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**Inspection Report**

<b>Provider Name:</b> Carriage House Preschool	<b>Provider Information</b>	<b>CLR No:</b> L356674
<b>Provider Address:</b> 13101 Eastpoint Park Blvd, Louisville, KY, 40223	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 90
<b>Owner(s):</b> Kentucky Center For Special Children Services, Inc.		<b>Director(s):</b> O'Quinn, Jacquelyn Dawn

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 244076
<b>Date Initiated:</b> 05/09/2018 10:45 AM	<b>Date Concluded:</b> 05/09/2018 2:15 PM	
	<b>No. of Children Present:</b> 57	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>Not In Compliance</b>
<b>140 - Zoning</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 6. License Issuance.</b></p> <p><b>(8) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:</b></p> <p><b>(a) Provide written documentation from the local authority showing compliance with local zoning requirements;</b></p> <p><b>Findings:</b></p> <p>General: Based on review of documentation and interview, the child care center failed to comply with regulatory requirements. Upon request, zoning documentation specific for the child care center was not presented at the time of survey.</p>	
<b>Director Requirements</b>	<b>In Compliance</b>
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>410 - Training</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 11. Staff Requirements.</b></p> <p><b>(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:</b></p> <p><b>(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;</b></p> <p><b>(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and</b></p> <p><b>(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.</b></p> <p><b>Findings:</b></p> <p>General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, documentation of cabinet approved orientation training obtained within the first three months of employment for a staff member hired on 11-27-17 was not provided at the time of survey. Upon request, documentation of fifteen (15) hours of annual cabinet approved early childhood education training for a staff member hired on 5-18-15 failed to be provided at the time of survey. Upon review of ECE-TRIS documentation, staff member hired on 5-15-15 had documentation of attending three (3) hours of annual training and staff member hired on 11-27-17 did not have evidence of attending orientation training since hire date of 11-27-17.</p>	
<b>Programming</b>	<b>In Compliance</b>

**Inspection Report**

**Premises**

**Not In Compliance**

**540 - Premises Requirements**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

- (1) The premises shall be:**
  - (a) Suitable for the purpose intended;**
  - (b) Kept clean and in good repair;**

**Findings:**

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. There was a water stained ceiling tile in the Busy Bee classroom.

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**In Compliance**

**Transportation**

**Not Applicable**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**In Compliance**

**Children's Records**

**In Compliance**

**Written Documentation**

**Not In Compliance**

**1160 - Daily Attendance Records**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

- (1) A child-care center shall maintain:**
  - (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;**

**Findings:**

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Review of daily attendance records in the Ladybug classroom and interview with staff member revealed that nine (9) children were present in the classroom and only eight (8) children were signed in on daily attendance records.

**Posted Documentation**

**In Compliance**

**Animals**

**Not Applicable**

Signature of Provider/Representative

Title

Date