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Inspection Report

Provider Name: AlphaBest at Caywood Elementary	Provider Information	CLR No: L383857
Provider Address: 3300 Turkeyfoot Rd., Edgewood, KY, 41017	Provider Type: LICENSED TYPE I	Capacity: 45
Owner(s): Alphabest Education, Inc.		Director(s): Jacobson, Amanda

Inspection Type: Renewal Application	Inspection Information	Inspection No: 319171
Date Initiated: 11/04/2021 3:10 PM	Date Concluded: 11/04/2021 4:24 PM	
	No. of Children Present: 4	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

395 - Personnel File **Not In Compliance**

922 KAR 2:090. Section 9. Records.
(1) A child-care center shall maintain:
(e) A current personnel file for each child-care center staff person to include:
1. Name, address, date of birth, and date of employment;
2. Proof of educational qualifications;
3. Record of annual performance evaluation;
4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and
5. The results of background checks conducted in accordance with 922 KAR 2:280;

Findings:

General: Based on interview and review of documentation, a staff member was present in the gym with four children, this staff member did not have a file at the facility. The staff person in charge stated that this individual was a substitute from another facility, as the staff member scheduled to work had called in. The surveyor was able to determine via the KARES Fingerprint portal that this individual was eligible for employment on 9/7/2021. This individual did not have records of educational requirements, a negative tuberculin skin result, or a documented date of hire. In addition, other identifying information such as name, address, and date of birth could not be determined due to staff file not being present.

400 - Educational Requirements **Not In Compliance**

922 KAR 2:090. Section 11. Staff Requirements.
(1) Child-care center staff:
(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:
1. High school diploma;
2. GED or qualifying documentation from a comparable educational entity; or
3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on review of documentation, a staff member with an unknown date of hire did not have proof of educational qualifications available for review.

Inspection Report

405 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (1) Child-care center staff:**
- (b) Shall provide, prior to employment and every two (2) years thereafter:**
 - 1. A statement from a health professional that the individual is free of active tuberculosis; or**
 - 2. A copy of negative tuberculin results.**

Findings:

General: Based on review of documentation, a staff member with an unknown date of hire did not have documentation of a negative tuberculin skin result, nor a physician's statement clearing this individual of active tuberculosis.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	In Compliance
Kitchen Requirements	In Compliance
Food Service	In Compliance
Meal Planning/Center Provides Meals	Not In Compliance

1220 - Menu

Not In Compliance

922 KAR 2:120. Section 10. Meal Planning Requirements for a Center that Provides Meals.

- (9) A weekly menu shall be:**
 - (a) Prepared;**
 - (b) Dated;**
 - (c) Posted in advance in a conspicuous place;**
 - (d) Kept on file for thirty (30) days; and**
 - (e) Amended in writing with any substitutions on the day the meal is served.**

Findings:

General: Based on review of documentation, a menu of snacks served was not posted or available for inspection.

Meal Planning/Center Does Not Provide Meals	In Compliance
Children's Records	In Compliance
Written Documentation	In Compliance
Posted Documentation	Not In Compliance

1310 - Posting Requirements

Not In Compliance

922 KAR 2:090. Section 8. General.

- (6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:**
 - (a) The provider's preliminary or regular license;**
 - (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**
 - (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**
 - (d) Information on the Kentucky Consumer Product Safety Program and the program's Web site as specified in KRS 199.897;**
 - (e) A description of services provided by the child-care center, including:**
 - 1. Current rates for child care; and**
 - 2. Each service charged separately and in addition to the basic rate for child care;**
 - (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**
 - (g) Daily planned program.**

Findings:

General: Based on review of documentation, the statement of deficiency and corresponding plan of correction from the 2020 licensure year was not posted nor available for public inspection.

Animals	In Compliance
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Signature of Provider/Representative

Title

Date