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Adam Mather
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Inspection Report

Provider Name: A Place For Kids	Provider Information	CLR No: L356813
Provider Address: 7100 Preston Highway, Louisville, KY, 40219	Provider Type: LICENSED TYPE I	Capacity: 117
Owner(s): A Place For Kids, Llc		Director(s): Hutchinson, Christina Lynn

Inspection Type: Renewal Application	Inspection Information	Inspection No: 245639
Date Initiated: 10/02/2018 9:58 AM	Date Concluded: 10/02/2018 2:03 PM	
	No. of Children Present: 37	

Inspection Report	
Background Checks	Not In Compliance
5 - Background check/left alone/dismissed/relocated	Not In Compliance
<p>922 KAR 2:280. Section 3. Implementation and Enforcement.</p> <p>(1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018.</p> <p>(2) A child care staff member hired on or after April 1, 2018, shall:</p> <p>(a) Have completed the background checks required in accordance with this administrative regulation and been found to have no disqualifying offense prior to becoming a child care staff member; or</p> <p>(b) 1. Have submitted to the background checks required in accordance with this administrative regulation;</p> <p>2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and</p> <p>3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.</p>	
<p>Findings:</p> <p>General: Based on review of documentation and interview, the child care center failed to comply with background checks to assure compliance with regulatory requirements. Based on review of KARES reports and interview with center director, a staff member hired 10-19-15, prior to April 1, 2018, failed to have started the background check process in accordance with regulatory requirements no later than September 30, 2018. Based on review of KARES reports and interview with center director, staff members hired on or after April 1, 2018 failed to have completed background checks and submit for fingerprinting in accordance with regulatory requirements prior to becoming a child care staff member. Staff members with the following hire dates: 9-6-18, 8-24-18, 8-20-18, 8-3-18, 6-5-18 and 9-6-18, were hired at the center, prior to becoming eligible in KARES by submitting themselves for fingerprinting. A staff member hired on 8-24-18 was observed working alone with children throughout the survey, without completed background checks, fingerprinting or having demographic information entered into the KOGS system in accordance with this administrative regulation.</p>	

10 - Submit background check

Not In Compliance

922 KAR 2:280 - Section 4. Procedures and Payments.

- (1) To initiate the process for obtaining background checks on a prospective child care staff member, the child care provider shall:
- (a) Request that the prospective child care staff member provide a copy of his or her driver's license or other government-issued photo identification and verify that the photograph clearly matches the prospective child care staff member;
 - (b) Request that the prospective child care staff member complete and sign the:
 - 1. DCC-500, Applicant Child Care Staff Member Waiver Agreement and Statement; and
 - 2. DCC-501, Disclosures to Be Provided to and Signed by the Applicant Child Care Staff Member; and
 - (c) Log on to the NBCP portal and enter the prospective child care staff member's demographic information for a check of the:
 - 1. Child abuse and neglect central registry pursuant to 922 KAR 1:470;
 - 2. National Crime Information Center's National Sex Offender Registry in accordance with 34 U.S.C. 20921; and
 - 3. Sex Offender Registry established in accordance with KRS 17.500 through 17.580.

Findings:

General: Based on review of documentation and interview, the child care center failed to assure compliance with background check regulatory requirements. Review of KARES reports and interview with director revealed that the child care center failed to initiate the process for obtaining background checks on current and prospective child care staff members and log on to the NBCP portal and enter the child care staff member's demographic information for regulatory background checks for staff members with the following hire dates: 10-19-15, 9-6-18 and 8-24-18.

15 - Submit fingerprints

Not In Compliance

922 KAR 2:280. Section 4. Procedures and Payments.

- (4)(a) Upon submission of payment in accordance with subsections (2) and (3) of this section, the child care provider shall print a copy of the DCC-504, Applicant Child Care Staff Member Live Scan Fingerprinting Form, from the NBCP portal and provide the form to the child care staff member.
- (b) The child care staff member shall:
- 1. Have no more than ninety (90) calendar days from the date of payment pursuant to subsections (2) and (3) of this section to submit the child care staff member's fingerprints at an authorized collection site for NBCP; and
 - 2. Present the DCC-504 and driver's license or other government-issued photo identification to the designated agent at an authorized collection site prior to fingerprint submission.

