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Inspection Report

<b>Provider Name:</b> Momma Hen's Daycare	<b>Provider Information</b>	<b>CLR No:</b> L383932
<b>Provider Address:</b> 177 High Street, Monticello, KY, 42633	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 25
<b>Owner(s):</b> Momma Hen's Daycare Inc.		<b>Director(s):</b> Norfleet, Jessica Marie

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 307272
<b>Date Initiated:</b> 06/24/2021 10:56 AM	<b>Date Concluded:</b> 06/24/2021 1:46 PM	
	<b>No. of Children Present:</b> 16	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>Not In Compliance</b>

**210 - Licensee Responsibility** **Not In Compliance**

**922 KAR 2:090. Section 8. General.**  
**(1) A licensee shall:**  
**(a) Be responsible for the operation of the child-care center pursuant to this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280; and**  
**(b) Protect and assure the health, safety, and comfort of each child.**

**Findings:**

General: Based on observation, the surveyor found the following:

1. A broom and dustpan placed by the entry door of the School-Age Classroom.
2. A plunger was placed near the commode, in the restroom, located in the Nursery Classroom.
3. A container of liquid hand soap had been placed on the sink, in the restroom, located in the Nursery Classroom. The liquid soap contained a label that indicated to "Keep Out of Reach of Children."

Therefore, the items were accessible to the children and caused a potential health and safety issue for the children.

**290 - Fire Marshal/Zoning Compliance** **Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**  
**(2) A child-care center shall be in compliance with the State Fire Marshal and the local zoning laws.**

**Findings:**

General: Based on review of documentation, the surveyor found the Fire Marshal report to be dated for 11/13/18. Upon interview, staff stated that she thought the fire marshal had been at the center after 11/13/18; however, she was unable to locate more recent documentation.

**Inspection Report****Director Requirements****Not In Compliance****345 - Staff Evaluation****Not In Compliance****922 KAR 2:090. Section 10. Director Requirements and Responsibilities.****(1) A director shall:****(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;****Findings:**

General: Based on review of documentation, the surveyor found no verification that an annual written performance evaluation was completed for staff (DOH: 3/11/2019, DOH: 3/1/2019, DOH: 3/11/2019, DOH: 2/15/2019, DOH: 3/11/2019). During interview, staff-in-charge stated that the evaluations have not been completed, that she thought the July 01-June 30 timeframe applied to evaluations and had planned to complete them in July. Therefore, the child-care center failed to complete an annual written performance evaluation.

**Employee Records****Not In Compliance****390 - Educational Requirements****Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(1) Child-care center staff:****(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

**Findings:**

Based on review of documentation, the personnel file presented to the surveyor for review did not contain documentation of education for a staff member (DOH: 3/25/2021); therefore, the center failed to provide the required verification of a high school diploma, GED, or Commonwealth Child Care Credential. During interview, staff-in-charge stated that the employee had been trying to get a copy of her diploma from the board of education.

**395 - TB Verification****Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(1) Child-care center staff:****(b) Shall provide, prior to employment and every two (2) years thereafter:**

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

**Findings:**

General: Based on review of documentation, the surveyor found the following:

1. A staff's (DOH: 3/11/2019) negative tuberculin result was no longer current as of 2/27/2021.
2. A staff's (DOH: 3/11/2019) negative tuberculin result was no longer current as of 12/12/2020.
3. A staff's (DOH: 3/1/2019) negative tuberculin result was no longer current as of 12/12/2020.
4. A staff's (DOH: 2/15/2019) negative tuberculin result was no longer current as of 12/12/2020.
5. A staff's (DOH: 3/25/2021) personnel file did not contain documentation of a negative tuberculin result.
6. A staff's (DOH: 3/11/2019) personnel file did not contain documentation of a negative tuberculin result.

Therefore, the child-care center failed to show proof that the employees were free of active tuberculosis or provide a copy of a negative tuberculin result.

**410 - Training****Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

- (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child care program;**
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
  - (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**
- (17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.**

**Findings:**

General: Based on review of documentation found in the personnel file of one (1) staff (DOH: 03/01/2019), the surveyor was unable to find verification that cabinet-approved pediatric abusive head trauma training was completed; therefore, the child-care center failed to ensure that the employees completed one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training once every five (5) years.

