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Inspection Report

Provider Name: Ms. Gina's SDK - Kinder Academy	Provider Information	CLR No: L383973
Provider Address: 21 Pete Niser Road, Alexandria, KY, 41001	Provider Type: LICENSED TYPE I	Capacity: 103
Owner(s): Ms. Gina's SDK, LLC		Director(s): Franklin, Desirae Lynn

Inspection Type: Initial Application	Inspection Information	Inspection No: 290472
Date Initiated: 07/15/2019 9:50 AM	Date Concluded: 07/15/2019 12:00 PM	
	No. of Children Present: 36	

Inspection Report	
Background Checks	Not In Compliance
15 - Submit fingerprints	Not In Compliance
<p>922 KAR 2:280. Section 4. Procedures and Payments.</p> <p>(4)(a) Upon submission of payment in accordance with subsections (2) and (3) of this section, the child care provider shall print a copy of the DCC-504, Applicant Child Care Staff Member Live Scan Fingerprinting Form, from the NBCP portal and provide the form to the child care staff member.</p> <p>(b) The child care staff member shall:</p> <ol style="list-style-type: none"> 1. Have no more than ninety (90) calendar days from the date of payment pursuant to subsections (2) and (3) of this section to submit the child care staff member's fingerprints at an authorized collection site for NBCP; and 2. Present the DCC-504 and driver's license or other government-issued photo identification to the designated agent at an authorized collection site prior to fingerprint submission. 	
Findings:	
General: Based on observation and review of documentation, a staff that was hired on 07/15/2019 did not have evidence of finger print submission through the NBCP and was working in the facility.	
Supervision	In Compliance
Staffing Requirements	Discussed
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance
385 - Personnel File	Not In Compliance
<p>922 KAR 2:090. Section 9. Records.</p> <p>(1) A child-care center shall maintain:</p> <p>(e) A current personnel file for each child-care center staff person to include:</p> <ol style="list-style-type: none"> 1. Name, address, date of birth, and date of employment; 2. Proof of educational qualifications; 3. Record of annual performance evaluation; 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and 5. The results of background checks conducted in accordance with 922 KAR 2:280; 	
Findings:	
General: Based on observation and review of documentation, staff with hire date of 07/15/2019 did not have required proof of education on file.	

Inspection Report

Programming

In Compliance

Premises

Not In Compliance

520 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.
(7) The following shall be inaccessible to a child in care:
(a) Toxic cleaning supplies, poisons, and insecticides;
(b) Matches, cigarettes, lighters, and flammable liquids; and
(c) Personal belongings and medications of staff.

Findings:

General: Based on observation, a staff member's purse was accesible to children behind a curtain in the toddler room.

540 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.
(1) The premises shall be:
(a) Suitable for the purpose intended;
(b) Kept clean and in good repair;

Findings:

General: Based on observation, a carpet under the couch in the Two's area was torn and turned up causing a trip hazard.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

Not In Compliance

755 - Protective Surface

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.
(21) A protective surface shall:
(a) Be provided for outdoor play equipment used to:
1. Climb;
2. Swing; and
3. Slide; and
(b) Have a fall zone equal to the height of the equipment.

Findings:

General: Based on observation, there was not sufficient protective surfacing in an area of the playground that had climbing equipment. Most of the areas (in fall area) were just grass or contained thin mulch.

Equipment

In Compliance

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

Discussed

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date