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Inspection Report

Provider Information		CLR No: L384023
Provider Name: Latham's Top Learn & Play	Provider Type: LICENSED TYPE I	Capacity: 40
Provider Address: 7315 St. Andrews Church Road, Louisville, KY, 40214		Director(s): Latham, Karmanita Rochelle
Owner(s): Latham's Top Learn & Play, LLC		

Inspection Information		Inspection No: 291688
Inspection Type: Initial Application	Date Concluded: 10/30/2019 12:10 PM	
Date Initiated: 10/30/2019 9:00 AM	No. of Children Present:	

Inspection Report		
Background Checks		In Compliance
Supervision		In Compliance
Staffing Requirements		Discussed
General Administration		Not In Compliance
150 - Water/Sewage		Not In Compliance
922 KAR 2:090. Section 6. License Issuance. (8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall: (c) Have an approved water and sewage system in accordance with local, county, and state laws;		
Findings:		
Based on observation, the child care center failed to comply with regulatory requirements regarding General Administration. The child care center did not maintain running water throughout the kitchen, restrooms and the sinks located in the classrooms.		
155 - Liability Insurance		Not In Compliance
922 KAR 2:090. Section 6. License Issuance. (8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall: (d) Provide written proof of liability insurance coverage of at least \$100,000 per occurrence;		
Findings:		
General: Based on interview and review of documentation, the child care center failed to maintain written documentation in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that the child care center maintained a current copy of liability insurance coverage.		
Director Requirements		Not In Compliance
320 - Operation instruction/Regulation copy		Not In Compliance
922 KAR 2:090. Section 8. General. (2) Child-care center staff shall be: (a) Instructed by the child-care center's director regarding requirements for operation; and (b) Provided with a copy of this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280.		
Findings:		
General: Based on interview and review of documentation, the child care center staff in charge failed to assure compliance with regulatory requirements. Upon request, the staff in charge did not present verification of a current copy of the administrative regulations.		

Inspection Report

Employee Records

Not In Compliance

390 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**
 - 1. High school diploma;**
 - 2. GED or qualifying documentation from a comparable educational entity; or**
 - 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on interview and review of documentation, the childcare center failed to maintain employee records in accordance with regulatory requirements. Upon request, the staff in charge did not provide verification that the record of the employee with the hire date of 10/30/2019, contained a copy of a high school diploma, GED or a commonwealth child care credential.

395 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on interview and review of documentation, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that the record of two (2) employee with the hire date of 10/30/2019 contained a current copy of a statement with a date that was verifiable from a health professional that the individual is free of active tuberculosis or a copy of negative tuberculin results.

Programming

Not In Compliance

420 - Program of Activities Followed

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(4) The child-care center shall provide a daily planned program:

- (a) Posted in writing in a conspicuous location with each age group and followed;**
- (b) Of activities that are individualized and developmentally appropriate for each child served;**
- (c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and**
- (d) Unless the child-care center is a before- or after-school program that operates part day or less, that offers a variety of creative activities including:**
 - 1. Art or music;**
 - 2. Math or numbers;**
 - 3. Dramatic play;**
 - 4. Stories and books;**
 - 5. Science or nature;**
 - 6. Block building or stacking;**
 - 7. Tactile or sensory activity;**
 - 8. Multi-cultural exposure;**
 - 9. Indoor or outdoor play in which a child makes use of both small and large muscles;**
 - 10. A balance of active and quiet play, including group and individual activity;**
 - 11. An opportunity for a child to:**
 - a. Have some free choice of activities;**
 - b. If desired, play apart from the group at times;**

Findings:

General: Based on observation and interview, the child care center failed to comply with regulatory programming requirements. Upon request, the staff in charge did not present verification that the daily activity of programming was posted in writing that had been updated to reflect the entire day that included the activities that are individualized and developmentally appropriate for four (4) of the four (4) classrooms

Premises

Not In Compliance

540 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(1) The premises shall be:

- (a) Suitable for the purpose intended;**
- (b) Kept clean and in good repair;**

Findings:

General: Based on observation, the child care center failed to maintain premises in accordance with regulatory requirements. The exit door to the playground did not contain a door handle to pull the door open.

645 - Sink Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.
(3) A sink shall be:
(a) Located in or immediately adjacent to toilet rooms;
(b) Equipped with hot and cold running water that allows for hand washing;
(c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;
(d) Equipped with liquid soap;
(e) Equipped with hand-drying blower or single use disposable hand drying material;
(f) Equipped with an easily cleanable waste receptacle; and
(g) Immediately adjacent to a changing area used for infants and toddlers.

Findings:

General: Based on observation, the child care center failed to maintain premises in accordance with regulatory requirements. The three (3) sinks located in the the center was not equipped with hot and cold running water that allows for hand washing.

650 - Toilet Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.
(4) Each toilet shall:
(a) Be kept in clean condition;
(b) Be kept in good repair;
(c) Be in a lighted room; and
(d) Have ventilation to outside air.

Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. Observation of the restroom revealed that the two (2)toilets did not flush due to no running water.

