**Andy Beshear** 

**GOVERNOR** 



## KID013A v2.0

## CABINET FOR HEALTH AND FAMILY SERVICES OFFICE OF INSPECTOR GENERAL

## Melissa A. Moore, Director

Division of Regulated Child Care Eastern Branch 455 Park Place, Suite 120A Lexington, KY 40511 Phone: (859) 246-2301 Fax: (859) 246-2307 https://chfs.ky.gov/agencies/os/oig Eric Friedlander SECRETARY

Adam Mather INSPECTOR GENERAL

## **Inspection Report**

Staffing Requirements       In Compliance/Staff in Charge         Or Regulatory Compliance/Staff in Charge       Not In Compliance/Staff in Charge         30 - Regulatory Compliance/Staff in Charge       Not In Compliance/Staff in Charge         922 KAR 2:090. Section 10. Director Requirements and Responsibilities.       Not In Compliance with 922 KAR 2:120, 922 KAR 2:280, and this administrative regulation; and         1. Compliance with 922 KAR 2:120, 922 KAR 2:280, and this administrative regulation; and       The designation of one (1) adult staff person in charge to carry out the director's duties if the director is not present in the child-care cent during operating hours. The director shall be responsible for the actions of the designee during the director's absence;         Findings:       General: Based on interview and record review, the surveyor asked to see staff files but the staff person in charge was unable to locate all necessary paperwork at the time or visit.			
Provider Address: 104 Mint Lane, Nicholasville, KY, 40356 <u>Owner(s):</u> Safe Harbor Learning Academy, LLC Inspection Information Inspection Type: Investigation Date Initiated: 11/04/2020 12:20 PM Date Concluded: 11/04/2020 1:00 PM No. of Children Present: 15 Inspection Report Inspection Report Supervision In Com Staffing Requirements In Com Director Requirements Not In Com 922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (d) Ensure: 1. Compliance with 922 KAR 2:120, 922 KAR 2:280, and this administrative regulation; and 2. The designation of one (1) adult staff person in charge to carry out the director's duties if the director is not present in the child-care cent during operating hours. The director shall be responsible for the actions of the designee during the director's absence; Findings: General: Based on interview and record review, the surveyor asked to see staff files but the staff person in charge was unable to locate all necessary paperwork at the time of visit.	<b>Brovider Neme:</b> Cofe Harber Learning Academy		
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Written Documentation Not In Com	during operating hours. The director shall be respon	nsible for the actions of the designee during the direc	•
	during operating hours. The director shall be respon Findings: General: Based on interview and record review, the surveyor		tor's absence;
65 - Staff Schedule Not In Com	during operating hours. The director shall be respon Findings: General: Based on interview and record review, the surveyor	asked to see staff files but the staff person in charge was unable	tor's absence;
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General: Based on review of documentation, the staff schedule that was presented at the time of the visit was not current. Out of the six staff that were present only one staff was listed on the staff schedule.

