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Inspection Report

Provider Name: Versailles Presbyterian Pre- School	Provider Information	CLR No: L356915
Provider Address: 130 North Main Street, Versailles, KY, 40383	Provider Type: LICENSED TYPE I	Capacity: 14
Owner(s): Versailles Presbyterian Church, Inc.		Director(s): Hamlin, Kristy

Inspection Type: Renewal Application	Inspection Information	Inspection No: 217357
Date Initiated: 11/17/2016 8:55 AM	Date Concluded: 11/17/2016 10:00 AM	
	No. of Children Present: 11	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	In Compliance
Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Food Service	In Compliance
Children's Records	Not In Compliance

1070 - Immunization **Not In Compliance**

922 KAR 2:110. Section 3. Records.
(1) A child-care center shall maintain:
(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on Review of Documentation, this regulatory requirement was not met. A review of one (1) child's file (enrollment date: 7/12/16) found that it did not contain an immunization certificate.

Inspection Report

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;
- 2. Retained on file on the first day the child attends the child-care center; and
- 3. To contain:
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;
 - b. Contact information to enable a person in charge to contact the child's:
 - (i) Parent at the parent's home or place of employment;
 - (ii) Family physician; and
 - (iii) Preferred hospital;
 - c. The name of each person who is designated in writing to pick-up the child;
 - d. The child's general health status and medical history including, if applicable:
 - (i) Allergies;
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
 - (iii) Permission from the parent for third-party professional services in the child-care center;
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on Review of Documentation, this regulatory requirement was not met. One (1) child's file/enrollment paperwork did not have physician contact information and another child's file had the name of the physician, but not the contact phone number.

Written Documentation

Not In Compliance

1105 - Professional Development

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on Review of Documentation and interview, this regulatory requirement was not met. Three (3) staff did not have evidence of a current staff professional development plan on file in the facility. The staff person in charge acknowledged this finding and stated that they were in process of completing these.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date