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Inspection Report

Provider Name: Butler Learning Center	Provider Information	CLR No: L384170
Provider Address: 206 Mill Street, Butler, KY, 41006	Provider Type: LICENSED TYPE I	Capacity: 48
Owner(s): Butler Learning Center, LLC		Director(s): Arnett, Amber

Inspection Type: Investigation	Inspection Information	Inspection No: 319388
Date Initiated: 11/16/2021 2:00 PM	Date Concluded: 11/16/2021 3:00 PM	
	No. of Children Present: 19	

Inspection Report	
Background Checks	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Employee Records	Not In Compliance
395 - Personnel File	Not In Compliance
<p>922 KAR 2:090. Section 9. Records.</p> <p>(1) A child-care center shall maintain:</p> <p>(e) A current personnel file for each child-care center staff person to include:</p> <ol style="list-style-type: none"> 1. Name, address, date of birth, and date of employment; 2. Proof of educational qualifications; 3. Record of annual performance evaluation; 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and 5. The results of background checks conducted in accordance with 922 KAR 2:280; <p>Findings:</p> <p>General: Based on observation and interview, this regulatory requirement was not met.</p> <p>A staff person working in the two-year-old classroom did not have a personnel file available for review. The staff person told the surveyor that she was "filling in", and that she primarily works at the Taylor Mill location. The staff person stated that it was her second time "subbing" at the child-care center.</p> <p>It should be noted, the substitute had an eligible for hire status in the Kentucky National Background Check (KARES) database.</p>	
Programming	In Compliance

Signature of Provider/Representative

Title

Date