



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

Melissa A. Moore, Director
Division of Regulated Child Care
Eastern Branch
455 Park Place, Suite 120A
Lexington, KY 40511
Phone: (859) 246-2301 Fax: (859) 246-2307
<https://chfs.ky.gov/agencies/os/oig>

Eric Friedlander
SECRETARY

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Crittenden Early Learning Center	Provider Information	CLR No: L383966
Provider Address: 115 South Main Street, Crittenden, KY, 41030	Provider Type: LICENSED TYPE I	Capacity: 59
Owner(s): Crittenden Early Learning Center, LLC		Director(s): Wilson, Kimberly Ann

Inspection Type: Renewal Application	Inspection Information	Inspection No: 318833
Date Initiated: 10/21/2021 10:00 AM	Date Concluded: 10/21/2021 11:50 AM	
	No. of Children Present: 13	

Inspection Report		
	Background Checks	In Compliance
	Supervision	In Compliance
	Staffing Requirements	In Compliance
	General Administration	Not In Compliance
150 - Fire Marshal		Not In Compliance
922 KAR 2:090. Section 6. License Issuance. (8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall: (b) Be approved by the Office of the State Fire Marshal or designee;		
Findings: General: Based on interview, the staff person in charge could not locate any Fire Marshal report.		
	Director Requirements	Not In Compliance
360 - Staff Evaluation		Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;		
Findings: General: Based on review of documentation, three staff members did not have a current staff evaluation on file.		

Inspection Report**Employee Records****Not In Compliance****395 - Personnel File****Not In Compliance****922 KAR 2:090. Section 9. Records.****(1) A child-care center shall maintain:****(e) A current personnel file for each child-care center staff person to include:**

- 1. Name, address, date of birth, and date of employment;**
- 2. Proof of educational qualifications;**
- 3. Record of annual performance evaluation;**
- 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and**
- 5. The results of background checks conducted in accordance with 922 KAR 2:280;**

Findings:

General: Based on interview, there was no hire date listed for the cook. The staff person in charge stated to another staff person to go and ask the cook what was her hire date. The staff person came back and said the cook said "it was after Thanksgiving" and the staff person in charge decided on the Monday after Thanksgiving.

405 - TB Verification**Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(1) Child-care center staff:****(b) Shall provide, prior to employment and every two (2) years thereafter:**

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on review of documentation, staff hired on 10/10/19 did not have written documentation from a health care professional stating that she was free of active tuberculosis.

435 - Training**Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

- (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;**
 - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
 - (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**
- (17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.**

Findings:

General: Based on review of documentation, the following was found:

1) Two staff members did not complete the required fifteen hours of cabinet approved training.

2) Two staff members hired on 08/19/2020 and 07/10/2021, did not complete the required Orientation. Both staff members have been employed for more than three months. ECE-TRIS system was reviewed.

