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**Inspection Report**

<b>Provider Name:</b> Barren County Family YMCA Child Care	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L356582
<b>Provider Address:</b> 1 Ymca Way, Glasgow, KY, 42141		<b>Capacity:</b> 140
<b>Owner(s):</b> Barren County Family YMCA, Inc.		<b>Director(s):</b> Ralston, Benjamin Wallace

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 292331
<b>Date Initiated:</b> 03/17/2020 10:50 AM	<b>Date Concluded:</b> 03/17/2020 2:40 PM	
	<b>No. of Children Present:</b> 7	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>Not In Compliance</b>
<b>290 - Fire Marshal/Zoning Compliance</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 4. Premises Requirements.</b> <b>(2) A child-care center shall be in compliance with the State Fire Marshal and the local zoning laws.</b>	
<b>Findings:</b>	
General: Based on review of documentation, the last inspection conducted by the state fire marshal was on 11/14/17.	
<b>Director Requirements</b>	<b>In Compliance</b>
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>390 - Educational Requirements</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 11. Staff Requirements.</b> <b>(1) Child-care center staff:</b> <b>(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:</b> <b>1. High school diploma;</b> <b>2. GED or qualifying documentation from a comparable educational entity; or</b> <b>3. Commonwealth Child Care Credential as described in 922 KAR 2:250;</b>	
<b>Findings:</b>	
General: Based on review of documentation, a staff member hired on 7/22/19, had no documentation of education on file.	

Inspection Report

395 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (1) Child-care center staff:
- (b) Shall provide, prior to employment and every two (2) years thereafter:
  - 1. A statement from a health professional that the individual is free of active tuberculosis; or
  - 2. A copy of negative tuberculin results.

Findings:

General: Based on review of documentation, a staff member hired on 7/22/19, had no TB documentation on file. A caregiver hired on 8/28/17, had TB documentation on file dated 8/28/17.

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
  - (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
  - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation, two (2) caregivers hired on 6/10/19 and 6/3/19, each had not completed the six (6) hours orientation training.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

Not In Compliance

715 - First Aid Supplies

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (1) First aid supplies shall:
  - (a) Be available to provide prompt and proper first aid treatment;
  - (b) Be stored out of reach of a child;
  - (c) Be periodically inventoried to ensure the supplies have not expired;
  - (d) If reusable, be:
    - 1. Sanitized; and
    - 2. Maintained in a sanitary manner; and
  - (e) Include:
    - 1. Liquid soap;
    - 2. Adhesive bandages;
    - 3. Sterile gauze;
    - 4. Medical tape;
    - 5. Scissors;
    - 6. A thermometer;
    - 7. Flashlight;
    - 8. Cold pack;
    - 9. First aid book;
    - 10. Disposable gloves; and
    - 11. A cardiopulmonary resuscitation mouthpiece protector.

Findings:

General: Based on observation, the first aid supplies had no flashlight and first aid book.

**730 - Medication**

**Not In Compliance**

**922 KAR 2:120. Section 7. First Aid and Medicine.**

**(6) Medication, including refrigerated medication, shall be:**

**(a) Stored in a separate and locked place, out of the reach of a child unless the medication is:**

- 1. A first aid supply and is maintained in accordance with subsection (1) of this section;**
- 2. Diaper cream, sunscreen, or toothpaste. Diaper cream, sunscreen, or toothpaste shall be inaccessible to a child;**
- 3. An epinephrine auto-injector. A licensed child-care center shall comply with KRS 199.8951 and 311.646, including:**
  - a. An epinephrine auto-injector shall be inaccessible to a child;**
  - b. A child-care center shall have at least one (1) person onsite who has received training on the administration of an epinephrine auto-injector if the child-care center maintains an epinephrine auto-injector;**
  - c. A child-care center shall seek emergency medical care for a child if an auto-injector is administered to the child; and**
  - d. A child-care center shall report to the child's parent and the cabinet in accordance with 922 KAR 2:090, Section 12(1)(b) if an epinephrine auto-injector is administered to a child; or**
- 4. An emergency or rescue medication for a child in care, such as medication to respond to diabetic or asthmatic condition, as prescribed by the child's physician. Emergency or rescue medication shall be inaccessible to a child in care;**

**(b) Kept in the original bottle; and**

**(c) Properly labeled.**

**(7) Medication shall not be given to a child if the medication's expiration date has passed.**

**Findings:**

General: Based on observation, a tube of Orajel and a bottle of Banana Boat Baby Sunscreen were not labeled to indicate for whom each belonged in a black box.

**Outdoor Play Area**

**In Compliance**

**Equipment**

**Not In Compliance**

**820 - Indoor/Outdoor Equipment**

**Not In Compliance**

**922 KAR 2:120. Section 11. Toys and Furnishings.**

**(2) Indoor and outdoor equipment shall:**

- (a) Be clean, safe, and in good repair;**
- (b) Meet the physical, developmental needs, and interests of children of different age groups;**
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**
- (d) Be designed to guard against entrapment or situations that may cause strangulation.**

**Findings:**

General: Based on observation, a top rail of a large playground apparatus had a broken piece which exposed a rusty metal bar in the outdoor play area. The top rail was located near the triangle monkey bars and faced the center. Also, a wooden top rail of a large outdoor playground apparatus was splintery. The wooden top rail was near the blue slide and faced away from the center.