Findings:

General: Based on review of documentation and interview, the child care center failed to comply with background checks to assure compliance with regulatory requirements. Per review of KARES report and interview with director, the staff members hired on the following dates, failed to submit for fingerprint submission prior to employment at the center: 9-6-18, 8-3-18, 8-20-18, 8-24-18 and 6-5-18.

Supervision

In Compliance

Staffing Requirements

Not In Compliance

125 - Ratios and Group Size

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

- (2) For an operating child-care center, minimum staff-to-child ratios and group size shall be maintained as established in the table established in this subsection.

Age of Children Ratio Maximum Group Size*

Infant	
1 staff for 5 children	10
Toddler 12 to 24 months	
1 staff for 6 children	12
Toddler 24 to 36 months	
1 staff for 10 children	20
Preschool-age 3 to 4 years	
1 staff for 12 children	24
Preschool-age 4 to 5 years	
1 staff for 14 children	28
School-age 5 to 7 years	
1 staff for 15 children	30
School-age 7 and older	
1 staff for 25 children	
(for before and after school)	30
1 staff for 20 children	
(full day of care)	30

*Maximum Group Size shall be applicable only to Type I child-care centers.

- (b) The age of the youngest child in the group shall determine the:
- 1. Staff-to-child ratio; and
 - 2. Maximum group size.

Findings:

General: Based on observation and interview, the child care center failed to comply with staffing requirements. Interview with a staff member revealed that she was the sole staff member with thirteen (13) three and four-year-old children.

Inspection Report**General Administration****Not In Compliance****145 - Fire Marshal****Not In Compliance****922 KAR 2:090. Section 6. License Issuance.**

- (8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:**
(b) Be approved by the Office of the State Fire Marshal or designee;

Findings:

General: Based on review of documentation and interview, the child care center failed to comply with the regulatory requirements. Upon request, a Fire Marshal inspection was not presented.

180 - Plan of Correction/15 days**Not In Compliance****922 KAR 2:090. Section 14. Statement of Deficiency and Corrective Action Plans.**

- (2) Except for a violation posing an immediate threat as handled in accordance with KRS 199.896(5)(c), a child-care center shall submit a written corrective action plan to the cabinet or its designee within fifteen (15) calendar days of the date of the statement of deficiency to eliminate or correct the regulatory violation.**

Findings:

A PLAN OF CORRECTION WAS DUE ON 11/06/2018 AND AS OF 11/17/2018, THE PLAN OF CORRECTION HAS NOT BEEN RECEIVED.

Director Requirements**Not In Compliance****340 - Staff Meeting****Not In Compliance****922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**

- (1) A director shall:**
(i) Conduct, manage, and document in writing recurring staff meetings;

Findings:

General: Based on review of documentation and interview, the child care center director failed to assure compliance with regulatory requirements. Upon request, documentation for at least two staff meetings was not presented at the time of survey.

345 - Staff Evaluation**Not In Compliance****922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**

- (1) A director shall:**
(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on review of documentation and interview, the child care center director failed to assure compliance with regulatory requirements. Upon request, annual staff evaluations were not presented for all staff members that have been employed at the center for over a year.

350 - Health, Safety, Comfort**Not In Compliance****922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**

- (1) A director shall:**
(l) Assure the health, safety, and comfort of each child;

Findings:

General: Based on observation and interview, the child care center director failed to assure compliance with regulatory requirements. In the two-year-old classroom after 10 a.m. a bucket of milk was observed on the counter next to the sink that the children use to wash their hands, accessible to the children. Interview with the classroom staff member revealed that the staff members are not to pour the milk down the classroom sink as it will clog the sink; it is to be flushed down the toilet. The milk was leftover from breakfast. The staff member did not know when the bucket would be retrieved by a staff member or who would come and get it. A similar milk bucket was observed in the empty school age classroom. In the empty two-year-old classroom there were two uncovered outlets accessible to children. In the three and four-year-old lunch and craft room that contained two tables was two uncovered outlets directly next to a seat. In the blue room was a deflated bounce house with a long black cord accessible to children as the door to the blue room is adjacent to the three and four-year-old classroom and the door remained open when the children were in the classroom. In the blue room there were two uncovered electrical outlets accessible to children. In the school age classroom a blower was on a book shelf with a long black unplugged cord dangling over the shelf accessible to children with toys and games behind the cord. In the three and four-year-old classroom several cans of fish food was observed in an unlocked drawer accessible to children.