Inspection Report	
Programming	Not In Compliance
455 - Program of Activities Followed	Not In Compliance
<p>922 KAR 2:120. Section 2. Child Care Services.</p> <p>(4) The child-care center shall provide a daily planned program:</p> <p>(a) Posted in writing in a conspicuous location with each age group and followed;</p> <p>(b) Of activities that are individualized and developmentally appropriate for each child served;</p> <p>(c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and</p> <p>(d) Unless the child-care center is a before- or after-school program that operates part day or less, that offers a variety of creative activities including:</p> <ol style="list-style-type: none"> 1. Art or music; 2. Math or numbers; 3. Dramatic play; 4. Stories and books; 5. Science or nature; 6. Block building or stacking; 7. Tactile or sensory activity; 8. Multi-cultural exposure; 9. Indoor and outdoor play in which a child makes use of both small and large muscles; 10. A balance of active and quiet play, including group and individual activity; 11. An opportunity for a child to: <ol style="list-style-type: none"> a. Have some free choice of activities; b. If desired, play apart from the group at times; <p>Findings:</p> <p>General: Based on observation, there was no programming going on in the three-year-old classroom during the entire inspection visit. There were only four children present in the classroom and they were running around the room, yelling, climbing onto shelves, throwing toys over the half wall onto the floor and hitting one another. The surveyor was at the facility from 10:00am-11:50am. According to the daily schedule from 9:45am-10:30am the children were supposed to be in Circle Time. At 10:15am the staff person in the classroom got out some coloring sheets and asked the children to come sit at the table but only one child came to the table to color while the other children kept running around the classroom.</p>	
Premises	Not In Compliance
565 - Inaccessible Items	Not In Compliance
<p>922 KAR 2:120. Section 3. General Requirements.</p> <p>(7) The following shall be inaccessible to a child in care:</p> <p>(a) Toxic cleaning supplies, poisons, and insecticides;</p> <p>(b) Matches, cigarettes, lighters, and flammable liquids; and</p> <p>(c) Personal belongings and medications of staff.</p> <p>Findings:</p> <p>General: Based on observation, there was a staff purse found sitting on a shelf in the classroom where four and five-year-old children were present. The purse was accessible to the children.</p>	
625 - Floors, Walls, Ceilings	Not In Compliance
<p>922 KAR 2:120. Section 4. Premises Requirements.</p> <p>(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.</p> <p>Findings:</p> <p>General: Based on observation, the following was found:</p> <ol style="list-style-type: none"> 1) There was a dried liquid substance found on a wall in the classroom next to the lobby and office area. 2) There were numerous crayon marks found on the walls in the 3's classroom. 	
Hygienic Practices	Not In Compliance
700 - Child Personal Care/Handwashing	Not In Compliance
<p>922 KAR 2:120. Section 3. General Requirements.</p> <p>(4) A child shall:</p> <p>(a) Be helped with personal care and cleanliness based upon his or her developmental skills;</p> <p>(b) Except as established in paragraph (c) of this subsection, wash his or her hands with liquid soap and warm running water:</p> <ol style="list-style-type: none"> 1. a. Upon arrival at the center; or b. Within thirty (30) minutes of arrival for school-age children; 2. Before and after eating or handling food; 3. After toileting or diaper change; 4. After handling animals; 5. After touching an item or an area of the body soiled with body fluids or wastes; and 6. After outdoor or indoor play time; and <p>(c) Use hand sanitizer or hand-sanitizing wipes if liquid soap and warm running water are not available in accordance with paragraph (b) of this subsection. The child shall wash the child's hands as soon as practicable once liquid soap and warm running water are available.</p> <p>Findings:</p> <p>General: Based on observation, none of the children washed their hands after eating lunch. The children got up from the tables and went to centers.</p>	
First Aid/Medication	In Compliance

