**Andy Beshear** 

**GOVERNOR** 



## CABINET FOR HEALTH AND FAMILY SERVICES OFFICE OF INSPECTOR GENERAL

### Melissa A. Moore, Director

Division of Regulated Child Care Southern Branch 116 Commerce Ave London, KY 40744 Phone: (606) 330-2030 Fax: (606) 330-2056 https://chfs.ky.gov/agencies/os/oig Eric Friedlander SECRETARY

Adam Mather INSPECTOR GENERAL

# Inspection Report

| Provider Name: Monticello Head Start<br>Provider Address: 230 College Street, Monticello, KY, 42633<br>Owner(s): Lake Cumberland Community Action Agency   | Provider Information<br>Provider Type: LICENSED TYPE I<br>, Inc.   | License No: L352782<br>Capacity: 35<br>Director(s): POLSTON, ALICIA          |
|--|--|--|
| Inspection Type: Change of Location<br>Visit Start Date: 08/17/2012 7:30 AM  | Inspection Information<br>Visit End Date: 08/17/2012 9:05 AM<br>No. of Children Present: 0   | Inspection No: 12412   |
|  | Inspection Report  |  |
|  | Supervision  |  |
| 86 - Activity Areas/Equipment/Materials  |  | In Compliance  |
| 922 KAR 2:120 - Section 3<br>(2) Activity areas, equipment, and materials shall be a   | arranged so that the child's activity can be given   | adequate supervision by staff.   |
|  | General Administration   |  |
| 3 - Qualify and Maintain a License   |  |  |
| <ul> <li>(8) To qualify for and maintain a license, a child-care</li> <li>(a) Provide written documentation from the local aut</li> <li>(b) Be approved by the Office of the State Fire Marsh</li> <li>(c) Have an approved water and sewage system in a</li> </ul>  | thority showing compliance with local zoning req<br>nal or designee;<br>nccordance with local, county, and state laws;   | uirements;   |
| <ul> <li>(d) Have adequate equipment, supplies, and staff to</li> <li>(e) Provide written proof of liability insurance covera</li> <li>(f) Comply with provisions of this administrative regu</li> <li>(g) Cooperate with the state agency during an invest</li> <li>KRS 620.030(3); and</li> <li>(h) Have a director who meets the requirements listed</li> </ul>   | age of at least \$100,000 per occurrence;<br>ulation, 922 KAR 2:110, and 922 KAR 2:120;<br>tigation of an alleged complaint, including an alle                         | gation of child abuse or neglect pursuant to                                 |
| (e) Provide written proof of liability insurance covera<br>(f) Comply with provisions of this administrative regu<br>(g) Cooperate with the state agency during an invest<br>KRS 620.030(3); and   | age of at least \$100,000 per occurrence;<br>ulation, 922 KAR 2:110, and 922 KAR 2:120;<br>tigation of an alleged complaint, including an alle                         |  |
| <ul> <li>(e) Provide written proof of liability insurance covera</li> <li>(f) Comply with provisions of this administrative regged</li> <li>(g) Cooperate with the state agency during an invest</li> <li>KRS 620.030(3); and</li> <li>(h) Have a director who meets the requirements list</li> </ul>  | age of at least \$100,000 per occurrence;<br>ulation, 922 KAR 2:110, and 922 KAR 2:120;<br>tigation of an alleged complaint, including an alle                         | In Complianc   |
| <ul> <li>(e) Provide written proof of liability insurance covera<br/>(f) Comply with provisions of this administrative regu<br/>(g) Cooperate with the state agency during an invest<br/>KRS 620.030(3); and</li> <li>(h) Have a director who meets the requirements lister</li> <li>1) Zoning</li> </ul>  | age of at least \$100,000 per occurrence;<br>ulation, 922 KAR 2:110, and 922 KAR 2:120;<br>tigation of an alleged complaint, including an alle                         | In Complianc   |
| <ul> <li>(e) Provide written proof of liability insurance covera<br/>(f) Comply with provisions of this administrative regu<br/>(g) Cooperate with the state agency during an invest<br/>KRS 620.030(3); and</li> <li>(h) Have a director who meets the requirements lister</li> <li>1) Zoning</li> <li>2) Fire Marshal</li> </ul>   | age of at least \$100,000 per occurrence;<br>ulation, 922 KAR 2:110, and 922 KAR 2:120;<br>tigation of an alleged complaint, including an alle                         | In Complianc<br>In Complianc<br>In Complianc<br>In Complianc                 |
| <ul> <li>(e) Provide written proof of liability insurance covera<br/>(f) Comply with provisions of this administrative regu<br/>(g) Cooperate with the state agency during an invest<br/>KRS 620.030(3); and</li> <li>(h) Have a director who meets the requirements lister</li> <li>1) Zoning</li> <li>2) Fire Marshal</li> <li>3) Water/Sewage</li> </ul>  | age of at least \$100,000 per occurrence;<br>ulation, 922 KAR 2:110, and 922 KAR 2:120;<br>tigation of an alleged complaint, including an alle                         | In Complianc<br>In Complianc<br>In Complianc<br>In Complianc<br>In Complianc |
| <ul> <li>(e) Provide written proof of liability insurance covera<br/>(f) Comply with provisions of this administrative regu<br/>(g) Cooperate with the state agency during an invest<br/>KRS 620.030(3); and</li> <li>(h) Have a director who meets the requirements lister</li> <li>1) Zoning</li> <li>2) Fire Marshal</li> <li>3) Water/Sewage</li> <li>4) Equipment/Supplies/Staff</li> </ul>   | age of at least \$100,000 per occurrence;<br>ulation, 922 KAR 2:110, and 922 KAR 2:120;<br>tigation of an alleged complaint, including an alle                         | In Complianc<br>In Complianc<br>In Complianc<br>In Complianc<br>In Complianc |
| <ul> <li>(e) Provide written proof of liability insurance covera<br/>(f) Comply with provisions of this administrative regu<br/>(g) Cooperate with the state agency during an invest<br/>KRS 620.030(3); and</li> <li>(h) Have a director who meets the requirements lister</li> <li>1) Zoning</li> <li>2) Fire Marshal</li> <li>3) Water/Sewage</li> <li>4) Equipment/Supplies/Staff</li> <li>5) Liability Insurance</li> </ul>   | age of at least \$100,000 per occurrence;<br>ulation, 922 KAR 2:110, and 922 KAR 2:120;<br>tigation of an alleged complaint, including an alle<br>ed in 922 KAR 2:110. | In Complianc<br>In Complianc<br>In Complianc<br>In Complianc<br>In Complianc |
| <ul> <li>(e) Provide written proof of liability insurance covera<br/>(f) Comply with provisions of this administrative regu<br/>(g) Cooperate with the state agency during an invest<br/>KRS 620.030(3); and</li> <li>(h) Have a director who meets the requirements lister</li> <li>1) Zoning</li> <li>2) Fire Marshal</li> <li>3) Water/Sewage</li> <li>4) Equipment/Supplies/Staff</li> <li>5) Liability Insurance</li> <li>198 - Fire Marshal/Zoning Compliance</li> <li>1922 KAR 2:120 - Section 4</li> </ul> | age of at least \$100,000 per occurrence;<br>ulation, 922 KAR 2:110, and 922 KAR 2:120;<br>tigation of an alleged complaint, including an alle<br>ed in 922 KAR 2:110. | In Complianc<br>In Complianc<br>In Complianc<br>In Complianc<br>In Complianc |



