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Inspection Report

Provider Name: Ms. Gina's SDK - Kinder Academy	Provider Information	CLR No: L383973
Provider Address: 21 Pete Niser Road, Alexandria, KY, 41001	Provider Type: LICENSED TYPE I	Capacity: 103
Owner(s): Ms. Gina's SDK, LLC		Director(s): Franklin, Desirae Lynn

Inspection Type: Renewal Application	Inspection Information	Inspection No: 305113
Date Initiated: 11/10/2020 10:32 AM	Date Concluded: 11/10/2020 1:40 PM	
	No. of Children Present: 47	

Inspection Report	
Background Checks	Not In Compliance
5 - Background check/left alone/dismissed/relocated	Not In Compliance
<p>922 KAR 2:280. Section 3. Implementation and Enforcement.</p> <p>(1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018.</p> <p>(2) A child care staff member hired on or after April 1, 2018, shall:</p> <p>(a) Have completed the background checks required in accordance with this administrative regulation and been found to have no disqualifying offense prior to becoming a child care staff member; or</p> <p>(b) 1. Have submitted to the background checks required in accordance with this administrative regulation;</p> <p>2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and</p> <p>3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.</p> <p>Findings:</p> <p>General: Based on review of documentation, it was found that one staff member did not have a CAN or CRC on file at the facility. During the inspection, the director showed the surveyor that she had the forms ready to be mailed and reported that she was going to drop them in the mail that day. The staff member was hired on 10/28/2020; therefore, the CAN and CRC were not submitted upon the date of hire. It is important to note that this staff member is a cook only and does not have any supervisory role over the children.</p>	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
350 - Health, Safety, Comfort	Not In Compliance
<p>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</p> <p>(1) A director shall:</p> <p>(l) Assure the health, safety, and comfort of each child;</p> <p>Findings:</p> <p>General: Based on observation, it was found that there was one uncovered electrical outlet in the nursery classroom. This outlet was located underneath the window on the front wall of the classroom.</p>	

Inspection Report

Employee Records

Not In Compliance

385 - Personnel File

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(e) A current personnel file for each child-care center staff person to include:

- 1. Name, address, date of birth, and date of employment;**
- 2. Proof of educational qualifications;**
- 3. Record of annual performance evaluation;**
- 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and**
- 5. The results of background checks conducted in accordance with 922 KAR 2:280;**

Findings:

General: Based on review of documentation, one staff person did not have evidence of an annual performance evaluation on file at the facility.

390 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

Based on observation, two staff members did not have proof of education of file at the facility. The dates of hire for these staff are 09/28/2020 and 10/10/2020.

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on review of documentation, it was found that one staff person did not complete orientation training within the ninety-day timeframe. The staff member was hired on 12/27/2019, and the training was not completed until 06/26/2020. A review of ECE-TRIS confirmed this finding.

Programming

In Compliance

Premises

Not In Compliance

540 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(1) The premises shall be:

- (a) Suitable for the purpose intended;**
- (b) Kept clean and in good repair;**

Findings:

General: Based on observation, it was found that there was a floor vent in the toddler one classroom that was in disrepair and was repaired with duct tape.

580 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on observation, the following was found:

- 1.) In the toddler one classroom, there was an area of the wall underneath the soap dispenser where there was a large area of missing paint.
- 2.) In the nursery classroom, there were three small holes in the wall.
- 3.) In the toddler two classroom, the bottom part of the walls are carpeted. There was an area where the carpet was beginning to pull away from the wall.
- 4.) In the preschool classroom, there was an area of missing paint on the wall where there was an artwork paper turkey displayed.
- 5.) In the tiny tots classroom, there were areas of the wall that looked as if something had been ripped off the wall, which left areas of missing paint.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Inspection Report

Outdoor Play Area

Not In Compliance

755 - Protective Surface

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(21) A protective surface shall:

(a) Be provided for outdoor play equipment used to:

- 1. Climb;**
- 2. Swing; and**
- 3. Slide; and**

(b) Have a fall zone equal to the height of the equipment.

