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GOVERNOR

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Inspection Report

Provider Name: Cardinal Kids Campus	Provider Information	CLR No: L383720
Provider Address: 1080 South Main Street, Monticello, KY, 42633	Provider Type: LICENSED TYPE I	Capacity: 61
Owner(s): Wayne County Board of Education		Director(s): Dishman, Wanda Sue

Inspection Type: Renewal Application	Inspection Information	Inspection No: 291858
Date Initiated: 01/16/2020 10:42 AM	Date Concluded: 01/16/2020 12:45 PM	
	No. of Children Present: 28	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
340 - Staff Meeting	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (i) Conduct, manage, and document in writing recurring staff meetings;	
Findings:	
General: Based on documentation presented for review, the surveyor was not presented with documentation of any staff meetings that had been conducted within the past year.	
During interview, staff reported that staff meetings were conducted; however, she could not locate any previously documented staff meetings.	
Employee Records	Not In Compliance
410 - Training	Not In Compliance
922 KAR 2:090. Section 11. Staff Requirements. (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following: (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment; (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.	
Findings:	
General: Based on review of documentation presented and ECE - TRIS, the surveyor found that staff (DOH: 01/27/12) obtained eleven and one-half (11 1/2) of the required fifteen (15) hours of cabinet - approved early care and education training.	
During interview, staff stated that they were unaware the fifteen (15) hours of annual training were not met.	
Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance

Inspection Report

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

In Compliance

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

In Compliance

Written Documentation

Not In Compliance

1175 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on documentation presented for review, the surveyor found no verification that the staff and children practiced fire drills in March 2019 or April 2019.

During interview, staff stated that the drills were performed; however, no further documentation was presented to show the drills were completed.

1195 - Fire Drills

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(12) A fire drill shall be:

(a) Conducted during hours of operation at least monthly; and

(b) Documented.

(13) An earthquake drill and a tornado drill shall be:

(a) Conducted during hours of operation at least quarterly; and

(b) Documented.

Findings:

General: Based on review of documentation, the surveyor found the March 2019 and April 2019 fire drills were not documented.

Staff confirmed through interview that the two (2) fire drills were not documented in the files.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date