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| 122 KAR 2:120 - Section 3         (1) The following supplies, poisons, and insecticides;         (1) Viois clasming supplies, poisons, and insecticides       In Compliance         (1) Viois clasming supplies, poisons, and insecticides       In Compliance         (2) Katves and starp objects       In Compliance         (1) Viois clasming supplies, poisons, and insecticides       In Compliance         (2) Katves and starp objects       In Compliance         (3) Natches, cigarettes, lighters, and flammable liquide       In Compliance         (4) Pasic bag       In Compliance         (5) Bar coap       In Compliance         2) Caucianmunition storage       In Compliance         2) Caucianmunition storage       In Compliance         3) Soutable child care area       In Compliance         1) Toxic cleaning and in soutable stored separately in a locked area outside of the designated child care area.       In Compliance         3) Outside child care area       In Compliance       In Compliance         1) Soutable for the purpose intended;       In Compliance       In Compliance   | Inspection Report   |               |
|--|---|---------------|
| 122 KAR 2:120 - Section 3         (1) The following stall be inaccessible to a child in cares:         (1) The following stall be inaccessible to a child in cares:         (1) Attaches, cigarettes, lighters, and finamable liquids;         (2) Plastic basy;         (2) In the following stall be inaccessible to a child in cares:         (1) Totic cleaning supplies, poisons, and insectic/des;         (1) Net constraints;         (2) Reside basy;         (2) International supplies, poisons, and insectic/des;         (1) Totic cleaning supplies, poisons, and insectic/des;         (2) Netwise and sharp object:         (3) Totic cleaning supplies, poisons, and finamable liquids;         (4) Plastic bags;         (5) Litter and rubbish;         (5) Litter and rubbish;         (1) Totic cleaning supplies, poisons; and finamable liquids;         (2) Matched, cigorettes, lighters, and finamable liquids;         (2) Matched, cigorettes, lighters, and finamable liquids;         (3) Matches, cigorettes, lighters, and finamable liquids;         (4) Plastic bags;         (5) Litter and rubbish;         (5) Litter and rubbish;         (6) Bar soap;         (7) Prescrib Negrettes, lighters, and finamable liquids;         (6) Bar soap;         (7) Prescrib Negrettes, lighters, and linamable liquids;         (7)  | General Premises  |               |
| (1) The following shall be inaccessible to a child in care:         (2) Tocic Celaning supplies, poisons, and insecticies;         (b) Kinkes and shap objects;         (c) Matches; cigarettes, lighters, and flammable liquids;         (d) Parson belongings of staff.         1) Tocic Cleaning supplies, poisons, and insecticies         2) Kinkes and sharp objects         (d) Parson belongings of staff.         1) Tocic Cleaning supplies, poisons, and insecticies         2) Matches; cigarettes, lighters, and flammable liquids         (d) Parson belongings of staff.         2) Matches; cigarettes, lighters, and flammable liquids         (d) Parson belongings of staff.         2) Matches; cigarettes, lighters, and flammable liquids         (d) Parson belongings of staff.         2) Canced       In Compliance         2) Canced       In Compliance         2) Canced       In Compliance         3) State storage       In Compliance         3) Castate storage       In Compliance         4) Parson belongings of staff.       In Compliance         2) Castate atorage       In Compliance         2) Castate storage       In Compliance         3) Castate child care area.       In Compliance         4) State Store of the pronose Requirements.       In Compliance         1) S  | 191 - Inaccessible Items  |               |
| 2) Knives and sharp objects     in Compliance       3) Matches, cigarettes, lighters, and fianmable liquids     in Compliance       4) Plastic bags     in Compliance       5) Litter and rubbibh     in Compliance       6) Bar soap     in Compliance       7) Personal belongings of staff     in Compliance       20 - Curs/Ammunition storage     in Compliance       20 - Curs/Ammunition storage     in Compliance       21 Cocked     in Compliance       3) Outside child care area     in Compliance       2) Locked     in Compliance       3) Outside child care area     in Compliance       2) Cocked     in Compliance       3) Outside child care area     in Compliance       2) Cocked     in Compliance       3) Outside child care area     in Compliance       4) Statable for the purpose intended;     in Compliance       (c) Equipped with a land-line telephone accessible to a room used by a child.     in Compliance       3) Good repair     in Compliance       3) Outside for the purpose intended;     in Compliance       3) Suitable for the purpose intended;     in Compliance       3) Good repair     in Compliance       3) Good repair     in Compliance       3) Good repair     in Compliance       2) Externet     in Compliance       2) Externet   | <ul> <li>(7) The following shall be inaccessible to a child in care:</li> <li>(a) Toxic cleaning supplies, poisons, and insecticides;</li> <li>(b) Knives and sharp objects;</li> <li>(c) Matches, cigarettes, lighters, and flammable liquids;</li> <li>(d) Plastic bags;</li> <li>(e) Litter and rubbish;</li> <li>(f) Bar soap; and</li> </ul> |               |
| 3) Matches, cigorettes, lighters, and fiammable liquids     in Compliance       4) Place bags     in Compliance       6) Bar soap     in Compliance       7) Personal belongings of staff     in Compliance       20: QuarkAmmation storage     second belongings of staff     in Compliance       92: Quark Ammation storage     second belonging of staff     in Compliance       92: QuarkAmmation storage     in Compliance       91 Separate storage     in Compliance       1) Separate storage     in Compliance       2) Locked     in Compliance       3) Outside child care ares     in Compliance       2) Locked     in Compliance       3) Outside child care ares     in Compliance       9) Separate storage     in Compliance       1) Solatide child care ares     in Compliance       1) Solatide for the purpose intended;     in Compliance       (1) Tho premises shall be     in Compliance       2) Clean     in Compliance       3) Solatide for the purpose intended;     in Compliance       2) Clean     in Compliance       3) Outside     in Compliance       3) Solatide point accessible     in Compliance       3) Cold repair     in Compliance       2) Clean     in Compliance       3) Solatide for the purpose intended;     in Compliance <t< td=""><td>1) Toxic cleaning supplies, poisons, and insecticides</td><td>In Compliance</td></t<>  | 1) Toxic cleaning supplies, poisons, and insecticides   | In Compliance |
