



**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Inspection Report

Provider Name: Kiddie College	Provider Information	CLR No: L356639
Provider Address: 126 South Main Street, Dry Ridge, KY, 41035	Provider Type: LICENSED TYPE I	Capacity: 73
Owner(s): Kiddie College, Llc		Director(s): Hammonds, Trisha

Inspection Type: Renewal Application	Inspection Information	Inspection No: 293019
Date Initiated: 02/24/2020 10:00 AM	Date Concluded: 02/24/2020 11:55 AM	
	No. of Children Present: 42	

Inspection Report	
Background Checks	Not In Compliance
15 - Submit fingerprints	Not In Compliance
<p>922 KAR 2:280. Section 4. Procedures and Payments.</p> <p>(4)(a) Upon submission of payment in accordance with subsections (2) and (3) of this section, the child care provider shall print a copy of the DCC-504, Applicant Child Care Staff Member Live Scan Fingerprinting Form, from the NBCP portal and provide the form to the child care staff member.</p> <p>(b) The child care staff member shall:</p> <ol style="list-style-type: none"> 1. Have no more than ninety (90) calendar days from the date of payment pursuant to subsections (2) and (3) of this section to submit the child care staff member's fingerprints at an authorized collection site for NBCP; and 2. Present the DCC-504 and driver's license or other government-issued photo identification to the designated agent at an authorized collection site prior to fingerprint submission. <p>Findings:</p> <p>General: Based on review of documentation, observation and interview, it has been found that one staff person (hire date: 2/3/20) observed working in the infant classroom with another staff person, did not have evidence on file that a fingerprint-based background check had been submitted. A review of the Kentucky National Background check service (KARES) found this staff person listed as a "pending employee" and the determination status listed as "Not Yet Requested".</p> <p>The staff person in charge stated that she thought the staff person could work at the facility as long as she was not alone with the children.</p>	
85 - Employment Status	Not In Compliance
<p>922 KAR 2:280. Section 11. Status of Employment.</p> <p>(1) A child care provider shall maintain the employment or residential status of each child care staff member who has submitted to a fingerprint-based criminal background check by reporting the status using the NBCP Web-based system.</p> <p>Findings:</p> <p>General: Based on review of documentation, and interview, it has been found that the facility failed to maintain accurate records of staff employed in the childcare center. A review of the Kentucky National Background Check Service (KARES) found 11 staff who are eligible to work at the child-care center. However, based on interviews with staff, the surveyor found that only 8 of the 11 staff listed in KARES are currently employed at the child-care center. Therefore, the information in KARES is not accurate.</p>	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance

Inspection Report

Employee Records

Not In Compliance

385 - Personnel File

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(e) A current personnel file for each child-care center staff person to include:

- 1. Name, address, date of birth, and date of employment;**
- 2. Proof of educational qualifications;**
- 3. Record of annual performance evaluation;**
- 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and**
- 5. The results of background checks conducted in accordance with 922 KAR 2:280;**

Findings:

General: Based on review of documentation and interview, a review of staff files during the inspection found one staff person that did not have the date of employment listed in their file. After speaking with an administrative staff person on the phone and reviewing documentation in the staff person's file, the staff person in charge stated that she would go with the date that the staff person signed the forms in her file. The staff person in charge verbally identified the hire date. However, the date of hire was not maintained in the personnel file.

390 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on review of documentation, one staff person (hire date: 5/20/19) did not have educational documentation on file.

395 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on review of documentation, three staff files (hire dates: 3/5/12, 2/2/15, and 11/28/17) contained results of negative T.B. tests that are no longer current. The tests were dated 2/23/18, 10/8/17 and 11/11/17 which exceeds the two-year time frame.

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;

(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and

(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation and the Training Records Information System (TRIS), the following was found:

1. Two staff did not complete the six hours of cabinet-approved training within the first three months of employment.
2. One staff person did not complete the pediatric abusive head trauma training class within the first year of employment.
3. One staff person had only 10 hours of approved training during the last full year of employment.
4. One staff person had only four hours of approved training during the last full year of employment.
5. One staff person had only 9.5 hours of approved training during the last full year of employment.
6. One staff person had only six hours of approved training during the last full year of employment.

