



**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Inspection Report

Provider Name: Waddell's Play & Learn Child Care Center	Provider Information Provider Type: LICENSED TYPE I	CLR No: L383809
Provider Address: 525 Hubbardsville Lane, Hopkinsville, KY, 42240		Capacity: 12
Owner(s): Waddell, Hattie Jane		Director(s): Waddell, Hattie Jane

Inspection Type: Renewal Application	Inspection Information	Inspection No: 291979
Date Initiated: 02/11/2020 2:55 PM	Date Concluded: 02/11/2020 4:30 PM	
	No. of Children Present: 2	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
290 - Fire Marshal/Zoning Compliance	Not In Compliance
922 KAR 2:120. Section 4. Premises Requirements. (2) A child-care center shall be in compliance with the State Fire Marshal and the local zoning laws.	
Findings:	
General: Based on review of documentation, the Fire Marshal inspection report was dated 04/17/18.	
Director Requirements	Not In Compliance
340 - Staff Meeting	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (i) Conduct, manage, and document in writing recurring staff meetings;	
Findings:	
General: Based on interview, staff meetings were not conducted.	

Inspection Report

Employee Records

Not In Compliance

385 - Personnel File

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(e) A current personnel file for each child-care center staff person to include:

- 1. Name, address, date of birth, and date of employment;**
- 2. Proof of educational qualifications;**
- 3. Record of annual performance evaluation;**
- 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and**
- 5. The results of background checks conducted in accordance with 922 KAR 2:280;**

Findings:

General: Based on review of documentation, a staff, hired on 08/21/18, did not maintain education verification and TB documentation on file. A second staff, hired on 08/21/18, did not maintain TB documentation on file.

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on review of documentation, three (3) staffs, each hired on 08/21/18, completed one and a half (1 ½) hours of cabinet approved pediatric abusive head trauma training on 03/19/13, and failed to complete the training again within five (5) years.

Programming

In Compliance

Premises

Not In Compliance

525 - Items Accessible Only During Activity

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(8) The following shall be inaccessible to a child in care unless under direct supervision and part of planned program of instruction:

- (a) Knives and sharp objects;**
- (b) Litter and rubbish;**
- (c) Bar soap; and**
- (d) Plastic bags not used for personal belongings.**

Findings:

General: Based on observation, a wadded up plastic bag was stored in an unlocked compartment under the sink in the bathroom. The plastic bag was not a part of the planned program of instruction and was accessible to children.

560 - Building Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(5) The building shall be constructed to ensure the:

- (a) Building is:**
 - 1. Dry;**
 - 2. Ventilated; and**
 - 3. Well lit, including clean light fixtures that are:**
 - a. In good repair in all areas; and**
 - b. Shielded or have shatter-proof bulbs installed; and**
- (b) Following are protected:**
 - 1. Windows;**
 - 2. Doors;**
 - 3. Stoves;**
 - 4. Heaters;**
 - 5. Furnaces;**
 - 6. Pipes; and**
 - 7. Stairs.**

Findings:

General: Based on observation, dead bugs were inside the light shield in the kitchen. In addition, a brown stain was on the light shield in the kitchen.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Inspection Report

Outdoor Play Area

Not In Compliance

750 - Playground Conditions

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (20) An outdoor play area shall be:
 - (d) Safe from foreseeable hazard;
 - (e) Well drained;
 - (f) Well maintained;
 - (g) In good repair; and
 - (h) Visible to staff at all times.

Findings:

General: Based on observation, two (2), two foot long metal stakes and two (2), four foot long sections of plastic playground border laid on the ground in the outside play area.

Equipment

In Compliance

Transportation

Not Applicable

Food Service/Food Program

Not In Compliance

975 - Milk Requirements

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

- (3) A serving of milk shall consist of:
 - (a) Breast milk or iron-fortified formula for a child:
 - 1. Age birth to twelve (12) months; or
 - 2. Beyond twelve (12) months of age as documented by the parent or the child's physician;
 - (b) Pasteurized whole milk for children ages twelve (12) months to twenty-four (24) months; or
 - (c) Pasteurized low fat one (1) percent or fat-free skim milk for children ages twenty-four (24) months to school-age.

Findings:

General: Based on observation and interview, two percent (2 %) milk was served to a two-year-old toddler for breakfast, lunch and snack. In addition, two percent (2%) milk was served to a school-age child for snack.

Food Service

In Compliance

Children's Records

Not In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:
 - (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation, a child, first date of attendance on 08/26/19, did not have an immunization certificate on file.

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:
 - (b) A written record for each child:
 - 1. Completed and signed by the child's parent;
 - 2. Retained on file on the first day the child attends the child-care center; and
 - 3. To contain:
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
 - b. Contact information to enable a person in charge to contact the child's:
 - (i) Parent at the parent's home or place of employment;
 - (ii) Family physician; and
 - (iii) Preferred hospital;
 - c. The name of each person who is designated in writing to pick-up the child;
 - d. The child's general health status and medical history including, if applicable:
 - (i) Allergies;
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
 - (iii) Permission from the parent for third-party professional services in the child-care center;
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation, a child, first date of attendance on 08/26/19, did not have information on file to enable the person in charge to contact the child's physician. A child, first date of attendance on 03/26/19, did not have information on file to enable the person in charge to contact the child's preferred hospital and physician and did not have authorization by the parent for the provider to seek emergency medical care for the child in the parent's absence.

Inspection Report

Written Documentation

Not In Compliance

1150 - Evacuation Plan

Not In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).

Findings:

General: Based on review of documentation, the center did not have a written plan for evacuation which included an evacuation route to the offsite location and the plan updated by December 31st yearly. The center's plan was dated 01/04/18.

1170 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

**(1) A child-care center shall maintain:
(f) A written annual plan for child-care staff professional development;**

Findings:

General: Based on review of documentation, a staff, hired on 08/21/18, did not have an annual professional development plan on file.

1195 - Fire Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

**(12) A fire drill shall be:
(a) Conducted during hours of operation at least monthly; and
(b) Documented.
(13) An earthquake drill and a tornado drill shall be:
(a) Conducted during hours of operation at least quarterly; and
(b) Documented.**

Findings:

General: Based on review of documentation, monthly fire drills were not conducted. Quarterly earthquake and tornado drills were not conducted.

Posted Documentation

Not In Compliance

1200 - Posting Requirements

Not In Compliance

922 KAR 2:090. Section 8. General.

**(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:
(a) The provider's preliminary or regular license;
(b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;
(c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;
(d) Information on the Kentucky Consumer Product Safety Program and the program's Website as specified in KRS 199.897;
(e) A description of services provided by the child-care center, including:
1. Current rates for child care; and
2. Each service charged separately and in addition to the basic rate for child care;
(f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and
(g) Daily planned program.**

Findings:

General: Based on observation, the center's rates, to include each service charged separately in addition to the basic rate, the statement of deficiency issued by the cabinet and plan of correction submitted by the child care center to the cabinet during the current year were not posted.

Animals

Not Applicable

Signature of
Provider/Representative

Title

Date