| 4) Plastic bage       In Compliance         5) Litter and rubbich       In Compliance         6) Bar scop       In Compliance         7) Personal beiongings of staff       In Compliance         22 - Cans/Ammunition storage       In Compliance         922 KAR 2:120 - Section 3       (i) Guans and ammunition shall be stored separately in a locked area outside of the designated child care area.       (i) Compliance         (i) Guans and ammunition shall be stored separately in a locked area outside of the designated child care area.       (i) Compliance         (ii) Guans and ammunition shall be stored separately in a locked area outside of the designated child care area.       (ii) Compliance         2) Locked       In Compliance       (in Compliance)         7) Premises Requirements.       (iii) The premises Requirements.       (iii) First premises shall be:       (iii) Compliance         (i) Statish for the purpos intended;       (iii) Statish for the purpos intended;       (iiii) Statish for the purpos accessible to a room used by a child.       In Compliance         1) Suitable       In Compliance       In Compliance       (iii) Compliance         2) Clean       In Compliance       In Compliance       (iii) Compliance         3) Good repair       In Compliance       In Compliance       (iii) Statish for the purpos intended;         3) Locket       Land-line phone accessible | 2) Knives and sharp objects   | In Compliance |
| 5) Litter and rubbish       in Compliance         6) Bar soap       in Compliance         7) Personal belongings of staff       in Compliance         22: dans/annuntition storage       in Compliance         122 XKR 2:120 - Section 3       in Compliance         13 Separate storage       in Compliance         2) Locked       in Compliance         3) Outside child care area       in Compliance         7) Promises Requirements       in Compliance         922 XKR 2:120 - Section 4 Premises Requirements.       in Compliance         91 Suitable for the purpose intended;       in Compliance         10 Clean       in Compliance         10 Clean       in Compliance         10 Clean       in Compliance         20 ZKR 2:120 - Section 4       in Compliance         10 Provents       in Compliance         20 ZKR 2:120 - Section 4       in Compliance         10 Fro and emergency exits shall be kept clear of debris. <td>3) Matches, cigarettes, lighters, and flammable liquids</td> <td>In Compliance</td>   | 3) Matches, cigarettes, lighters, and flammable liquids   | In Compliance |
| 6) Bar soap       In Compliance         7) Personal belongings of staff       In Compliance         92 - Cuns/Ammunition storage       In Compliance         92 - KAR 2:120 - Section 3       In Compliance         (8) Guns and ammunition shall be stored separately in a locked area outside of the designated child care area       In Compliance         1) separate storage       In Compliance         2) Locked       In Compliance         3) Outside child care area       In Compliance         67 - Premises Requirements       In Compliance         77 - Premises Requirements       In Compliance         822 KAR 2:120 - Section 4 Premises Requirements.       In Compliance         (1) The premises shall be:       In Compliance         (a) Suitable for the purpose intended;       In Compliance         (b) Kot clean and ing ood repair; and       In Compliance         (c) Equipped with a land-line telephone accessible to a room used by a child.       In Compliance         2) Gold repair       In Compliance         3) Bood repair       In Compliance         4) Land-line phone accessible       In Compliance         52 ZKAR 2:120 - Section 4       In Compliance         (3) Fire xits clear       In Compliance         10 - Duilding Requirements       In Compliance         22 ZKAR   | 4) Plastic bags   | In Compliance |
| 7) Personal belongings of staff       In Compliance         92 - Cunx/Ammunition storage       92         92 (B) Guns and ammunition shall be stored separately in a locked area outside of the designated child care area.       (B) Compliance         9) Separate storage       In Compliance         2) Locked       In Compliance         3) Outside child care area       In Compliance         3) Outside child care area       In Compliance         7) Premisos Requirements       In Compliance         92 (Lakk 2:120 - Section 4 Premises Requirements.       In Compliance         (1) The premises shall be:       (a) Suitable for the purpose Intended;         (b) Kept clean and in good repair; and       In Compliance         (c) Equipped with a land-line telephone accessible to a room used by a child.       In Compliance         (c) Clean       In Compliance         3) Good repair       In Compliance         9) - Fire axits clear       In Compliance         90 - Fire axits clear       In Compliance         90 - Fire axits clear       In Compliance         90 - Suiding Requirements       In Compliance         90 - Fire axits clear       In Compliance         90 - Suiding Requirements       In Compliance         91 - Fire axits clear       In Compliance         90 - Suiding   | 5) Litter and rubbish   | In Compliance |
| 22 - Guns/Ammunition storage   | 6) Bar soap   | In Compliance |
| 922 KAR 2:120 - Section 3       In Compliance         (8) Gurs and ammunition shall be stored separately in a locked area outside of the designated child care area.       In Compliance         1) Separate storage       In Compliance         2) Locked       In Compliance         3) Outside child care area       In Compliance         97 - Premises Requirements       In Compliance         92 KAR 2:120 - Section 4 Premises Requirements.       In Compliance         (1) The premises shall be:       In Compliance         (a) Suitable for the purpose intended;       In Compliance         (b) Kept clean and in good repair; and       In Compliance         (c) Equipped with a land-line telephone accessible to a room used by a child.       In Compliance         1) Suitable       In Compliance         1) Suitable       In Compliance         2) Clean       In Compliance         3) Good repair       In Compliance         9) Fire exits clear       In Compliance         10 Suitable       In Compliance         90 - Fire exits clear       In Compliance         90 - Suiding Requirements       Section 4         (3) The building shall be constructed to ensure the:       (a) Building is:         1. Dry       2. Adequately heated;       3. Ventitatel; and         4. Well It,  | 7) Personal belongings of staff   | In Compliance |
| (ð) Guns and ammunition shall be stored separately in a locked area outside of the designated child care area.       In Compliance         1) Separate storage       In Compliance         2) Locked       In Compliance         3) Outside child care area       In Compliance         92 KAR 2:120 - Section 4 Premises Requirements.       In Compliance         (1) The premises shall be:       In Compliance         (a) Suitable for the purpose intended;       In Compliance         (b) Kept clean and in good repair; and       In Compliance         (c) Equipped with a land-line telephone accessible to a room used by a child.       In Compliance         2) Clean       In Compliance         3) Good repair       In Compliance         4) Land-line phone accessible       In Compliance         90 - Fire exits clear       In Compliance         91 - Stulding Requirements       In Compliance         92 - KR 2:120 - Section 4       (3) Fire and mergency exits shall be kept clear of debris.         00 - Building Requirements       In Compliance         92 - XR 2:120 - Section 4       (4) The building shall be constructed to ensure the:         (a) Building Is be constructed to ensure the:       (a) Building Is and Ib constructed to ensure the:         (a) Adequately heated;       Adequately heated       In Compliance         1) Dry   | 192 - Guns/Ammunition storage   | -             |