Programming

In Compliance

Premises

Not In Compliance

540 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(1) The premises shall be:

(a) Suitable for the purpose intended;

(b) Kept clean and in good repair;

Findings:

General: Based on observation, a metal wall vent in the preschool classroom contained an excessive amount of rust.

Inspection Report

565 - 35 Square Feet per Child

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(6) Exclusive of the kitchen, bathroom, hallway, and storage area, there shall be a minimum of thirty-five (35) square feet of space per child.

Findings:

General: Based on observation during a tour of the facility, the surveyor found the two-year-old room over capacity. This area measured 298 square feet which gives a maximum capacity of eight children. However, at the time of the survey the room was accommodating 10 children. This does not provide a minimum of 35 square feet of space per child.

635 - Minimum Toilet/Urinal Requirements

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(1) A child-care center shall have a minimum of one (1) toilet and one (1) lavatory for each twenty (20) children. Urinals may be substituted for up to one-half (1/2) of the number of toilets required for a male toilet room.

Findings:

General: Based on observation and interview during a tour of the facility, the surveyor noted three toilets and one urinal on the infant/toddler side of the building and two toilets on the preschool/school side of the building for a total of five toilets and one urinal. One of the bathrooms, the one closest to the kitchen, was designated as "Staff Use Only"; therefore, was not available to be used by the children. A second bathroom was unusable to be used because it was completely full of various items such as cribs, car seats, extra portable sinks, plastic containers full of toys, extra nap mats, a metal ladder and extra child-size chairs. This left only three toilets available for the children to use. Since the facility has a licensed capacity of 73 children, the facility is required to have a minimum of four toilets for children's use.

645 - Sink

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(3) A sink shall be:

- (a) Located in or immediately adjacent to toilet rooms;**
- (b) Equipped with hot and cold running water that allows for hand washing;**
- (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;**
- (d) Equipped with liquid soap;**
- (e) Equipped with hand-drying blower or single use disposable hand drying material;**
- (f) Equipped with an easily cleanable waste receptacle; and**
- (g) Immediately adjacent to a changing area used for infants and toddlers.**

Findings:

General: Based on observation and interview, the following was found:

1. During a tour of the toddler classroom (one-year-old room), the surveyor found that there was only cold water available at the sink. Only one knob at the classroom sink was operable; the second knob would turn, but nothing would come out. The staff person working in the classroom acknowledged the finding.
2. During a tour of the two-year-old classroom, the surveyor found that the portable sink was inoperable. A staff person working in the classroom stated that the sink stopped working on 2/20/20, and indicated that she did not know what was wrong with it.

650 - Toilet

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(4) Each toilet shall:

- (a) Be kept in clean condition;**
- (b) Be kept in good repair;**
- (c) Be in a lighted room; and**
- (d) Have ventilation to outside air.**

Findings:

General: Based on observation, two bathrooms in the facility (preschool and school-age rooms) had non-functional exhaust fans. There was no other ventilation to the outside air in the bathrooms.

Hygienic Practices

Not In Compliance

685 - Diaper Changing Area/Surface

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(10) When a child is diapered, the child shall:

- (b) Be placed on a surface that is:**
 - 1. Clean;**
 - 2. Padded;**
 - 3. Free of holes, rips, tears, or other damage;**
 - 4. Nonabsorbent;**
 - 5. Easily cleaned; and**
 - 6. Free of any items not used for diaper changing.**

Findings:

General: Based on observation, the surveyor observed a staff person working in the toddler classroom change a child's diaper on a pull-down plastic diapering table. The diaper table did not have a padded surface.

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Inspection Report

Food Service/Food Program

In Compliance

Food Service

Not In Compliance

1050 - Bottles

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(9) Bottles shall be:

- (a) Individually labeled;**
- (b) Promptly refrigerated;**
- (c) Covered while not in use; and**
- (d) Consumed within one (1) hour of being heated or removed from the refrigerator.**

Findings:

General: Based on observation, two bottles in the infant room refrigerator were not labeled with a child's name.

Children's Records

Not In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation, the following was found:

1. One child did not have an immunization certificate on file.
2. Four children had immunization certificates that were no longer current.

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of
Provider/Representative

Title

Date