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**Inspection Report**

|  |  |                                     |
|--|--|-------------------------------------|
| <b>Provider Name:</b> Campbell County YMCA: After School Program               | <b>Provider Information</b><br><b>Provider Type:</b> LICENSED TYPE I | <b>CLR No:</b> L384024              |
| <b>Provider Address:</b> 1437 S Ft. Thomas Avenue, Ft. Thomas, KY, 41075       |  | <b>Capacity:</b> 80                 |
| <b>Owner(s):</b> Young Men's Christian Association Of Greater Cincinnati, Inc. |  | <b>Director(s):</b> Mosby, Samantha |

|   |  |                              |
|---|--|------------------------------|
| <b>Inspection Type:</b> Renewal Application | <b>Inspection Information</b>              | <b>Inspection No:</b> 307214 |
| <b>Date Initiated:</b> 06/04/2021 9:25 AM   | <b>Date Concluded:</b> 06/04/2021 11:00 AM |                              |
|   | <b>No. of Children Present:</b> 15         |                              |

| Inspection Report   |                          |
|---|--------------------------|
| <b>Background Checks</b>  | <b>In Compliance</b>     |
| <b>Supervision</b>  | <b>In Compliance</b>     |
| <b>Staffing Requirements</b>  | <b>In Compliance</b>     |
| <b>General Administration</b>   | <b>Not In Compliance</b> |
| <b>155 - Liability Insurance</b>  | <b>Not In Compliance</b> |
| <b>922 KAR 2:090. Section 6. License Issuance.</b><br><b>(8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:</b><br><b>(d) Provide written proof of liability insurance coverage of at least \$100,000 per occurrence;</b>  |                          |
| <b>Findings:</b>  |                          |
| General: Based on review of documentation, there was no documentation of current liability insurance at the facility.   |                          |
| <b>180 - Plan of Correction/15 days</b>   | <b>Not In Compliance</b> |
| <b>922 KAR 2:090. Section 15. Statement of Deficiency and Corrective Action Plans.</b><br><b>(2) Except for a violation posing an immediate threat as handled in accordance with KRS 199.896(5)(c), a child-care center shall submit a written corrective action plan to the cabinet or its designee within fifteen (15) calendar days of the date of the statement of deficiency to eliminate or correct the regulatory violation.</b> |                          |
| <b>Findings:</b>  |                          |
| A PLAN OF CORRECTION WAS DUE ON 09/24/2021 AND AS OF 10/12/2021, THE PLAN OF CORRECTION HAS NOT BEEN RECEIVED.  |                          |
| <b>210 - Licensee Responsibility</b>  | <b>Not In Compliance</b> |
| <b>922 KAR 2:090. Section 8. General.</b><br><b>(1) A licensee shall:</b><br><b>(a) Be responsible for the operation of the child-care center pursuant to this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280; and</b><br><b>(b) Protect and assure the health, safety, and comfort of each child.</b>   |                          |
| <b>Findings:</b>  |                          |
| General: Based on review of documentation and interview, this regulatory requirement was not met. One staff person (hire date: October 2020 - specific hire date unknown), did not have evidence or results of a criminal records check (CRC) on file.  |                          |
| Furthermore, this staff person had a child abuse/neglect check (CAN) that had been partially filled out; however, it had not been submitted for processing. The staff person in charge stated that these background check results had been obtained; however, they could not be located during the inspection.  |                          |
| <b>Director Requirements</b>  | <b>In Compliance</b>     |

**Inspection Report**

**Employee Records**

**Not In Compliance**

**385 - Personnel File**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(e) A current personnel file for each child-care center staff person to include:**

- 1. Name, address, date of birth, and date of employment;**
- 2. Proof of educational qualifications;**
- 3. Record of annual performance evaluation;**
- 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and**
- 5. The results of background checks conducted in accordance with 922 KAR 2:280;**

**Findings:**

General: Based on review of documentation and interview, this regulatory requirement was not met. A review of staff files during the inspection found one staff person that did not have the date of employment listed in their file. The staff person in charge identified October 2020 as the hire date for the staff person in question; however, was not able to identify the exact date. The date of hire was not maintained in the personnel file.

**395 - TB Verification**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(1) Child-care center staff:**

**(b) Shall provide, prior to employment and every two (2) years thereafter:**

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

**Findings:**

General: Based on review of documentation, this regulatory requirement was not met. The following was found:

1. One staff file (hire date: 8/18/18) contained results of a negative T.B. test that is no longer current. The test was dated 8/23/18 which exceeds the two year time frame.
2. One staff person (hire date: October 2020) did not have T.B. documentation on file.

**Programming**

**In Compliance**

**Premises**

**In Compliance**

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**Not Applicable**

**Equipment**

**In Compliance**

**Transportation**

**In Compliance**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**In Compliance**

**Children's Records**

**Not In Compliance**

**1135 - Immunization**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

**Findings:**

General: Based on review of documentation, four children did not have an immunization certificate on file.

**Written Documentation**

**Not In Compliance**

**1175 - Earthquake/Tornado/Fire Drills**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

**(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

**Findings:**

General: Based on review of documentation, there was no record of fire, earthquake or tornado drills conducted by the facility.

**Posted Documentation**

**In Compliance**

**Animals**

**Not Applicable**

Signature of Provider/Representative

Title

Date