| 2) Locked       In Compliance         3) Outside child care area       In Compliance         3) Outside child care area       In Compliance         97 - Premises Requirements       Image: Compliance         922 KAR 2:120 - Section 4 Premises Requirements.       Image: Compliance         (1) The premises shall be:       In Compliance         (a) Suitable for the purpose intended;       Image: Compliance         (b) Kept clean and in good repair; and       Im Compliance         (c) Equipped with a land-line telephone accessible to a room used by a child.       Image: Compliance         (c) Clean       Im Compliance         3) Good repair       Im Compliance         (c) Equipped with a land-line telephone accessible       Im Compliance         (c) Clean       Im Compliance         (c) Good repair       Im Compliance         (c) Section 4       Im Compliance         (c) Section 4       Im Compliance         (c) Fire and emergency exits shall be kept clear of debris.       Im Compliance         922 KAR 2:120 - Section 4       Im Compliance         (d) The building shall be constructed to ensure the:       Im Compliance         (a) Sutidiated; and       Im Compliance         1. Dry;       2. Adequately heatod;       Im Compliance         2. Methided; and <td></td> <td></td>   |   |               |
| 3) Outside child care area       In Compliance         97 - Premises Requirements       922 KAR 2:120 - Section 4 Premises Requirements.         (1) The promotes shall be:       In Compliance         (a) Suitable for the purpose intended;       In Compliance         (b) Kept clean and in good repair; and       In Compliance         (c) Equipped with a land-line telephone accessible to a room used by a child.       In Compliance         1) Suitable       In Compliance         2) Clean       In Compliance         3) Good repair       In Compliance         4) Land-line phone accessible       In Compliance         9 - Fire exits clear       In Compliance         90 - Suidding Requirements       In Compliance         922 KAR 2:120 - Section 4       In Compliance         (3) Fire and emergency exits shall be kept clear of debris.       In Compliance         90 - Suidding Requirements       In Compliance         922 KAR 2:120 - Section 4       In Compliance         (4) The building is in       In Compliance         1 ory;       2. Adequately heated;       Sortiated; and         3. Wort liated; and       In Compliance       In Compliance         1. Dry       In Compliance       In Compliance         2) Adequately heated       In Compliance       In Complianc   | 1) Separate storage   | In Compliance |
| 97 - Premises Requirements<br>922 KAR 2:120 - Section 4 Premises Requirements.<br>(1) The premises shall be:<br>(a) Suitable for the purpose intended;<br>(b) Kept clean and in good repair; and<br>(c) Equipped with a land-line telephone accessible to a room used by a child.<br>1) Suitable In Compliance<br>2) Clean In Compliance<br>3) Good repair In Compliance<br>4) Land-line phone accessible<br>9 - Fire exits clear In Compliance<br>99 - Fire exits clear In Compliance<br>92 KAR 2:120 - Section 4<br>(a) Full dup equirements<br>922 KAR 2:120 - Section 4<br>(d) Fire and emergency exits shall be kept clear of debris.<br>00 - Building Requirements<br>922 KAR 2:120 - Section 4<br>(d) Fire and emergency exits shall be kept clear of debris.<br>10 - Building is:<br>1. Dry;<br>2. Adequately heated;<br>3. Voetilated; and<br>4. Well It; including clean light fixtures:<br>a. That are in good repair in all areas; and<br>b. Shielded or have shattered proof bubbs installed; and<br>1) Dry In Compliance<br>3) Adequately ventilated In Compliance<br>5) Clean Light Fixtures In Compliance<br>5) Clean Light Fixtures In Compliance   | 2) Locked   | In Compliance |
| 922 KAR 2:120 - Section 4 Premises Requirements.         (1) The premises shall be:         (a) Suitable for the purpose intended;         (b) Kept clean and in good repair; and         (c) Equipped with a land-line telephone accessible to a room used by a child.         1) Suitable       In Compliance         2) Clean       In Compliance         3) Good repair       In Compliance         4) Land-line phone accessible       In Compliance         9 - Fire exits clear       In Compliance         9- Fire exits clear       In Compliance         9- ZKAR 2:120 - Section 4       (3) Fire and emergency exits shall be kept clear of debris.         00 - Building Requirements       10         922 KAR 2:120 - Section 4       (4) The building shall be constructed to ensure the:         (a) Building Is:       1. Dry;         2. Adequately heated;       3. Voentilated; and         4. Well Iti, including clean light fixtures:       a. That are in good repair in all areas; and         b. Shieled or have shattered proof bulbs installed; and       In Compliance         1) Dry       In Compliance         2) Adequately ventilated       In Compliance         3) Adequately ventilated       In Compliance         3) Adequately ventilated       In Compliance         4) Well Lit       In  | 3) Outside child care area  | In Compliance |
| (1) The premises shall be:       (a) Suitable for the purpose intended;         (a) Suitable for the purpose intended;       (b) Kept clean and in good repair; and         (c) Equipped with a land-line telephone accessible to a room used by a child.       In Compliance         1) Suitable for the purpose intended;       In Compliance         2) Clean       In Compliance         3) Good repair       In Compliance         4) Land-line phone accessible       In Compliance         9 - Fire exits clear       In Compliance         92 - KRA 2:120 - Section 4       In Compliance         (3) Fire and emergency exits shall be kept clear of debris.       In Compliance         00 - Building Requirements       922 KAR 2:120 - Section 4         (4) The building ishall be constructed to ensure the:       (a) Building is:         (a) Dry;       2. Adequately heated;         3. Vontilated; and          4. Well lit, including clean light fixtures:       a. That are in good repair in all areas; and         b. Shielded or have shattered proof buils installed; and       In Compliance         1) Dry       In Compliance         2) Adequately ventilated       In Compliance         3) Adequately ventilated       In Compliance         4) Well Lit       In Compliance         5) Clean Light Fixtures <t< td=""><td>197 - Premises Requirements</td><td></td></t<>  | 197 - Premises Requirements   |               |