Findings:

General: Based on observation, it was found that on the large playground, there needed to be more mulch under the swings. The areas under the swings was almost bare; therefore, there was not adequate protective surfacing.

Equipment

Not In Compliance

815 - Toys/Furniture

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(1) All toys and furniture contacted by a child shall be:

- (a) Kept clean and in good repair; and**
- (b) Free of peeling, flaking, or chalking paint.**

Findings:

General: Based on observation, the following was found:

- 1.) In the toddler two classroom, there was a shelf that contained a lot of tape residue.
- 2.) In the tiny tots classroom, there was a rug that was frayed on the corner. This rug was located in the reading center.
- 3.) In the playschool classroom, there was a rug that was dirty with stains. 4.) In the toddler one classroom, there were shelves in the classroom that contained a lot of tape residue.

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

Not In Compliance

1050 - Bottles

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(9) Bottles shall be:

- (a) Individually labeled;**
- (b) Promptly refrigerated;**
- (c) Covered while not in use; and**
- (d) Consumed within one (1) hour of being heated or removed from the refrigerator.**

Findings:

General: Based on observation, it was found that there was one uncovered and unlabeled bottle in the refrigerator of the nursery classroom.

Children's Records

Not In Compliance

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on review of documentation, it was found that one child's file only contained an immunization certificate. The file did not contain any enrollment paperwork; therefore, no identifying/parent information, emergency authorization, preferred hospital, physician contact, authorized pick-up, or medical information was provided for this child. There was also no date of enrollment for this child.

Inspection Report

Written Documentation

Not In Compliance

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:**
- (f) A written annual plan for child-care staff professional development;**

Findings:

General: Based on review of documentation, it was found that one staff person did not have an annual professional development plan on file at the facility.

1175 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:**
- (h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**
- (i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

Findings:

General: Based on review of documentation, it was found that there was no evidence of fire drills being completed at the facility in July, August, and October of 2020. In addition, it was found that there was no evidence of an earthquake or tornado drill being completed in the first quarter of 2020.

1195 - Fire Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (12) A fire drill shall be:**
- (a) Conducted during hours of operation at least monthly; and**
- (b) Documented.**
- (13) An earthquake drill and a tornado drill shall be:**
- (a) Conducted during hours of operation at least quarterly; and**
- (b) Documented.**

Findings:

General: Based on review of documentation, it was found that there was no evidence of fire drills being completed at the facility in July, August, and October of 2020. In addition, it was found that there was no evidence of an earthquake or tornado drill being completed in the first quarter of 2020.

Posted Documentation

Not In Compliance

1215 - Daily Activities

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

- (1) A director shall:**
- (h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;**

Findings:

General: Based on observation, it was found that the daily schedule was not posted in the tiny tots classroom.

1220 - Diapering/Handwashing

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (9) The proper methods of diapering and hand-washing shall be posted at each diaper changing area.**

Findings:

General: Based on observation, the following was found:

- 1.) The diapering procedures were not posted in the nursery and playschool classrooms.
- 2.) There was a sink located in the preschool classroom. The handwashing procedure was not posted anywhere in this classroom.

Animals

In Compliance

Emergency Regulation

Not In Compliance

1255 - Emergency Regulation

Not In Compliance

922 KAR 2:405E. Emergency Regulation.

Due to the current declared public health emergency caused by the Novel Coronavirus Disease (COVID-19), licensed child care centers must operate under Centers for Disease Control and Prevention and public health guidelines, as mandated by 922 KAR 2:405E, to prevent the spread of COVID-19.

Findings:

General: Based on review of documentation, it was found that one staff member did not have a CAN or CRC on file at the facility. During the inspection, the director showed the surveyor that she had the forms ready to be mailed and reported that she was going to drop them in the mail that day. The staff member was hired on 10/28/2020; therefore, the CAN and CRC were not submitted upon the date of hire. It is important to note that this staff member is a cook only and does not have any supervisory roll over the children.

Signature of Provider/Representative

Title

Date