



**Andy Beshear**  
GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES**  
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**Inspection Report**

<b>Provider Name:</b> Gateway Head Start Mapleton Elementary	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L383832
<b>Provider Address:</b> 809 Indian Mound, Mt. Sterling, KY, 40353		<b>Capacity:</b> 20
<b>Owner(s):</b> Gateway Community Service Organization, Inc.		<b>Director(s):</b> Roe, Martina

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 291121
<b>Date Initiated:</b> 09/25/2019 10:45 AM	<b>Date Concluded:</b> 09/25/2019 11:45 AM	
	<b>No. of Children Present:</b> 19	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>Not In Compliance</b>

**255 - Notification of Changes** **Not In Compliance**

**922 KAR 2:090. Section 12. Reports.**  
**(4)(a) Written notification of the following shall be:**

- 1. Made to the cabinet, in writing, to allow for approval before implementation:**
  - a. Change of ownership;**
  - b. Change of location;**
  - c. Increase in capacity;**
  - d. Change in hours of operation;**
  - e. Change of services in the following categories:**
    - (i) Infant;**
    - (ii) Toddler;**
    - (iii) Preschool-age;**
    - (iv) School-age;**
    - (v) Nontraditional hours; or**
    - (vi) Transportation; or**
  - f. Addition to or reduction of the square footage of a child-care center's premises;**

**Findings:**

General: Based on interview, this regulatory requirement was not met. An interview with the staff person in charge during the inspection revealed that the facility is open 8:00AM - 3:00PM (Monday - Thursday). The staff person in charge further stated that the facility is also open on "occasional Friday's". The facility's operating hours are listed as 7:30AM - 2:30PM (Monday - Friday) in the DRCC database. The facility did not submit written notification of this change to the cabinet prior to the change.

<b>Director Requirements</b>	<b>In Compliance</b>
<b>Employee Records</b>	<b>In Compliance</b>
<b>Programming</b>	<b>In Compliance</b>
<b>Premises</b>	<b>In Compliance</b>
<b>Hygienic Practices</b>	<b>In Compliance</b>

**Inspection Report**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**In Compliance**

**Transportation**

**Not Applicable**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**In Compliance**

**Children's Records**

**In Compliance**

**Written Documentation**

**In Compliance**

**Posted Documentation**

**In Compliance**

**Animals**

**In Compliance**

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Signature of Provider/Representative

Title

Date