| 2) Clean       In Compliance         3) Good repair       In Compliance         4) Land-line phone accessible       In Compliance         99 - Fire exits clear       In Compliance         99 - Fire exits clear       In Compliance         922 KAR 2:120 - Section 4       (3) Fire and emergency exits shall be kept clear of debris.         00 - Building Requirements       922 KAR 2:120 - Section 4         (4) The building shall be constructed to ensure the:       (a) Building is:         1. Dry;       2. Adequately heated;         3. Ventilated; and       4. Well lit, including clean light fixtures:         a. That are in good repair in all areas; and       b. Shielded or have shattered proof bulbs installed; and         1) Dry       In Compliance         2) Adequately heated       In Compliance         3) Adequately ventilated       In Compliance         4) Well Lit       In Compliance         5) Clean Light Fixtures       In Compliance  | <ul> <li>(1) The premises shall be:</li> <li>(a) Suitable for the purpose intended;</li> <li>(b) Kept clean and in good repair; and</li> </ul>  |               |
| 3) Good repair       In Compliance         4) Land-line phone accessible       In Compliance         99 - Fire exits clear       In Compliance         99 - Fire exits clear       In Compliance         922 KAR 2:120 - Section 4       (3) Fire and emergency exits shall be kept clear of debris.         00 - Building Requirements       922 KAR 2:120 - Section 4         94 (4) The building shall be constructed to ensure the:       (a) Building is:         1. Dry;       2. Adequately heated;         3. Ventilated; and       4. Well lif, including clean light fixtures:         a. That are in good repair in all areas; and       b. Shielded or have shattered proof bulbs installed; and         1) Dry       In Compliance         2) Adequately heated       In Compliance         3) Adequately ventilated       In Compliance         4) Well Lit       In Compliance         5) Clean Light Fixtures       In Compliance  | 1) Suitable   | In Compliance |
| 4) Land-line phone accessible       In Compliance         99 - Fire exits clear       In Compliance         92 - KAR 2:120 - Section 4       (3) Fire and emergency exits shall be kept clear of debris.         00 - Building Requirements       922 KAR 2:120 - Section 4         92 - KAR 2:120 - Section 4       (4) The building shall be constructed to ensure the:         (a) Building is:       1. Dry;         2. Adequately heated;   | 2) Clean  | In Compliance |
| 99 - Fire exits clear       In Compliance         922 KAR 2:120 - Section 4       (3) Fire and emergency exits shall be kept clear of debris.         00 - Building Requirements       922 KAR 2:120 - Section 4         92 KAR 2:120 - Section 4       (4) The building shall be constructed to ensure the:         (a) Building is:       1. Dry;         2. Adequately heated;       3. Ventilated; and         4. Well lit, including clean light fixtures:       a. That are in good repair in all areas; and         b. Shielded or have shattered proof bulbs installed; and       In Compliance         1) Dry       In Compliance         2) Adequately heated       In Compliance         3) Adequately ventilated       In Compliance         4) Well Lit       In Compliance         5) Clean Light Fixtures       In Compliance   | 3) Good repair  | In Compliance |
| 922 KAR 2:120 - Section 4         (3) Fire and emergency exits shall be kept clear of debris.         00 - Building Requirements         922 KAR 2:120 - Section 4         (4) The building shall be constructed to ensure the:         (a) Building is:         1. Dry;         2. Adequately heated;         3. Ventilated; and         4. Well lit, including clean light fixtures:         a. That are in good repair in all areas; and         b. Shielded or have shattered proof bulbs installed; and         1) Dry       In Compliance         2) Adequately heated       In Compliance         3) Adequately ventilated       In Compliance         4) Well Lit       In Compliance         5) Clean Light Fixtures       In Compliance  | 4) Land-line phone accessible   | In Compliance |
| (3) Fire and emergency exits shall be kept clear of debris.         00 - Building Requirements         922 KAR 2:120 - Section 4         (4) The building shall be constructed to ensure the:         (a) Building is:         1. Dry;         2. Adequately heated;         3. Ventilated; and         4. Well lift, including clean light fixtures:         a. That are in good repair in all areas; and         b. Shielded or have shattered proof bulbs installed; and         1) Dry         2) Adequately heated         3) Adequately ventilated         4) Well Lit         5) Clean Light Fixtures   | 199 - Fire exits clear  | In Compliance |
| 922 KAR 2:120 - Section 4         (4) The building shall be constructed to ensure the:         (a) Building is:         1. Dry;         2. Adequately heated;         3. Ventilated; and         4. Well lit, including clean light fixtures:         a. That are in good repair in all areas; and         b. Shielded or have shattered proof bulbs installed; and         1) Dry         2) Adequately heated         3) Adequately heated         4) Well Lit         1) Dry         2) Adequately heated         3) Adequately ventilated         4) Well Lit         5) Clean Light Fixtures  |   |               |
| (4) The building shall be constructed to ensure the:         (a) Building is:         1. Dry;         2. Adequately heated;         3. Ventilated; and         4. Well lit, including clean light fixtures:         a. That are in good repair in all areas; and         b. Shielded or have shattered proof bulbs installed; and         1) Dry       In Compliance         2) Adequately heated       In Compliance         3) Adequately ventilated       In Compliance         4) Well Lit       In Compliance         5) Clean Light Fixtures       In Compliance   | 200 - Building Requirements   |               |
| 2) Adequately heated       In Compliance         3) Adequately ventilated       In Compliance         4) Well Lit       In Compliance         5) Clean Light Fixtures       In Compliance  | <ul> <li>(4) The building shall be constructed to ensure the:</li> <li>(a) Building is: <ol> <li>Dry;</li> <li>Adequately heated;</li> <li>Ventilated; and</li> <li>Well lit, including clean light fixtures: <ol> <li>That are in good repair in all areas; and</li> </ol> </li> </ol></li></ul>   |               |
| 3) Adequately ventilated     In Compliance       4) Well Lit     In Compliance       5) Clean Light Fixtures     In Compliance   | 1) Dry  | In Compliance |
| 4) Well Lit In Compliance<br>5) Clean Light Fixtures In Compliance   | 2) Adequately heated  | In Compliance |
| 5) Clean Light Fixtures In Compliance  | 3) Adequately ventilated  | In Compliance |
|  | 4) Well Lit   | In Compliance |
|  | 5) Clean Light Fixtures   | In Compliance |
| · · ·  |   | In Compliance |
| 7) Shielded/shatter proof bulbs In Compliance  |   | In Compliance |