360 - Caregiver Alone**Not In Compliance****922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**

- (1) A director shall:**
(n) Assure that a person acting as a caregiver of a child in care shall not be left alone with a child, if the licensee has not received the results of the background checks as described in 922 KAR 2:280;

Findings:

General: Based on observation, review of documentation, and interview, the child care center director failed to assure compliance with regulatory compliance. Throughout the survey a staff member hired on 8-24-18 was observed working alone in the two-year-old classroom. Upon request and review of KARES reports the staff member did not have completed background checks, failed to present herself for fingerprints and her demographic information was not entered into the NBCP portal to begin the background check process.

Inspection Report**Employee Records****Not In Compliance****390 - Educational Requirements****Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(1) Child-care center staff:****(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, educational requirements failed to be presented for staff members hired on 9-6-18, 8-20-18, 3-22-18, 10-6-17, 6-5-18 and 9-6-17.

395 - TB Verification**Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(1) Child-care center staff:****(b) Shall provide, prior to employment and every two (2) years thereafter:**

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, current TB verification failed to be presented for staff members with the following hire dates: 9-6-18, 7-23-12, 8-3-18, 10-6-17, 3-1-10, 4-22-16, 6-5-18, and 10-19-15.

400 - CPR/First Aid Coverage**Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(3) For a child-care center licensed for infant, toddler, or preschool-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:**

- (a) Infant and child cardiopulmonary resuscitation; and**
- (b) Infant and child first aid.**

(4) For a child-care center licensed for school-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:

- (a) Adult cardiopulmonary resuscitation; and**
- (b) First aid.**

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon interview with the center director, it was determined that only one staff member who is employed at the center was certified in CPR; this staff member's working schedule was 9:30 a.m. to 6:00 p.m., resulting in the center having no CPR coverage from the center's morning hours of operation 6:00 a.m. until 9:30 a.m., Monday through Friday. Upon interview with the training center that provided the CPR training for the certified staff member, the certification failed to include First Aid Certification, resulting in the center failing to have any staff members certified in First Aid currently employed at the center.

410 - Training**Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, verification of 15 hours of annual early childhood education training failed to be presented for staff members hired on 7-23-12, 3-1-10, 4-22-16, 1-25-11, 10-19-15 and 9-6-17. Upon request, verification of six hours of state sponsored orientation training received within the first three months of employment failed to be presented for staff members hired on 3-22-18, 10-6-17 and 6-5-18. Upon request, verification of 1.5 hours of pediatric abusive head trauma training received within the first year of employment failed to be presented for staff members hired on 1-25-11 and 9-6-17. Review of ECE-TRIS records failed to reveal documentation to confirm the above training had occurred.

420 - Program of Activities Followed

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.**(4) The child-care center shall provide a daily planned program:**

- (a) Posted in writing in a conspicuous location with each age group and followed;**
- (b) Of activities that are individualized and developmentally appropriate for each child served;**
- (c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and**
- (d) Unless the child-care center is a before- or after-school program that operates part day or less, that offers a variety of creative activities including:**
 - 1. Art or music;**
 - 2. Math or numbers;**
 - 3. Dramatic play;**
 - 4. Stories and books;**
 - 5. Science or nature;**
 - 6. Block building or stacking;**
 - 7. Tactile or sensory activity;**
 - 8. Multi-cultural exposure;**
 - 9. Indoor or outdoor play in which a child makes use of both small and large muscles;**
 - 10. A balance of active and quiet play, including group and individual activity;**
 - 11. An opportunity for a child to:**
 - a. Have some free choice of activities;**
 - b. If desired, play apart from the group at times;**

Findings:

General: Based on review of documentation and observation, the child care center failed to comply with regulatory programming requirements. The two-year-old classroom daily planned program failed to be followed. At 10 a.m. the children were scheduled to be doing arts and crafts; however, the children were not doing any structured activity from 10 a.m. until the children ate lunch at about 11:45 a.m. In the three and four-year-old classroom the daily planned program failed to be followed. At 10 a.m. the children were scheduled to be having circle time; however, they were not having circle time; they were having free time.

