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Inspection Report

Provider Name: Mrs. Davis After School Academy	Provider Information	CLR No: L383829
Provider Address: 182 South Property Rd., New Castle, KY, 40050	Provider Type: LICENSED TYPE I	Capacity: 120
Owner(s): Davis, Sein Yvette		Director(s): Davis, Sein Yvette

Inspection Type: Renewal Application	Inspection Information	Inspection No: 291145
Date Initiated: 10/02/2019 2:20 PM	Date Concluded: 10/02/2019 4:10 PM	
	No. of Children Present: 18	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
340 - Staff Meeting	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (i) Conduct, manage, and document in writing recurring staff meetings;	
Findings: General: Based on interview and review of documentation, the child care center director failed to assure compliance with regulatory requirements. Upon request, the child care director did not present verification that more than one (1) staff meeting had been conducted and documented in writing within the last year.	
345 - Staff Evaluation	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;	
Findings: General: Based on interview and review of documentation, the child care center director failed to assure compliance with regulatory requirements. Upon request, the child care director did not present verification of the evaluations assessing the staff person's interaction with children in care and classroom performance for the employees with the hire dates of 08/06/2018, 08/13/2018 and 08/16/2018.	

Inspection Report**Employee Records****Not In Compliance****410 - Training****Not In Compliance****922 KAR 2:090. Section 11. Staff Requirements.****(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on interview and review of documentation, the child care center failed to maintain employee's records in accordance with regulatory requirements.

1) Upon request, the child care director did not present verification that the record of the two (2) employees with the hire dates of 08/06/2018 and the employee with the hire date of 08/13/2018 had met the requirement of Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment.

2) Continued review revealed that the employees with the hire date of 08/06/2018 had not updated their pediatric abusive head trauma training.

Review of the TRIS training system indicated the above-mentioned employees had not met the requirement.

Programming**In Compliance****Premises****In Compliance****Hygienic Practices****In Compliance****First Aid/Medication****In Compliance****Outdoor Play Area****In Compliance****Equipment****In Compliance****Transportation****Not Applicable****Food Service/Food Program****In Compliance****Food Service****In Compliance****Children's Records****In Compliance****Written Documentation****Not In Compliance****1170 - Professional Development****Not In Compliance****922 KAR 2:090. Section 9. Records.****(1) A child-care center shall maintain:**

- (f) A written annual plan for child-care staff professional development;**

Findings:

General: Based on interview and review of documentation, the child care center failed to maintain written documentation in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that an annual plan for staff development had been completed for the employees with the hire dates of 08/06/2018, 08/13/2018 and 08/16/2018.

Posted Documentation**Not In Compliance****1215 - Daily Activities****Not In Compliance****922 KAR 2:090. Section 10. Director Requirements and Responsibilities.****(1) A director shall:**

- (h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;**

Findings:

General: Based on interview and review of documentation, the child care center failed to post documentation in accordance with regulatory requirements. Upon request, the child care director did not present verification of a daily schedule that included the dates and times of activities are to be conducted with the children.

Animals**Not Applicable**

Signature of Provider/Representative

Title

Date