| 201 | - | Protected | Items |
|-----|---|-----------|-------|
|-----|---|-----------|-------|

| 01 - Protected Items          |               |
|-------------------------------|---------------|
| 922 KAR 2:120 - Section 4 (4) |               |
| (b) Following are protected:  |               |
| 1. Windows;                   |               |
| 2. Doors;                     |               |
| 3. Stoves;                    |               |
| 4. Heaters;                   |               |
| 5. Furnaces;                  |               |
| 6. Pipes; and                 |               |
| 7. Stairs.                    |               |
| 1) Windows                    | In Compliance |
| 2) Doors                      | In Compliance |
| 3) Stoves                     | In Compliance |
| 4) Heaters                    | In Compliance |

5) Furnaces 6) Pipes

7) Stairs

03 - Pest Control 2

| 922 KAR 2:120 - Section 4                                  |               |
|--|---------------|
| (6) Measures shall be utilized to control the presence of: |               |
| (a) Rodents;   |               |
| (b) Flies;   |               |
| (c) Roaches; and   |               |
| (d) Other vermin.  |               |
| 1) No rodents  | In Compliance |
| 2) No flies  | In Compliance |
| 3) No Roaches  | In Compliance |
| 4) Other Vermin  | In Compliance |
| 04 - Protected Openings                                    | In Compliance |

| (7) An opening to the outside shall be effectively protected against the entrance of vermin by: |
|---|
| (a) Self-closing doors;   |
| (b) Closed windows;   |

(c) Screening;

- (d) Controlled air current; or
- (e) Other effective means.

205 - Floors, walls, Ceilings

922 KAR 2:120 - Section 4

| (8) Floors, walls, and ceiling | a shall be sweeth in used  | wannalis, and a superior start to | he coelly closed   |
|--------------------------------|----------------------------|-----------------------------------|--------------------|
| (0) FIDDIS, Walls, and Cennig  | s shan be shiouth, in youu | repair, and constructed to        | be easily cleaneu. |

| In Compliance |
|---------------|
| In Compliance |
|               |

206 - Water Supply Requirements

| 922 KAR 2:120 - Section 4  |               |
|--|---------------|
| (9) The water supply shall be:   |               |
| (a) Potable;   |               |
| (b) Protected from contamination;  |               |
| (c) Adequate in quality and volume;  |               |
| (d) Under sufficient pressure to permit unrestricted use; and  |               |
| (e) Obtained from an approved public water supply or a source approved by the local health department. |               |
| 1) Potable   | In Compliance |
| 2) Protected   | In Compliance |
| 3) Adequate Quality/Volume   | In Compliance |
| 4) Under pressure  | In Compliance |



In Compliance

In Compliance

In Compliance

#### **Inspection Report**

#### 5) Obtained from Approved water source

In Compliance

#### 207 - Ground Water Supplies

922 KAR 2:120 - Section 4

(10) Groundwater supplies for a center caring for:

(a) More than twenty-five (25) children shall meet the specifications of the Cabinet for Environmental and Public Protection Division of Water, established in KRS Chapter 151; or

- (b) Twenty-five (25) children or less shall secure approval from the:
- 1. Cabinet for Environmental and Public Protection; or
- 2. Local health department.
- 1) More than 25 children

### In Compliance In Compliance

In Compliance

In Compliance

In Compliance

In Compliance

In Compliance

In Compliance

In Compliance

In Compliance

208 - Sewage Disposal

- 922 KAR 2:120 Section 4
- (11) Sewage shall be properly disposed by a method approved by the:
- (a) Cabinet for Environmental and Public Protection; or
- (b) Cabinet.

209 - Plumbing Code

#### 922 KAR 2:120 - Section 4

(12) All plumbing shall comply with the State Plumbing Code established in KRS 211.3470.

#### 211 - Child Care Program Interference

922 KAR 2:120 - Section 4

(14) If a portion of the building is used for a purpose other than child care, necessary provisions shall be made to avoid interference with the child care program.

#### 212 - Building Temperature

922 KAR 2:120 - Section 4

(15) The temperature of the inside area of the premises shall be:

- (a) Sixty-five (65) to seventy-five (75) degrees Fahrenheit during the winter; or
- (b) Sixty-eight (68) to eighty-two (82) degrees Fahrenheit during the summer months.

#### 2) Summer Temperature sixty-eight to eighty-two

229 - Prohibited Bodies of Water

## 922 KAR 2:120 - Section 4

(25) Bodies of water that shall not be utilized include:

(a) Portable wading pools;

(b) Natural bodies of water: and (c) Unfiltered, nondisinfected containers.