445 - Waiting Period

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.**(8) A child shall not be required to stand or sit for a prolonged period of time:**

- (a) During an activity;**
- (b) While waiting for an activity to start; or**
- (c) As discipline.**

Findings:

General: Based on observation, the child care center failed to comply with regulatory programming requirements. Children in the two, three and preschool classrooms washed their hands and sat down at the table waiting for lunch to be served from 11:20 a.m. to about 11:45 a.m. When the three-year-old children were finally served their food, several children commented "I'm tired" and "I'm so tired".

485 - Infant Sleep Position

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.**(1) An infant shall sleep or nap on the infant's back unless the infant's health professional signs a waiver that states the infant requires an alternate sleeping position.****Findings:**

General: Based on observation, the child care center failed to comply with regulatory programming requirements. An infant child was observed sleeping in a bouncer and a swing with the staff making no effort to move the child to a crib.

495 - Bedding/Toys in Crib

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.**(3) Rest time shall include adequate space specified by the child's age as follows:**

- (a) For an infant:**
 - 3. No loose bedding, such as a bumper or a blanket; and**
 - 4. No toys or other items except the infant's pacifier;**

Findings:

General: Based on observation, the child care center failed to comply with regulatory programming requirements. In the infant room, an infant was observed sleeping with a thick fuzzy blanket covering her mouth and nose. Later the same infant was observed sleeping with the same blanket. A crib toy was attached to the inside of an infant's crib.

Inspection Report

Premises

Not In Compliance

520 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(7) The following shall be inaccessible to a child in care:

- (a) Toxic cleaning supplies, poisons, and insecticides;
- (b) Matches, cigarettes, lighters, and flammable liquids; and
- (c) Personal belongings and medications of staff.

Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. In the two-year-old classroom a can of spray Lysol was in an unlocked cabinet under the diaper changing table, accessible to the children in the classroom. In the bathroom located off of the school age room, a bucket of cleaning supplies was on the floor accessible to children.

540 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(1) The premises shall be:

- (a) Suitable for the purpose intended;
- (b) Kept clean and in good repair;

Findings:

General: Based on observation and interview, the child care center failed to maintain the premises in accordance with regulatory requirements. In the unused two-year-old classroom, a large plastic tarp was covering the carpeted floor. Interview with the director revealed that the sewer pipe was snaked, and sewage backed up into the classroom as the sewer access point is in this classroom.

560 - Building Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(5) The building shall be constructed to ensure the:

- (a) Building is:
 - 1. Dry;
 - 2. Ventilated; and
 - 3. Well lit, including clean light fixtures that are:
 - a. In good repair in all areas; and
 - b. Shielded or have shatter-proof bulbs installed; and
- (b) Following are protected:
 - 1. Windows;
 - 2. Doors;
 - 3. Stoves;
 - 4. Heaters;
 - 5. Furnaces;
 - 6. Pipes; and
 - 7. Stairs.

Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. In the school age classroom five of the eight light bulbs were not working, the room failed to be well lit. The bathroom used jointly by school age children and the two-year-old children failed to have a working light or a window resulting in the children using the bathroom in the dimmly lit room. Throughout the center there were numerous fluorescent light bulbs out causing several of the classrooms to be dimmly lit as the classrooms do not have windows. In the unused two-year-old classroom the black plastic baseboard was missing from a center pole in the room. In the school age classroom about five feet of black plastic baseboard was missing inside the door.

580 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. The bathroom used by the two-year-olds and school age class had a stained ceiling tile. The first bathroom on the left upon entering the center had a stained ceiling tile and a dirty ceiling vent. The tiled floors in several of the classrooms were dirty and stained. The walls in the two-year-old classroom were dirty and had a lot of tape residue.

