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Inspection Report

Provider Name: Creative Minds K-Prep	Provider Information Provider Type: LICENSED TYPE I	CLR No: L383734
Provider Address: 755 W Broadway Suite 215b, Lawrenceburg, KY, 40342		Capacity: 60
Owner(s): Creative Minds Child Development Center, Inc.		Director(s): Hatfield, Emily Jane

Inspection Type: Renewal Application	Inspection Information	Inspection No: 305546
Date Initiated: 12/18/2020 9:00 AM	Date Concluded: 12/18/2020 11:00 AM	
	No. of Children Present: 24	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance

345 - Staff Evaluation **Not In Compliance**

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on review of documentation, two staff eligible for an annual performance review did not have current documentation of a review on file in the facility.

350 - Health, Safety, Comfort **Not In Compliance**

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(l) Assure the health, safety, and comfort of each child;

Findings:

General: Based on observation, this regulatory requirement was not met. The following was found:

1. During a tour of one of the preschool rooms (three - four year olds), the surveyor observed multiple electrical cords hanging loose throughout the classroom from floor lamps, hanging lights and a video camera. These cords were accessible to the children.

2. The surveyor observed the roll of paper towels that the four - five year old children use is stored in an unsanitary manner, positioned on a metal bar above the toilet. This method of storage promotes germs due to each child handling the roll to obtain a paper towel.

Inspection Report

Employee Records

Not In Compliance

410 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on review of documentation and the Training Records Information System (TRIS), one staff person (hire date: 8/3/20) did not complete the six hours of cabinet-approved training within the first three months of employment.

Programming

In Compliance

Premises

Not In Compliance

580 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on observation, this regulatory requirement was not met. During a tour of the Sensory Space room, the surveyor observed a hole in the wall behind the door that was approximately three - four inches long.

645 - Sink

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(3) A sink shall be:
(a) Located in or immediately adjacent to toilet rooms;
(b) Equipped with hot and cold running water that allows for hand washing;
(c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;
(d) Equipped with liquid soap;
(e) Equipped with hand-drying blower or single use disposable hand drying material;
(f) Equipped with an easily cleanable waste receptacle; and
(g) Immediately adjacent to a changing area used for infants and toddlers.

Findings:

General: Based on observation, this regulatory requirement was not met. During a tour of the facility, the surveyor found that there were no paper towels at the sink in the bathroom used by the three - four year old children and the bathroom used by the first graders.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

Not Applicable

Equipment

In Compliance

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

Not In Compliance

1060 - Food From Approved Source

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

(1) Food shall be:
(e) Obtained from a source that is in compliance with the Department of Public Health's food safety standards and permits, established in KRS Chapter 217;
(f) Acceptable if from an established commercial food store;

Findings:

General: Based on review of documentation and interview, this regulatory requirement was not met. The staff person in charge stated that lunch is prepared at their main location and then transported to them. A review of the food service permit from the main location (Creative Minds Academy) found that it did not list that they had been approved for catering service.

Children's Records

Not In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:
(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation, one child had an immunization certificate on file that was no longer current as of 8/5/20.

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:**
- (b) A written record for each child:**
- 1. Completed and signed by the child's parent;**
 - 2. Retained on file on the first day the child attends the child-care center; and**
 - 3. To contain:**
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on review of documentation, one child's file/enrollment documentation did not contain information for the family's preferred hospital.

Written Documentation

In Compliance

Posted Documentation

Not In Compliance

1200 - Posting Requirements

Not In Compliance

922 KAR 2:090. Section 8. General.

- (6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:**
- (a) The provider's preliminary or regular license;**
 - (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**
 - (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**
 - (d) Information on the Kentucky Consumer Product Safety Program and the program's Website as specified in KRS 199.897;**
 - (e) A description of services provided by the child-care center, including:**
 - 1. Current rates for child care; and**
 - 2. Each service charged separately and in addition to the basic rate for child care;**
 - (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**
 - (g) Daily planned program.**

Findings:

General: Based on review of documentation, this regulatory requirement was not met. The Statement of Deficiency/Plan of Correction from the 11/5/18 renewal inspection was posted; however, the Statement of Deficiencies/Plan of Correction from the most recent renewal inspection (10/29/19) was not posted.

Animals

In Compliance

Emergency Regulation

Not In Compliance

1255 - Emergency Regulation

Not In Compliance

922 KAR 2:405E. Emergency Regulation.

Due to the current declared public health emergency caused by the Novel Coronavirus Disease (COVID-19), licensed child care centers must operate under Centers for Disease Control and Prevention and public health guidelines, as mandated by 922 KAR 2:405E, to prevent the spread of COVID-19.

Findings:

General: Based on observation, interview, review of documentation and the Training Records Information System (TRIS), the following was found:

1. Five staff (hire dates: 8/26/10, 8/5/19, 9/4/18, and 2 on 8/3/20) did not have evidence of completing the required ECE 202 training class (Requirements for Reopening Child Care in Kentucky). These staff were identified as current staff members during the visit. The staff person in charge stated during interview that two of these staff completed this training as a group; however, there was no evidence on file for the surveyor to review.
2. The surveyor made a visit to the facility on 12/9/20 at 10:05AM, in an attempt to conduct the renewal inspection. No one was observed present at the facility and the doors were locked; therefore, the surveyor assumed the facility was closed. Later in the day, the director sent an email stating that all of the staff and children had walked to a local park behind the facility at the time of the visit and indicated that they do this almost daily. The emergency regulations state that field trips are not permitted at this time.

Signature of Provider/Representative

Title

Date