1) Wading pools

2) Natural

3) Unfiltered, nondisinfected

#### 278 - Minimum Toilet/Urinal requirements

922 KAR 2:120 - Section 10

(1) A child-care center shall have a minimum of one (1) toilet and one (1) lavatory for each twenty (20) children. Urinals may be substituted for up to one-half (1/2) of the number of toilets required for a male toilet room.

#### 279 - Toilet Room

 922 KAR 2:120 - Section 10

 (2) A toilet room shall:

 (a) 1. Be provided for each gender; or

 2. A plan shall be implemented to use the same toilet room at separate times;

 (b) Have a supply of toilet paper; and

 (c) Be cleaned and sanitized daily.

 1) Provided for each gender/plan to use separately

 2) Toilet Paper

3) Clean/Sanitized

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| Inspection | Report |
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| Inspection Report  |               |
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| 280 - Sink   |               |
| <ul> <li>922 KAR 2:120 - Section 10</li> <li>(3) A sink shall be;</li> <li>(a) Located in or immediately adjacent to toilet rooms;</li> <li>(b) Equipped with hot and cold running water that allows for hand washing;</li> <li>(c) Equipped with hot water no more than 110 degrees Fahrenheit;</li> <li>(d) Equipped with liquid soap and single use disposable hand drying material;</li> <li>(e) Equipped with an easily cleanable, covered waste receptacle; and</li> <li>(f) Immediately adjacent to a changing area used for infants and toddlers.</li> </ul> |               |
| 1) Located in or immediately adjacent to toilet rooms  | In Compliance |
| 2) Equipped with hot running water that allows for hand washing  | In Compliance |
| 3) Equipped with cold running water that allows for hand washing   | In Compliance |
| 4) Equipped with hot water no more than 110 degrees Fahrenheit   | In Compliance |
| 5) Equipped with liquid soap and single use disposable hand drying material  | In Compliance |
| 6) Equipped with an easily cleanable, covered waste receptacle   | In Compliance |
| 7) Immediately adjacent to a changing area used for infants and toddlers   | In Compliance |
| 281 - Toilet   |               |
| <ul> <li>922 KAR 2:120 - Section 10</li> <li>(4) Each toilet shall: <ul> <li>(a) Be kept in clean condition;</li> <li>(b) Be kept in good repair;</li> <li>(c) Be in a lighted room; and</li> <li>(d) Have ventilation to outside air.</li> </ul> </li> </ul>  |               |
| 1) Clean   | In Compliance |
| 2) Good repair   | In Compliance |
| 3) Lighted Room  | In Compliance |
| 4) Ventilated  | In Compliance |
| Premises - Classroom   |               |
| 202 - 35 Square Feet per child   | In Compliance |
| 922 KAR 2:120 - Section 4<br>(5) Exclusive of the kitchen, bathroom, hallway, and storage area, there shall be a minimum of thirty-five (35) square feet of space per  | child.        |
| Outdoor Play Area  |               |
| 215 - Fence Requirement  | In Compliance |
| 922 KAR 2:120 - Section 4<br>(18) An outdoor play area shall be:<br>(a) Except for an after-school child care program, located on the premises of a public or state-accredited nonpublic school, fenced fo<br>of the children;   | r the safety  |
| 216 - 60 Square Feet   | In Compliance |
| 922 KAR 2:120 - Section 4 (18)<br>(b) A minimum of sixty (60) square feet per child, separate from and in addition to the thirty-five (35) square feet minimum pursuant to<br>(5) of this section;   | subsection    |
| 218 - Playground Safe  | In Compliance |
| 922 KAR 2:120 - Section 4 (18)<br>(d) Safe from foreseeable hazard;  |               |
| 219 - Playground well drained  | In Compliance |
| 922 KAR 2:120 - Section 4 (18)<br>(e) Well drained;  |               |
| 220 - Playground maintained  | In Compliance |
| 922 KAR 2:120 - Section 4 (18)<br>(f) Well maintained;   |               |
| 221 - Playground in good repair  | In Compliance |
| 922 KAR 2:120 - Section 4 (18)<br>(g) In good repair; and  |               |
| 222 - Playground visible   | In Compliance |



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| Inspection Report  |               |
|--|---------------|
| 922 KAR 2:120 - Section 4 (18)   |               |
| (h) Visible to staff at all times.   |               |
| Outdoor Play Area - Equipment  |               |
| 294 - Toys/Equipment/Furniture   |               |
| 922 KAR 2:120 - Section 11<br>(1) All toys, equipment, and furniture contacted by a child shall be:<br>(a) Kept clean and in good repair and<br>(b) Free of peeling, flaking, or chalking paint.   |               |
| 1) Clean   | In Compliance |
| 2) Good repair   | In Compliance |
| 3) Free from peeling, flaking, chalking paint  | In Compliance |
| 295 - Indoor/outdoor Equipment   |               |
| <ul> <li>922 KAR 2:120 - Section 11</li> <li>(2) Indoor and outdoor equipment shall: <ul> <li>(a) Be clean, safe, and in good repair;</li> <li>(b) Meet the physical, developmental needs, and interests of children of different age groups;</li> <li>(c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based proisonous material, and flaking or chalking paint; and</li> <li>(d) Be designed to guard against entrapment or situations that may cause strangulation.</li> </ul> </li> </ul> | aint,         |
| 1) Clean   | In Compliance |
| 2) Safe  | In Compliance |
| 3) Good repair   | In Compliance |
| 4) Meets needs   | In Compliance |
| 5) Free from harmful conditions  | In Compliance |
| 6) Guard against entrapment/strangulation  | In Compliance |
| Equipment - General Premises   |               |
| 298 - Children's Tables and Chairs   | In Compliance |
| 922 KAR 2:120 - Section 11<br>(5) Tables and chairs shall be of suitable size for children.  |               |
| Food Service   |               |
| 252 - Kitchen Requirements   |               |
| 922 KAR 2:120 - Section 8 Kitchen Requirements.  |               |
| <ul> <li>(1) The kitchen shall: <ul> <li>(a) Be clean;</li> <li>(b) Be equipped for the proper:</li> <li>1. Preservation;</li> <li>2. Storage;</li> <li>3. Preparation; and</li> <li>4. Serving of food;</li> <li>(c) Be adequately ventilated to the outside air; and</li> <li>(d) Except in a Type II center when a meal is not being prepared, not be used for the activity of a child.</li> </ul> </li> </ul>  |               |
| 1) Clean   | In Compliance |
| 2) Equipped for preservation   | In Compliance |
| 3) Equipped for storage  | In Compliance |
| 4) Equipped for preparation  | In Compliance |
| 5) Equipped for serving  | In Compliance |
| 6) Ventilated  | In Compliance |
| 7) Not for Child activity  | In Compliance |
| 253 - Food Service Permit  | In Compliance |
| 922 KAR 2:120 - Section 8<br>(2) A center required to have a food service permit shall be in compliance with 902 KAR 45:005 and this administrative regulation.  |               |

(2) A center required to have a food service permit shall be in compliance with 902 KAR 45:005 and this administrative regulation.

