



Andy Beshear
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

Melissa A. Moore, Director
Division of Regulated Child Care
Eastern Branch
455 Park Place, Suite 120A
Lexington, KY 40511
Phone: (859) 246-2301 Fax: (859) 246-2307
<https://chfs.ky.gov/agencies/os/oig>

Eric Friedlander
SECRETARY

Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Crittenden Early Learning Center	Provider Information	CLR No: L383966
Provider Address: 115 South Main Street, Crittenden, KY, 41030	Provider Type: LICENSED TYPE I	Capacity: 59
Owner(s): Crittenden Early Learning Center, LLC		Director(s): Wilson, Kimberly Ann

Inspection Type: Initial Application	Inspection Information	Inspection No: 290296
Date Initiated: 07/12/2019 10:45 AM	Date Concluded: 07/12/2019 12:05 PM	
	No. of Children Present:	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	Not In Compliance
120 - Adequate Adults/Qualified Staff	Not In Compliance
922 KAR 2:090. Section 11. Staff Requirements. (10) The minimum number of adult workers in a child-care center shall be sufficient to ensure that: (a) Minimum staff-to-child ratios in accordance with 922 KAR 2:120 are followed; (b) Each staff person under eighteen (18) years of age and each student trainee are under the direct supervision of a qualified staff person who meets the requirements of this section; and (c) Unless providing care with a qualified staff person, a person under the age of eighteen (18) shall not be counted as staff for the staff-to-child ratio.	
Findings: Based on review of documentation, it was found that the center did not have enough qualified staff members at the time of inspection. The facility had eight (8) staff members named, however five (5) of these staff were missing documentation such as proof of education and TB skin test screenings. It was found that two (2) staff members had not yet completed the requirements for their GED.	
General Administration	In Compliance
Director Requirements	In Compliance

Inspection Report**Employee Records****Not In Compliance****390 - Educational Requirements****Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(1) Child-care center staff:****(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on observation, the following was found:

- 1) Two (2) staff did not have proof of education on file at the facility.
- 2) Two (2) staff at the center have not yet completed their GED. Based on an interview with the director it was found that these two staff have almost completed their GED and are just waiting to take the test.

395 - TB Verification**Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(1) Child-care center staff:****(b) Shall provide, prior to employment and every two (2) years thereafter:**

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on review of documentation, it was found that two (2) staff did not have evidence of a TB screening on file at the facility.

405 - Adequate Substitute(s)**Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(6) Child-care centers shall have available in case of need:**

- (a) One (1) qualified substitute staff person for a Type II child-care center; or**
- (b) Two (2) qualified substitute staff persons for a Type I child-care center.**

(7) Each qualified substitute staff person shall:

- (a) Meet the staff requirements of this administrative regulation; and**
- (b) Provide the required documentation to verify compliance with this administrative regulation.**

Findings:

General: Based on review of documentation, it was found that the center did not have adequate substitutes. Based on review of paperwork it was found that the center had two (2) substitutes listed, however the staff members did not have proof of education on file at the facility. One of the staff person listed had not yet completed the requirements to obtain a GED. Therefore, neither of these staff could be counted as a qualified substitute.

Programming**In Compliance****Premises****In Compliance****Hygienic Practices****In Compliance****First Aid/Medication****In Compliance****Outdoor Play Area****In Compliance****Equipment****In Compliance****Transportation****Not Applicable****Food Service/Food Program****In Compliance****Food Service****In Compliance****Children's Records****Discussed****Written Documentation****Not In Compliance****1150 - Evacuation Plan****Not In Compliance****922 KAR 2:090. Section 5. Evacuation Plan.****(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).****Findings:**

General: Based on observation and record review, it was found that the facility's Emergency Preparedness Plan had not yet been submitted to the proper authority. The facility director and co-director had this document and were working on it before HSS arrived at the facility.

Posted Documentation**In Compliance****Animals****In Compliance**

Signature of Provider/Representative

Title

Date