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Inspection Report

Provider Name: Telford Community Center YMCA Boonesborough	Provider Information Provider Type: LICENSED TYPE I	CLR No: L383918
Provider Address: 1441 Boonesborough Road, Richmond, KY, 40745		Capacity: 100
Owner(s): Telford Community Center Ymca Boonesborough		Director(s): Stipes, Marisa Elizabeth

Inspection Type: Renewal Application	Inspection Information	Inspection No: 307158
Date Initiated: 11/22/2021 3:15 PM	Date Concluded: 11/22/2021 4:30 PM	
	No. of Children Present: 28	

Inspection Report	
Background Checks	Not In Compliance
5 - Background check/left alone/dismissed/relocated	Not In Compliance
<p>922 KAR 2:280. Section 3. Implementation and Enforcement.</p> <p>(1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018.</p> <p>(2) A child care staff member hired on or after April 1, 2018, shall:</p> <p>(a) Have completed the background checks required in accordance with this administrative regulation and been found to have no disqualifying offense prior to becoming a child care staff member; or</p> <p>(b) 1. Have submitted to the background checks required in accordance with this administrative regulation;</p> <p>2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and</p> <p>3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.</p>	
Findings:	
General: Based on review of documentation, the surveyor found the following:	
<p>1. The staff's (DOH: 09/14/21) file did not contain documentation of background checks submitted through the Kentucky National Background Check Service. Based on review of the Kentucky National Background Check Service, the staff member did not have a completed background check; therefore, the staff person was hired prior to clearance for employment. The staff's file contained a completed Child Abuse/Neglect Background Check (CAN); however, there was not a signature on the form. The staff file did not contain a completed or submitted Criminal Records Check (CRC). During interview, staff was unable to confirm that a background check was submitted through the Kentucky National Background Check Service, if a CAN Check was completed with a signature or if a CRC was submitted. Staff stated that the staff person has not worked alone with children. The surveyor did not observe the staff person working alone with children.</p> <p>2. The surveyor was not presented with staff's (DOH: 11/03/2021) personnel file. Based on review of the Kentucky National Background Check Service, the staff member did not have a completed background check; therefore, the staff person was hired prior to clearance for employment.</p> <p>Staff reported that he would have completed background checks on the staff listed above.</p>	
Supervision	In Compliance
Staffing Requirements	In Compliance

Inspection Report

General Administration

Not In Compliance

225 - Licensee Responsibility

Not In Compliance

922 KAR 2:090. Section 8. General.

(1) A licensee shall:

- (a) Be responsible for the operation of the child-care center pursuant to this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280; and**
- (b) Protect and assure the health, safety, and comfort of each child.**

Findings:

Based on review of documentation within the staff's (DOH: 09/07/2021) file, the surveyor learned that the staff person did not have a completed Child Abuse/Neglect Background Check (CAN). The staff person is under eighteen (18) years of age.

Director Requirements

In Compliance

Employee Records

Not In Compliance

395 - Personnel File

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(e) A current personnel file for each child-care center staff person to include:

- 1. Name, address, date of birth, and date of employment;**
- 2. Proof of educational qualifications;**
- 3. Record of annual performance evaluation;**
- 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and**
- 5. The results of background checks conducted in accordance with 922 KAR 2:280;**

Findings:

General: Based on interview with staff, the surveyor learned that the personnel file for staff (DOH: 11/03/2021) was not at the center; therefore, the file was not available for review.

Staff reported that he would get a personnel file for staff (DOH: 11/03/2021) from the main office.

400 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on interview with staff, the surveyor learned that the personnel file for staff (DOH: 11/03/2021) was not at the center. The surveyor was not presented with education documentation; therefore, the surveyor was unable to verify the staff person's education.

Staff reported that he would have the staff's (DOH: 11/03/2021) education documentation.

405 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on review of documentation, the surveyor found the following:

- 1. Staff's (DOH: 05/22/2021) file did not contain a copy of a statement from a health professional stating that the individual was free of active tuberculosis or a copy of a negative tuberculin (TB skin test) results for the staff person; therefore, the surveyor was unable to verify if the staff person was free of active tuberculosis.
- 2. Staff's (DOH: 09/13/2019) personnel file contained a negative TB skin test dated for 10/02/2018; therefore, the TB verification was no longer current. The surveyor was unable to verify if the staff person was free of active tuberculosis.

Based on interview with staff, the surveyor learned that the personnel file for a staff person (DOH: 11/03/21) was not at the child care center. The surveyor was not presented with a statement from a health professional stating the individual (DOH:11/03/21) was free of active tuberculosis or a negative TB skin test that was current. Therefore, the surveyor was unable to verify if the staff person was free of active tuberculosis.

Staff reported that he would get copies of the tuberculosis documentation for the staff mentioned.

Inspection Report

435 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
(a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;
(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
(c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.
(17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

Findings:

General: Based on review of documentation, the staff found the following:

1. Staff (DOH: 10/19/2018) did not obtained fifteen (15) hours of the required hours of cabinet-approved early care and education training completed between 07/01/2020-06/30/2021.
 2. Staff's (DOH: 11/01/2020) file contained nine and one-half (9 1/2) hours of the required fifteen (15) hours of cabinet-approved early care and education training completed between 11/01/2020- 10/31/2021.
 3. Staff (DOH: 10/19/2018) last completed Pediatric Abusive Head Trauma (PAHT) on 11/21/2016; therefore, the PAHT training was not completed once every five (5) years.
 4. Staff (DOH: 05/22/2021) did not obtain the required six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment.
- Staff reported that he would inform the director of the above staff's training.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Kitchen Requirements	In Compliance
Food Service	In Compliance
Meal Planning/Center Provides Meals	In Compliance
Meal Planning/Center Does Not Provide Meals	Not Applicable
Children's Records	Not In Compliance

1245 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:
(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation, the surveyor found there were two (2) children's (DOE: 07/27/2021) files that did not contain immunization certificates.
 Staff reported that he would get an updated copy of the children's immunization certificates.

Written Documentation	In Compliance
Posted Documentation	In Compliance
Animals	Not Applicable

Signature of Provider/Representative

Title

Date