuous place;**
- (d) Kept on file for thirty (30) days; and**
- (e) Amended in writing with any substitutions on the day the meal is served.**

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain food service in accordance with regulatory requirements. Upon request the staff in charge did not provide verification of a menu that had been completed or posted in advance in a conspicuous space and made available to the parents.

Inspection Report	
Children's Records	Not In Compliance
1075 - Enrollment Information	Not In Compliance
<p>922 KAR 2:110. Section 3. Records.</p> <p>(1) A child-care center shall maintain:</p> <p>(b) A written record for each child:</p> <ol style="list-style-type: none"> 1. Completed and signed by the child's parent; 2. Retained on file on the first day the child attends the child-care center; and 3. To contain: <ol style="list-style-type: none"> a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth; b. Contact information to enable a person in charge to contact the child's: <ol style="list-style-type: none"> (i) Parent at the parent's home or place of employment; (ii) Family physician; and (iii) Preferred hospital; c. The name of each person who is designated in writing to pick-up the child; d. The child's general health status and medical history including, if applicable: <ol style="list-style-type: none"> (i) Allergies; (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and (iii) Permission from the parent for third-party professional services in the child-care center; e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child; f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence; 	
<p>Findings:</p> <p>General: Based on review of documentation and interview, the child care center failed to maintain children's records in accordance with regulatory requirements. Upon request the staff in charge did not present verification that the record for a child with an enrollment date of 08/10/2016 contained information listing a preferred hospital or a physician.</p>	
Written Documentation	Not In Compliance
1140 - Fire Drills	Not In Compliance
<p>922 KAR 2:120. Section 3. General Requirements.</p> <p>(12) A fire drill shall be conducted during hours of operation:</p> <ol style="list-style-type: none"> (a) At least monthly; and (b) Documented. 	
<p>Findings:</p> <p>General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Upon request the staff in charge did not provide verification that fire drills were conducted for the months from August 2016 through February of 2017.</p>	
1145 - Earthquake/Tornado Drills	Not In Compliance
<p>922 KAR 2:120. Section 3. General Requirements.</p> <p>(13) An earthquake drill and a tornado drill shall be conducted during hours of operation:</p> <ol style="list-style-type: none"> (a) At least quarterly; and (b) Documented. 	
<p>Findings:</p> <p>General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Upon request the staff in charge did not provide verification that quarterly tornado and earthquake drills had been conducted between the months of August 2016 through March of 2017.</p>	
Posted Documentation	In Compliance
Animals	Not Applicable

Signature of Provider/Representative

Title

Date