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|   | Inspection Report   |               |  |
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| 2 | 55 - Food preparation utensils  |               |  |
|   | 922 KAR 2:120 - Section 8<br>(4) Convenient and suitable sanitized utensils shall be:<br>(a) Provided; and<br>(b) Used to minimize handling of food during preparation.   |               |  |
|   | 1) Sanitized  | In Compliance |  |
|   | 2) Provided   | In Compliance |  |
|   | 3) Used to Minimize Handling of Food  | In Compliance |  |
| 2 | i6 - Refrigerator   |               |  |
|   | <ul> <li>922 KAR 2:120 - Section 8</li> <li>(5) A cold-storage facility used for storage of perishable food in a nonfrozen state shall:</li> <li>(a) Have an indicating thermometer or other appropriate temperature measuring device;</li> <li>(b) Be in a safe environment for preservation; and</li> <li>(c) Be forty-five (45) degrees Fahrenheit or below, or 140 degrees Fahrenheit or above.</li> </ul>  |               |  |
|   | 1) Thermometer  | In Compliance |  |
|   | 2) Safe environment   | In Compliance |  |
|   | 3) 45 degrees or below  | In Compliance |  |
| 2 | 57 - Frozen Food  |               |  |
|   | <ul> <li>922 KAR 2:120 - Section 8</li> <li>(6) Except when being thawed for preparation or use, frozen food shall be: <ul> <li>(a) Kept at a temperature of zero degrees Fahrenheit or below; and</li> <li>(b) If potentially hazardous: <ul> <li>Thawed at refrigerator temperatures;</li> <li>Thawed under cool, potable running water;</li> <li>Quick thawed as part of the cooking process; or</li> <li>Thawed by another method in accordance with the Department of Public Health's food safety standards and permits, established Chapter 217.</li> </ul> </li> </ul></li></ul> | in KRS        |  |
|   | 3) Thawed under water   | In Compliance |  |
|   | 4) Quick thawed   | In Compliance |  |
|   | 5) Thawed according to food safety standards  | In Compliance |  |
| 2 | 58 - Food Contact Items   |               |  |
|   | <ul> <li>922 KAR 2:120 - Section 8</li> <li>(7) Equipment, utensils, and surfaces contacting food shall be: <ul> <li>(a) Smooth;</li> <li>(b) Free of breaks, open seams, cracks, and chips;</li> <li>(c) Accessible for cleaning; and</li> <li>(d) Nontoxic.</li> </ul> </li> </ul>  |               |  |
|   | 1) Equipment smooth, free from breaks, open seams, cracks and chips, accessible for cleaning, and nontoxic  | In Compliance |  |
|   | 2) Utensils smooth, free from breaks, open seams, cracks and chips, accessible for cleaning, and nontoxic   | In Compliance |  |
|   | 3) Food contact surfaces smooth, free from breaks, open seams, cracks and chips, accessible for<br>cleaning, and nontoxic   | In Compliance |  |
| 2 | 259 - Kitchen Equipment clean and sanitary  |               |  |
|   | 922 KAR 2:120 - Section 8<br>(8) The following shall be clean and sanitary:<br>(a) Eating and drinking utensils;<br>(b) Kitchenware;<br>(c) Food contact surfaces of equipment;<br>(d) Food storage utensils;<br>(e) Cooking surfaces of equipment; and<br>(f) Nonfood contact surfaces of equipment.   |               |  |
|   | 1) Eating and drinking utensils   | In Compliance |  |
|   | 2) Kitchenware  | In Compliance |  |
| L | 3) Food contact surfaces of equipment   | In Compliance |  |



| Inspection Report   |               |  |  |
|---|---------------|--|--|
| · · ·   |               |  |  |
| Posted Documentation  |               |  |  |
| 95 - Posting Requirements   |               |  |  |
| <ul> <li>922 KAR 2:110 - Section 2</li> <li>(7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and available for public inspection:</li> <li>(a) Each statement of deficiency and civil monetary penalty notice issued by the cabinet during the current licensure year;</li> <li>(b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;</li> <li>(c) A description of services provided by the child-care center, including:</li> <li>1. Current rates for child care; and</li> </ul> | make          |  |  |
| 2. Each service charged separately and in addition to the basic rate for child care.  |               |  |  |
| (d) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and  |               |  |  |
| (e) Daily schedule.   |               |  |  |
| 4) Services   | In Compliance |  |  |
| 5) Rates  | In Compliance |  |  |
| 6) Ratios/Group Size  | In Compliance |  |  |
| 7) Daily Schedule   | In Compliance |  |  |
| 106 - Disaster Course of Action   |               |  |  |
| 922 KAR 2:110 - Section 3<br>(11) A written plan and diagram outlining the course of action in the event of natural or manmade disaster, posted in a prominent place;   |               |  |  |
| 1) Posted written Plan  | In Compliance |  |  |
| 2) Posted diagram   | In Compliance |  |  |
| 114 - Daily Activities  |               |  |  |
| 922 KAR 2:110 - Section 4 (1)<br>(h) Post a schedule of daily activities, to include lists and dates of activities to be conducted with the children in each classroom;   |               |  |  |
| 1) Posted   | In Compliance |  |  |
| 2) List of Activities   | In Compliance |  |  |
| 3) Dates of Activities  | In Compliance |  |  |
| Posted Documentation - Classroom  |               |  |  |
| 286 - Diapering/hand washing In Compliance  |               |  |  |
| 922 KAR 2:120 - Section 10<br>(9) The proper methods of diapering and hand-washing shall be posted at each diaper changing area.  |               |  |  |

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