Inspection Report	
Outdoor Play Area	Not In Compliance
795 - Playground Conditions	Not In Compliance
922 KAR 2:120. Section 4. Premises Requirements. (20) An outdoor play area shall be: (d) Safe from foreseeable hazard; (e) Well drained; (f) Well maintained; (g) In good repair; and (h) Visible to staff at all times.	
Findings: General: Based on observation, there was water found in the green turtle sand box on the playground.	
Equipment	Not In Compliance
860 - Toys/Furniture	Not In Compliance
922 KAR 2:120. Section 13. Toys and Furnishings. (1) All toys and furniture contacted by a child shall be: (a) Kept clean and in good repair; and (b) Free of peeling, flaking, or chalking paint.	
Findings: General: Based on observation, the black leather was peeling off of the arm rest and the back of an office chair located in the four and five-year-old classroom.	
Transportation	Not Applicable
Kitchen Requirements	Not In Compliance
1065 - Bottles	Not In Compliance
922 KAR 2:120. Section 8. Kitchen Requirements. (9) Bottles shall be: (a) Individually labeled; (b) Promptly refrigerated; (c) Covered while not in use; and (d) Consumed within one (1) hour of being heated or removed from the refrigerator.	
Findings: General: Based on observation, one bottle located in the infant room refrigerator did not have a label.	
Food Service	Not In Compliance
1095 - Milk Requirements	Not In Compliance
922 KAR 2:120. Section 9. Food and Drink Requirements for All Child-Care Centers. (3) A serving of milk shall consist of: (a) Breast milk or iron-fortified formula for a child: 1. Age birth to twelve (12) months; or 2. Beyond twelve (12) months of age as documented by the parent or the child's physician; (b) Pasteurized unflavored whole milk for children ages twelve (12) months to twenty-four (24) months; or (c) Pasteurized unflavored low fat one (1) percent or fat-free skim milk for children ages twenty-four (24) months to school-age.	
Findings: General: Based on observation, the surveyor found two gallons of chocolate milk in the kitchen refrigerator. The cook stated that the chocolate milk is only given on occasion as a treat.	
Meal Planning/Center Provides Meals	Not In Compliance
1220 - Menu	Not In Compliance
922 KAR 2:120. Section 10. Meal Planning Requirements for a Center that Provides Meals. (9) A weekly menu shall be: (a) Prepared; (b) Dated; (c) Posted in advance in a conspicuous place; (d) Kept on file for thirty (30) days; and (e) Amended in writing with any substitutions on the day the meal is served.	
Findings: General: Based on observation, the menu stated that "sauce" and "juice" was to be served as the vegetable and juice component but carrots and strawberries, bananas and blueberries were served to the children. The surveyor asked what the sauce was and the staff person in charge stated tomato sauce.	
Meal Planning/Center Does Not Provide Meals	In Compliance

Inspection Report**Children's Records****Not In Compliance****1245 - Immunization****Not In Compliance****922 KAR 2:090. Section 9. Records.****(1) A child-care center shall maintain:**

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation, three children had expired immunizations records on file.

1250 - Enrollment Information**Not In Compliance****922 KAR 2:090. Section 9. Records.****(1) A child-care center shall maintain:****(b) A written record for each child:**

1. Completed and signed by the child's parent;

2. Retained on file on the first day the child attends the child-care center; and

3. To contain:

a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;

b. Contact information to enable a person in charge to contact the child's:

(i) Parent at the parent's home or place of employment;

(ii) Family physician; and

(iii) Preferred hospital;

c. The name of each person who is designated in writing to pick-up the child;

d. The child's general health status and medical history including, if applicable:

(i) Allergies;

(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and

(iii) Permission from the parent for third-party professional services in the child-care center;

e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;

f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation, the following was found:

1) There were three children that did not have a preferred hospital listed on file.

2) There was one child enrolled that did not have physician's contact information listed on file.

Written Documentation**Not In Compliance****1260 - Evacuation Plan****Not In Compliance****922 KAR 2:090. Section 5. Evacuation Plan.**

(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).

Findings:

General: Based on review of documentation, there was no written evidence the emergency preparedness plan had been submitted to the local emergency management office for 2020.

1265 - Policies and Procedures**Not In Compliance****922 KAR 2:090. Section 8. General.****(4) Program policies and procedures shall:****(a) Be in writing; and****(b) Include:**

1. Staff policies;

2. Job descriptions;

3. An organization chart;

4. Chain of command; and

5. Other procedures necessary to ensure implementation of:

a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;

b. 922 KAR 2:120, Child-care center health and safety standards;

c. 922 KAR 2:280, Background checks for child care staff members, reporting requirements, and appeals; and

d. This administrative regulation.

Findings:

General: Based on interview, the staff person in charge could not locate the staff job descriptions at the time of the inspection.

Inspection Report

1275 - Staff Schedule

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(d) A written schedule of staff working hours;

Findings:

General: Based on interview, the staff person in charge could not locate a staff schedule at the time of the inspection.

1285 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on review of documentation, the following was found:

- 1) There was no monthly fire drill documented for July or August 2021.
- 2) The last quarterly earthquake/tornado drill documented was May 2021.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date