Hygienic Practices Not In Compliance

685 - Diaper Changing Area/Surface Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.
(10) When a child is diapered, the child shall:
(b) Be placed on a surface that is:
1. Clean;
2. Padded;
3. Free of holes, rips, tears, or other damage;
4. Nonabsorbent;
5. Easily cleaned; and
6. Free of any items not used for diaper changing.

Findings:

General: Based on observation, the child care center failed to comply with hygienic practices in accordance with regulatory requirements. The changing pad located in the two-year-old classroom revealed a small rip in the middle of the pad, with the inside foam exposed. Therefore, the changing pad was not kept in a hygienic manner.

First Aid/Medication In Compliance

Outdoor Play Area Not In Compliance

750 - Playground Conditions Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.
(20) An outdoor play area shall be:
(d) Safe from foreseeable hazard;
(e) Well drained;
(f) Well maintained;
(g) In good repair; and
(h) Visible to staff at all times.

Findings:

General: Based on observation, the child care center failed to maintain an outdoor play area in accordance with regulatory requirements. The playground area contained numerous overgrown weeds. The latch to the gate was broken. Continued observation revealed a twelve (12) inch PVC pipe extending from the concrete wall, creating a potential hazard. Therefore, the playground was not maintained in good condition.

Inspection Report

Equipment

Not In Compliance

795 - Individual Bed/Mat/Cot and Bedding

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

- (3) Rest time shall include adequate space specified by the child's age as follows:**
 - (b) For a toddler or preschool-age child:**
 - 1. An individual bed, a two (2) inch thick waterproof mat, or cot in good repair; and**
 - 2. Bedding that is in good repair and is changed:**
 - a. Weekly; or**
 - b. Immediately if it is soiled or wet.**

Findings:

General: Based on observation, the child care center failed to maintain equipment in accordance with regulatory requirements. The mats to be utilized for naptime were one-inch thick mats and not the required two (2) inch thick mats.

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

Not In Compliance

1015 - Food Service Permit

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

- (2) A child-care center required to have a food service permit shall be in compliance with 902 KAR 45:005 and this administrative regulation.**

Findings:

General: Based on interview and review of documentation, the child care center failed to maintain food service in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that the center had obtained a food service permit.

1130 - Menu

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

- (16) A weekly menu shall be:**
 - (a) Prepared;**
 - (b) Dated;**
 - (c) Posted in advance in a conspicuous place;**
 - (d) Kept on file for thirty (30) days; and**
 - (e) Amended in writing with any substitutions on the day the meal is served.**

Findings:

General: Based on observation and interview, the child care center failed to maintain food service in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that a menu had been completed and posted in a conspicuous place for review.

Children's Records

Discussed

Written Documentation

Not In Compliance

1150 - Evacuation Plan

Not In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

- (1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).**

Findings:

General: Based on interview and review of documentation, the child care center failed to maintain written documentation in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that the evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care had been submitted to the local emergency management team.

1155 - Policies and Procedures

Not In Compliance

922 KAR 2:090. Section 8. General.

- (4) Program policies and procedures shall:**
 - (a) Be in writing; and**
 - (b) Include:**
 - 1. Staff policies;**
 - 2. Job descriptions;**
 - 3. An organization chart;**
 - 4. Chain of command; and**
 - 5. Other procedures necessary to ensure implementation of:**
 - a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;**
 - b. 922 KAR 2:120, Child-care center health and safety standards;**
 - c. 922 KAR 2:280, Background checks for child care staff members, reporting requirements, and appeals; and**
 - d. This administrative regulation.**

Findings:

General: Based on observation, the child care center failed to maintain written documentation in accordance with regulatory requirements. Upon request, the child care staff in charge did not present verification that the child care center had developed staff policies and procedures.

Inspection Report

1165 - Staff Schedule

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:**
- (d) A written schedule of staff working hours;**

Findings:

General: Based on observation and interview, the child care center failed to comply with regulatory programming requirements. Upon request, the staff in charge did not present verification of a written schedule of staff working hours that included the current employees.

1190 - Orientation Procedure

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(3)(b) The program shall include:

- 2. Written policy that specifies that the procedures that were taught at the orientation training shall be implemented by each child-care center staff member.**

Findings:

General: Based on interview and review of documentation, the child care center failed to maintain written documentation in accordance with regulatory requirements. Upon request, the staff in charge did not present verification of a written policy that specifies that each child-care center staff member will receive orientation training with the first ninety (90) days of hire and the employee shall implement the procedures that were taught at the orientation training.

Posted Documentation

Not In Compliance

1210 - Disaster Course of Action

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:**
- (j) A written plan and diagram outlining the course of action in the event of a natural or manmade disaster, posted in a prominent place;**

Findings:

General: Based on interview and review of documentation, the child care center failed to post documentation in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that a written plan outlining the course of action in the event of a natural or manmade disaster that was posted in a prominent place in the center.

Animals

Not Applicable

Signature of Provider/Representative

Title

Date