620 - Prohibited Bodies of Water

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(27) Bodies of water that shall not be utilized include:

- (a) Portable wading pools;
- (b) Natural bodies of water; and
- (c) Unfiltered, nondisinfected containers.

Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. On the playground two plastic portable wading pools were observed, of which one contained unfiltered rain water.

640 - Toilet Room

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(2) A toilet room shall:

- (a) 1. Be provided for each gender; or**
- 2. A plan shall be implemented to use the same toilet room at separate times;**
- (b) Have a supply of toilet paper; and**
- (c) Be cleaned and disinfected daily.**

Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. The bathroom shared by the two-year-old children and the school age class had one of two stalls that failed to have toilet paper.

645 - Sink

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(3) A sink shall be:

- (a) Located in or immediately adjacent to toilet rooms;**
- (b) Equipped with hot and cold running water that allows for hand washing;**
- (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;**
- (d) Equipped with liquid soap;**
- (e) Equipped with hand-drying blower or single use disposable hand drying material;**
- (f) Equipped with an easily cleanable waste receptacle; and**
- (g) Immediately adjacent to a changing area used for infants and toddlers.**

Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. The bathroom used by the two-year-olds and school age class failed to contain liquid soap.

650 - Toilet

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(4) Each toilet shall:

- (a) Be kept in clean condition;**
- (b) Be kept in good repair;**
- (c) Be in a lighted room; and**
- (d) Have ventilation to outside air.**

Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. The bathroom used by the two-year-olds and school age class failed to have ventilation to outside air and failed to be lighted. The bathroom in the school age room failed to have ventilation to outside air.

Hygienic Practices

Not In Compliance

710 - Toy Sanitation Procedure

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(4) A toy or another item that is considered a mouth contact surface by a child not toilet trained shall be sanitized daily by:

- (a) 1. Scrubbing in warm, soapy water using a brush to reach into crevices;**
- 2. Rinsing in clean water;**
- 3. Submerging in a sanitizing solution for at least two (2) minutes; and**
- 4. Air dried; or**
- (b) Cleaning in a dishwasher if the toy or other item is dishwasher safe.**

Findings:

General: Based on interview, the child care center failed to comply with hygienic practices in accordance with regulatory requirements. Interviews with staff members in the infant and toddler classrooms revealed that they fail to use the regulatory method for sanitization of toys that are considered mouth contact surfaces by a child that is not toilet trained.

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

Not In Compliance

770 - Play Equipment

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(24) Supports for climbing apparatus and large equipment shall be securely fastened to the ground.

(25) Crawl spaces, such as tunnels, shall be short and wide enough to permit access by adults.

(26) A sandbox shall be:

- (a) Constructed to allow for drainage;**
- (b) Covered when not in use;**
- (c) Kept clean; and**
- (d) Checked for vermin prior to use.**

Findings:

General: Based on observation, the child care center failed to maintain equipment in accordance with regulatory requirements. A metal blue slide with a ladder failed to be anchored.

Inspection Report

825 - Toys

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(3) Toys shall be:

- (a) Used according to the manufacturer's safety specifications;
- (b) Durable; and
- (c) Without sharp points or edges.

Findings:

General: Based on observation, the child care center failed to maintain equipment in accordance with regulatory requirements. Outside a riding toy had a broken horn leaving a sharp edge. A Minnie Mouse shopping cart failed to have any rear wheels. A red circular piece of equipment for five red bikes had one broken bike seat and two broken pedals. In the school age classroom baby dolls and their clothes were observed to be very dirty. In the two-year-old classroom a large purple stuffed unicorn was dirty.

Transportation

Not Applicable

Food Service/Food Program

Not Applicable

Food Service

Not In Compliance

1050 - Bottles

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(9) Bottles shall be:

- (a) Individually labeled;
- (b) Promptly refrigerated;
- (c) Covered while not in use; and
- (d) Consumed within one (1) hour of being heated or removed from the refrigerator.

Findings:

General: Based on observation, the child care center failed to maintain food service in accordance with regulatory requirements. In the infant classroom three bottles failed to be labeled with a name.

