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**Inspection Report**

<b>Provider Name:</b> Butler Learning Center	<b>Provider Information</b>	<b>CLR No:</b> L384170
<b>Provider Address:</b> 206 Mill Street, Butler, KY, 41006	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 48
<b>Owner(s):</b> Butler Learning Center, LLC		<b>Director(s):</b> Arnett, Amber

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 320976
<b>Date Initiated:</b> 06/17/2022 9:10 AM	<b>Date Concluded:</b> 06/17/2022 10:40 AM	
	<b>No. of Children Present:</b> 18	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>In Compliance</b>
<b>Employee Records</b>	<b>Not In Compliance</b>

**395 - Personnel File** **Not In Compliance**

**922 KAR 2:090. Section 9. Records.**  
**(1) A child-care center shall maintain:**  
**(e) A current personnel file for each child-care center staff person to include:**  
 1. Name, address, date of birth, and date of employment;  
 2. Proof of educational qualifications;  
 3. Record of annual performance evaluation;  
 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and  
 5. The results of background checks conducted in accordance with 922 KAR 2:280;

**Findings:**

General: Based on review of documentation and interview, this regulatory requirement was not met. A review of staff files during the inspection found one staff person did not have the date of employment listed in their file. The staff person in charge reviewed information on her computer and then verbally identified the date 3/24/22, as the hire date. However, the date of hire was not maintained in the personnel file.

<b>Programming</b>	<b>In Compliance</b>
<b>Premises</b>	<b>Not In Compliance</b>

**585 - Premises Requirements** **Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**  
**(1) The premises shall be:**  
**(a) Suitable for the purpose intended;**  
**(b) Kept clean and in good repair;**

**Findings:**

General: Based on observation, this regulatory requirement was not met. Two doors in the Two-to-Three-Year-Old classroom contained excessive crayon marks.

**Inspection Report**

**625 - Floors, Walls, Ceilings**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

**(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.**

**Findings:**

General: Based on observation, this regulatory requirement was not met. Two walls in the Two-to-Three-Year-Old classroom contained large areas of chipped paint.

**Hygienic Practices**

**Not In Compliance**

**730 - Diaper Changing Area/Surface**

**Not In Compliance**

**922 KAR 2:120. Section 12. Toilet, Diapering, and Toiletry Requirements.**

**(10) When a child is diapered, the child shall:**

**(b) Be placed on a surface that is:**

- 1. Clean;**
- 2. Padded;**
- 3. Free of holes, rips, tears, or other damage;**
- 4. Nonabsorbent;**
- 5. Easily cleaned; and**
- 6. Free of any items not used for diaper changing.**

**Findings:**

General: Based on observation, this regulatory requirement was not met. The diaper changing mat in the infant classroom contained two holes in the vinyl surface. Therefore, the changing mat could not be properly cleaned and sanitized.

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**Not In Compliance**

**860 - Toys/Furniture**

**Not In Compliance**

**922 KAR 2:120. Section 13. Toys and Furnishings.**

**(1) All toys and furniture contacted by a child shall be:**

**(a) Kept clean and in good repair; and**

**(b) Free of peeling, flaking, or chalking paint.**

**Findings:**

General: Based on observation, this regulatory requirement was not met. The top of a toy shelf in the Two-to-Three-Year-Old classroom contained excessive crayon marks.

**Transportation**

**Not Applicable**

**Kitchen Requirements**

**In Compliance**

**Food Service**

**In Compliance**

**Meal Planning/Center Provides Meals**

**In Compliance**

**Meal Planning/Center Does Not Provide Meals**

**In Compliance**

**Children's Records**

**Not In Compliance**

**1245 - Immunization**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

**Findings:**

General: Based on review of documentation, one child (enrollment date: 1/17/21) did not have an immunization certificate on file.

**Written Documentation**

**In Compliance**

**Inspection Report**

**Posted Documentation**

**Not In Compliance**

**1310 - Posting Requirements**

**Not In Compliance**

**922 KAR 2:090. Section 8. General.**

**(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:**

- (a) The provider's preliminary or regular license;**
- (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**
- (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**
- (d) Information on the Kentucky Consumer Product Safety Program and the program's Web site as specified in KRS 199.897;**
- (e) A description of services provided by the child-care center, including:**
  - 1. Current rates for child care; and**
  - 2. Each service charged separately and in addition to the basic rate for child care;**
- (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**
- (g) Daily planned program.**

**Findings:**

General: Based on review of documentation, this regulatory requirement was not met. The infant classroom had a planned program of daily activities (lesson plan) posted; however, no date was listed.

**Animals**

**In Compliance**

Signature of Provider/Representative

Title

Date