



**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

Andy Beshear
Governor

Melissa A. Moore, Director
Division of Regulated Child Care
Northern Branch
908 W. Broadway, 10-W
Louisville, KY 40203
Phone: (502) 595-5781 Fax: (502) 595-5773
<https://chfs.ky.gov/agencies/os/oig>

Eric C. Friedlander
Secretary

Adam Mather
Inspector General

Inspection Report

Provider Name: Woodyard, Rebecca	Provider Information	CLR No: C71075
Provider Address: 2185 Hwy 127 South, Owenton, KY, 40359	Provider Type: CERTIFIED	Capacity: 6

Inspection Type: Initial Application	Inspection Information	Inspection No: 290480
Date Initiated: 07/16/2019 10:30 AM	Date Concluded: 07/16/2019 12:00 PM	
No. of Children Enrolled: 3	No. of Children Present: 3	

Inspection Report	
Background Checks	Not In Compliance
85 - Employment Status	Not In Compliance
922 KAR 2:280 - Section 11. Status of Employment. (1) A child care provider shall maintain the employment or residential status of each child care staff member who has submitted to a fingerprint-based criminal background check by reporting the status using the NBCP Web-based system.	
Findings:	
General: Based on interview and review of documentation, the child care home failed to comply with regulations for background checks.	
Upon review of the KARES surveyor report revealed the provider is listed as, "eligible not employed".	
Interview with the provider revealed she is the only staff member employed at the child care home.	
Supervision	Discussed
C.O.	Not In Compliance
100 - Renewal	Not In Compliance
922 KAR 2:100 - Section 3. Renewal of Certification. (2) A family child-care home provider shall submit one (1) month prior to expiration of the provider's certification: (a) A completed OIG-DRCC-04, Certified Family Child-Care Home Renewal Form; (b) A nonrefundable renewal fee of ten (10) dollars every two (2) years pursuant to KRS 199.8982(1)(b); (c) A physician's statement documenting that the family child-care home provider's health is satisfactory for continued operation of a family child-care home; and (d) Proof that the family child-care home provider continues to meet the minimum requirements specified in Sections 2, 3, and 10 through 19 of this administrative regulation.	
Findings:	
General: Based on interview and review of documentation, the child care home failed to comply with regulations.	
Review of documentation revealed there was no letter of approval from the landlord for operating a child care in the residence.	
Interview with the provider revealed she does not own the residence, as it is under rental agreement between her and the landlord.	
General Administration	In Compliance
Provider Requirements	In Compliance
Provider Records	In Compliance
Programming	In Compliance

Inspection Report

Premises

In Compliance

Hygienic Practices

Not In Compliance

470 - Diapering Space

Not In Compliance

922 KAR 2:100 - Section 13. Toilet and Diapering Requirements.

(9) If a child is being diapered, the child shall:

(b) Be placed on a surface that is:

- 1. Clean;**
- 2. Padded;**
- 3. Free of holes, rips, tears, or other damage;**
- 4. Nonabsorbent;**
- 5. Easily cleaned; and**
- 6. Free of items not used for diaper changing.**

Findings:

General: Based on observation, the child care home failed to comply with regulations regarding hygienic practices. The diaper-changing pad revealed the surface was not nonabsorbent, as it contained a cloth sheet on top of it.

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service/Food Program

Discussed

Food Service

Not In Compliance

720 - Freezer At Zero Degrees Fahrenheit

Not In Compliance

922 KAR 2:100 - Section 14. Food Requirements.

(15) Except if thawed for preparation or use, frozen food shall be kept at a temperature of zero degrees Fahrenheit as verified by a thermometer in the freezer.

Findings:

General: Based on observation, the child care home failed to comply with regulations regarding food service. In the kitchen, the Freezer thermometer registered seven (7) degrees Fahrenheit.

Children's Records

Discussed

Written Documentation

Not In Compliance

750 - Liability insurance

Not In Compliance

922 KAR 2:100 - Section 2. Certification Process.

(2) An applicant for certification shall:

(b) Obtain commercial liability insurance of at least \$50,000 per occurrence; and

Findings:

General: Based on interview and review of documentation, the child care home provider failed to have written documentation in accordance with regulations.

Review of documentation revealed there was no liability insurance for the child care home.

Interview with the provider revealed the documentation was unavailable at the time of survey.

Posted/Available Documentation

Not In Compliance

825 - Posted Documentation

Not In Compliance

922 KAR 2:100 - Section 19. Certified Family Child-Care Home Program.

The certified family child-care home provider shall:

(7) Make available to a parent upon request:

- (a) The staff to child ratios described in Section 10 of this administrative regulation;**
- (b) The planned program of activities;**
- (c) Each statement of deficiency issued by the cabinet during the current certification period;**
- (d) Each plan of correction submitted by the certified family child-care home to the cabinet during the current certification period; and**
- (e) Daily schedule including any trips outside the family child-care home;**

Findings:

General: Based on observation, interview and review of documentation, the child care home provider failed to post documentation in accordance with regulations.

The playroom did not have a planned program of activities posted or readily available.

Review of documentation revealed there was no staff to child ratios posted or readily available.

Interview with the provider revealed the requested documentation was unavailable at the time of survey.

Animals

Not Applicable

Inspection Report

Posted Requirements

Not In Compliance

835 - Children/Parent Rights

Not In Compliance

922 KAR 2:100 - Section 19. Certified Family Child-Care Home Program.

The certified family child-care home provider shall:

(4) Post and provide to each parent a copy of children and parent rights, as required by KRS 199.898;

Findings:

General: Based on interview and review of documentation, the child care home failed to have posted requirements in accordance with regulations.

There was no children/parent rights posted or readily available.

Interview with the provider revealed the requested documentation was unavailable at the time of survey.

Signature of
Provider/Representative

Title

Date