**Transportation**

**Not In Compliance**

**845 - Requirements for Transportation Services**

**Not In Compliance**

**922 KAR 2:120. Section 12. Transportation.**

**(2) A center providing or arranging transportation service shall:**

- (a) Be licensed and approved by the cabinet or its designee prior to transporting a child;**
- (b) Have a written plan that details the type of transportation, staff schedule, transportation schedule, and transportation route; and**
- (c) Have written policies and procedures, including emergency procedures practiced monthly by staff who transports children.**

**Findings:**

General: Based on interview, the center had taken two (2) field trips during the summer of 2019 but the center had no documentation available for review of the routes taken to and from both field trips.

**870 - Transportation Notification/Third Party Contracts**

**Not In Compliance**

**922 KAR 2:120. Section 12. Transportation.**

**(3) Prior to transporting a child, a center providing transportation services of a child shall notify the cabinet or its designee in writing of the:**

- (f) Contracts, agreements, or documents detailing arrangements with any third party for services;**

**Findings:**

General: Based on review of documentation, there was no current third party transportation agreement. The last agreement was dated 6/1/17 - 8/6/18.

**960 - Children's Transportation Records**

**Not In Compliance**

**922 KAR 2:120. Section 12. Transportation.**

**(17) Transportation services provided shall:**

- (a) Be recorded in writing and include:**
  - 1. The first and last name of the child transported; and**
  - 2. The time each child gets on and the time each child gets off;**
- (b) Be completed by a staff member other than the driver; and**
- (c) Be kept for five (5) years.**

**Findings:**

General: Based on interview, the center had taken two (2) field trips during the summer of 2019, but the center had no documentation of the children's transportation records for both field trips.

**Inspection Report**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**Not In Compliance**

**1015 - Food Service Permit**

**Not In Compliance**

**922 KAR 2:120. Section 8. Kitchen Requirements.**

**(2) A child-care center required to have a food service permit shall be in compliance with 902 KAR 45:005 and this administrative regulation.**

**Findings:**

General: Based on review of documentation, the center did not have a food service permit from one of their caterers, Glasgow Independent Schools.

**1115 - Meal Schedule**

**Not In Compliance**

**922 KAR 2:120. Section 9. Food and Meal Requirements.**

**(13) Meals shall be:**

**(a) Served every two (2) to three (3) hours;**

**Findings:**

General: Based on observation, the posted menu indicated lunch was served from 11:00 a.m. to 11:30 a.m. and snack at 3:00 p.m. Therefore, the meals were not served every two (2) to three (3) hours.

**Children's Records**

**Not In Compliance**

**1140 - Enrollment Information**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(b) A written record for each child:**

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**

**a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**

**b. Contact information to enable a person in charge to contact the child's:**

**(i) Parent at the parent's home or place of employment;**

**(ii) Family physician; and**

**(iii) Preferred hospital;**

**c. The name of each person who is designated in writing to pick-up the child;**

**d. The child's general health status and medical history including, if applicable:**

**(i) Allergies;**

**(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**

**(iii) Permission from the parent for third-party professional services in the child-care center;**

**e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**

**f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

**Findings:**

General: Based on review of documentation, a child enrolled on 3/16/2020, had no physician's phone number and preferred hospital listed in their enrollment information. Two (2) children, enrolled on 3/13/2020 and 3/16/2020, had no physician's phone number listed in their enrollment information. A child enrolled on 3/16/2020, had no preferred hospital in their enrollment information. A child enrolled on 3/16/2020, had no physician's phone number, no parent's signature, and no permission from the parent for the center to seek medical care in their enrollment information, and the child's two (2) emergency contacts listed did not have phone numbers.

**1145 - Documentation for Off Premises Trip**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(b) A written record for each child:**

**3. To contain:**

**g. A permission form for each trip off the premises signed by the child's parent in accordance with 922 KAR 2:120, Section 12;**

**Findings:**

General: Based on interview, the center had taken two (2) field trips during the summer of 2019, but had no documentation children's permission slips for both field trips, available for review. In addition, the center had one (1) walking field trip but the children did not have permission slips available for review.

**Written Documentation**

**Not In Compliance**

**1150 - Evacuation Plan**

**Not In Compliance**

**922 KAR 2:090. Section 5. Evacuation Plan.**

**(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).**

**Findings:**

General: Based on review of documentation and interview, the center's staff members were not familiar with the center's evacuation plan.

**Inspection Report**

**1170 - Professional Development**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(f) A written annual plan for child-care staff professional development;**

**Findings:**

General: Based on review of documentation, a staff member hired on 7/22/19, and three (3) caregivers hired on 12/5/14, 6/10/19, and 6/3/19, each had no professional development plan on file.

**1175 - Earthquake/Tornado/Fire Drills**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**

**(1) A child-care center shall maintain:**

**(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

**(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

**Findings:**

General: Based on interview, the center's fire, earthquake, and tornado drills were not available for review. Interview determined the documentation was located at another site.

**Posted Documentation**

**Not In Compliance**

**1215 - Daily Activities**

**Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**

**(1) A director shall:**

**(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;**

**Findings:**

General: Based on observation, the posted schedule of daily activities was dated May 2019.

**Animals**

**Not Applicable**

Signature of Provider/Representative

Title

Date