Inspection Report

Programming

Not In Compliance

420 - Program of Activities Followed

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(4) The child-care center shall provide a daily planned program:

- (a) Posted in writing in a conspicuous location with each age group and followed;
- (b) Of activities that are individualized and developmentally appropriate for each child served;
- (c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and
- (d) Unless the child-care center is a before- or after-school program that operates part day or less, that offers a variety of creative activities including:

- 1. Art or music;
- 2. Math or numbers;
- 3. Dramatic play;
- 4. Stories and books;
- 5. Science or nature;
- 6. Block building or stacking;
- 7. Tactile or sensory activity;
- 8. Multi-cultural exposure;
- 9. Indoor or outdoor play in which a child makes use of both small and large muscles;
- 10. A balance of active and quiet play, including group and individual activity;
- 11. An opportunity for a child to:
  - a. Have some free choice of activities;
  - b. If desired, play apart from the group at times;

Findings:

General: Based on observation, the surveyor found the following:

- 1. During a tour of the School Age Room, the surveyor found that the daily planned program was dated for week ending 6/18/2021; therefore, the posted lesson plan was not current.
- 2. During a tour of the Toddler Classroom, the surveyor found that a daily planned program was not posted as required.

Premises

Not In Compliance

540 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(1) The premises shall be:

- (a) Suitable for the purpose intended;
- (b) Kept clean and in good repair;

Findings:

General: Based on observation, the surveyor found that the sink located in the Nursery Classroom bathroom had a thick layer of build-up on the faucet; therefore, the sink was not kept clean.

645 - Sink

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(3) A sink shall be:

- (a) Located in or immediately adjacent to toilet rooms;
- (b) Equipped with hot and cold running water that allows for hand washing;
- (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;
- (d) Equipped with liquid soap;
- (e) Equipped with hand-drying blower or single use disposable hand drying material;
- (f) Equipped with an easily cleanable waste receptacle; and
- (g) Immediately adjacent to a changing area used for infants and toddlers.

Findings:

General: Based on observation, the surveyor found that the hot water temperature of the sink, located in the hallway restroom, measured eighty (80) degrees Fahrenheit; therefore the water temperature of the sink did not fall within the required minimum ninety (90) degrees Fahrenheit and maximum one hundred and twenty (120) degrees Fahrenheit. Upon interview, the staff-in-charge stated that the water temperature has not been altered from when the child-care center opened; however, she would have the temperature checked.

Hygienic Practices

Not In Compliance

685 - Diaper Changing Area/Surface

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(10) When a child is diapered, the child shall:

- (b) Be placed on a surface that is:
  - 1. Clean;
  - 2. Padded;
  - 3. Free of holes, rips, tears, or other damage;
  - 4. Nonabsorbent;
  - 5. Easily cleaned; and
  - 6. Free of any items not used for diaper changing.

Findings:

General: Based on observation of the diaper changing station located in the hallway between the Toddler Classroom and the restroom, the surveyor found a tear in the vinyl covering of the diaper changing pad.

**Inspection Report**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**In Compliance**

**Transportation**

**In Compliance**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**Not In Compliance**

**1130 - Menu**

**Not In Compliance**

**922 KAR 2:120. Section 9. Food and Meal Requirements.**

**(16) A weekly menu shall be:**

- (a) Prepared;**
- (b) Dated;**
- (c) Posted in advance in a conspicuous place;**
- (d) Kept on file for thirty (30) days; and**
- (e) Amended in writing with any substitutions on the day the meal is served.**

**Findings:**

General: Based on review of documentation, the surveyor found a menu posted in the kitchen area that was dated for week ending 6/18/2021; however, there was no menu posted in a conspicuous place for parent review. During interview, staff stated that she had started writing a potential menu for the week; however, she had not transferred her notes to the menu form and had not posted the current menu.

**Children's Records**

**In Compliance**

**Written Documentation**

**Not In Compliance**

**1160 - Daily Attendance Records**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

- (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;**

**Findings:**

General: Based on review of documentation, the surveyor was unable to locate sign-in sheets for the School-Age and Toddler Classrooms. During interview, staff-in-charge stated that she wasn't sure what the surveyor was asking to review. Staff-in-charge stated that the only sign-in sheets that she had ever completed was for CCAP, and that those sign-in sheets did not include the children that are not part of the CCAP program; thus, the surveyor was unable to determine if the daily attendance records were maintained.

**1170 - Professional Development**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

- (f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on review of documentation, the surveyor found no verification that a written annual professional development plan was completed for staff (DOH: 3/11/2019, DOH: 3/1/2019, DOH: 3/11/2019, DOH: 2/15/2019, DOH: 3/11/2019) . During interview, staff-in-charge stated that the professional development plans have not been completed, that she thought the July 01- June 30 timeframe applied to professional development plans and had planned to complete them in July. Therefore, the child-care center failed to complete an annual professional development plan as required.

**Posted Documentation**

**In Compliance**

**Animals**

**In Compliance**

Signature of Provider/Representative

Title

Date