1130 - Menu

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

(16) A weekly menu shall be:

- (a) Prepared;
- (b) Dated;
- (c) Posted in advance in a conspicuous place;
- (d) Kept on file for thirty (30) days; and
- (e) Amended in writing with any substitutions on the day the meal is served.

Findings:

General: Based on observation, the child care center failed to maintain food service in accordance with regulatory requirements. A dated menu failed to be posted.

Children's Records

Not In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain children's records in accordance with regulatory requirements. Upon request, current immunization documentation failed to be presented for children enrolled on 8-8-18 and 10-2-17.

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

1. Completed and signed by the child's parent;
2. Retained on file on the first day the child attends the child-care center; and
3. To contain:
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
 - b. Contact information to enable a person in charge to contact the child's:
 - (i) Parent at the parent's home or place of employment;
 - (ii) Family physician; and
 - (iii) Preferred hospital;
 - c. The name of each person who is designated in writing to pick-up the child;
 - d. The child's general health status and medical history including, if applicable:
 - (i) Allergies;
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
 - (iii) Permission from the parent for third-party professional services in the child-care center;
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation, the child care center failed to maintain children's records in accordance with regulatory requirements. Upon review of children's enrollment documentation, a child enrolled on 11-1-18 failed to have a physician's contact information available and a child enrolled on 8-15-18 failed to have a preferred hospital indicated. Two children separately enrolled on 7-13-16 and 8-10-18 failed to have emergency contacts or emergency pick up lists.

Written Documentation

Not In Compliance

1150 - Evacuation Plan

Not In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).

Findings:

General: Based on review of documentation and interview the child care center failed to maintain written documentation in accordance with regulatory requirements. Upon request a current emergency evacuation plan that had been submitted to officials failed to be presented at the time of survey.

1155 - Policies and Procedures

Not In Compliance

922 KAR 2:090. Section 8. General.

(4) Program policies and procedures shall:

(a) Be in writing; and

(b) Include:

1. Staff policies;
2. Job descriptions;
3. An organization chart;
4. Chain of command; and
5. Other procedures necessary to ensure implementation of:
 - a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;
 - b. 922 KAR 2:120, Child-care center health and safety standards;
 - c. 922 KAR 2:280, Background checks for child care staff members, reporting requirements, and appeals; and
 - d. This administrative regulation.

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Upon request, staff job descriptions were not presented at the time of survey.

1160 - Daily Attendance Records

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Review of sign in sheets revealed that five children were not signed out on the previous day, seven parents had signed verifying their child's attendance for the entire week, although survey was conducted on a Tuesday and one parent had signed her child in and out for the entire week. Interview with the director revealed that she has had difficulty with having parents comply with sign in sheet requirements.

1165 - Staff Schedule

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:**
(d) A written schedule of staff working hours;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Upon request, a current, accurate staff schedule was not presented at the time of the survey.

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:**
(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on observation and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Upon request, professional development plans were not presented for any staff members.

1175 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:**
(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;
(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Upon request, documentation for a fire drill completed in August 2018 and an earthquake drill completed the second quarter of 2018 was not presented at the time of the survey.

Posted Documentation

Not In Compliance

1200 - Posting Requirements

Not In Compliance

922 KAR 2:090. Section 8. General.

- (6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:**
(a) The provider's preliminary or regular license;
(b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;
(c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;
(d) Information on the Kentucky Consumer Product Safety Program and the program's Website as specified in KRS 199.897;
(e) A description of services provided by the child-care center, including:
 1. Current rates for child care; and
 2. Each service charged separately and in addition to the basic rate for child care;
(f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and
(g) Daily planned program.

Findings:

General: Based on observation and interview, the child care center failed to post documentation in accordance with regulatory requirements. Upon request, the past statement of deficiencies was not posted.

1215 - Daily Activities

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

- (1) A director shall:**
(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;

Findings:

General: Based on observation and interview, the child care center failed to post documentation in accordance with regulatory requirements. Upon review, a dated schedule of daily activities failed to be posted in the two year old classroom. In the unused two-year old classroom the posted schedule of daily activities was dated 8-6 to 8-10.

Animals

In Compliance

Signature of Provider/Representative

Title

Date