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GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Calhoun Elementary Afterschool	Provider Information	CLR No: L356945
Provider Address: 755 Main Street, Calhoun, KY, 42327	Provider Type: LICENSED TYPE I	Capacity: 80
Owner(s): McLean County Board Of Education		Director(s): Atherton, Rebecca Ruth

Inspection Type: Renewal Application	Inspection Information	Inspection No: 243217
Date Initiated: 01/23/2018 2:10 PM	Date Concluded: 01/23/2018 3:45 PM	
	No. of Children Present: 8	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance
300 - Background checks/left alone	Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

(a) Submit to background checks described in paragraph (b) of this subsection;

(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;

2. Criminal records check required by KRS 199.896(19);

3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and

4. An address check of the Sex Offender Registry; and

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on interview and review of documentation, the caregiver hired 03/24/77, did not have a child abuse/neglect check on file and was employed past the ninety (90) days.

315 - Educational Requirements

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

1. High school diploma;

2. GED or qualifying documentation from a comparable educational entity; or

3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on review of documentation and interview, a caregiver hired 03/24/77, did not have education verification on file.

Inspection Report

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

1. A statement from a health professional that the individual is free of active tuberculosis; or
2. A copy of negative tuberculin results.

Findings:

General: Based on review of documentation and interview, a caregiver hired 10/02/15 had a TB skin test dated 01/27/15, and a caregiver hired 08/01/01, had a TB skin test dated 07/29/15.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service

In Compliance

Children's Records

Not In Compliance

1070 - Immunization

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation and interview, a caregiver hired 04/13/16, had an immunization certificate which was valid until 11/05/15.

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

1. Completed and signed by the child's parent;
2. Retained on file on the first day the child attends the child-care center; and
3. To contain:
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;
 - b. Contact information to enable a person in charge to contact the child's:
 - (i) Parent at the parent's home or place of employment;
 - (ii) Family physician; and
 - (iii) Preferred hospital;
 - c. The name of each person who is designated in writing to pick-up the child;
 - d. The child's general health status and medical history including, if applicable:
 - (i) Allergies;
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
 - (iii) Permission from the parent for third-party professional services in the child-care center;
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation and interview, a child enrolled 04/13/16, and a child enrolled 08/09/15, did not have their preferred hospital information on file.

Written Documentation

Not In Compliance

1085 - Evacuation Plan

Not In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895.

Findings:

General: Based on interview, the center did not have a written evacuation plan on file for review.

Inspection Report**1115 - Earthquake/Tornado Drills****Not In Compliance****922 KAR 2:110. Section 3. Records.****(1) A child-care center shall maintain:**

(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on interview, the earthquake and tornado drills were practiced in 3rd and 4th quarters of 2017, but the names of the children who participated were not documented and maintained.

1120 - Fire Drills**Not In Compliance****922 KAR 2:110. Section 3. Records.****(1) A child-care center shall maintain:**

(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on interview, a fire drill was practiced in August 2017, September 2017, October 2017, November 2017, and December 2017, but the names of the children who participated were not documented and maintained.

1140 - Fire Drills**Not In Compliance****922 KAR 2:120. Section 3. General Requirements.****(12) A fire drill shall be conducted during hours of operation:**

- (a) At least monthly; and**
- (b) Documented.**

Findings:

General: Based on interview, a fire drill was conducted in August 2017, September 2017, October 2017, November 2017, and December 2017, but was not documented.

1145 - Earthquake/Tornado Drills**Not In Compliance****922 KAR 2:120. Section 3. General Requirements.****(13) An earthquake drill and a tornado drill shall be conducted during hours of operation:**

- (a) At least quarterly; and**
- (b) Documented.**

Findings:

General: Based on interview, the earthquake and tornado drills were conducted in 3rd and 4th quarters of 2017, but not documented.

Posted Documentation**Not In Compliance****1155 - Posting Requirements****Not In Compliance****922 KAR 2:110. Section 2. General.**

(7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:

- (a) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**
- (b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**
- (c) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897;**
- (d) A description of services provided by the child-care center, including:**
 - 1. Current rates for child care; and**
 - 2. Each service charged separately and in addition to the basic rate for child care;**
- (e) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**
- (f) Daily schedule.**

Findings:

General: Based on interview and observation, the information on the Kentucky Consumer Product Safety Program and the program's website were not posted as specified in KRS 199.897.

Animals**Not Applicable**

Signature of Provider/Representative

Title

Date