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Inspection Report

Provider Name: Holy Cross Care and Learning Academy	Provider Information Provider Type: LICENSED TYPE I	CLR No: L356532
Provider Address: 3612 Church Street, Covington, KY, 41015		Capacity: 70
Owner(s): Holy Cross Parish		Director(s): Fisk, Susan Ann

Inspection Type: Renewal Application	Inspection Information	Inspection No: 290875
Date Initiated: 09/06/2019 10:15 AM	Date Concluded: 09/06/2019 12:00 PM	
	No. of Children Present: 40	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance

255 - Notification of Changes **Not In Compliance**

922 KAR 2:090. Section 12. Reports.
(4)(a) Written notification of the following shall be:

- 1. Made to the cabinet, in writing, to allow for approval before implementation:**
 - a. Change of ownership;**
 - b. Change of location;**
 - c. Increase in capacity;**
 - d. Change in hours of operation;**
 - e. Change of services in the following categories:**
 - (i) Infant;**
 - (ii) Toddler;**
 - (iii) Preschool-age;**
 - (iv) School-age;**
 - (v) Nontraditional hours; or**
 - (vi) Transportation; or**
 - f. Addition to or reduction of the square footage of a child-care center's premises;**

Findings:

General: Based on observation and interview, it was found that the facility was caring for toddlers; however, Toddler Services were not an approved service according to the facility's posted license. In an interview with the staff person hired 1/15/00, it was stated that the facility had not requested to add Toddler Services.

Director Requirements	In Compliance
Employee Records	In Compliance
Programming	In Compliance

Inspection Report

Premises

Not In Compliance

520 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (7) The following shall be inaccessible to a child in care:**
- (a) Toxic cleaning supplies, poisons, and insecticides;**
 - (b) Matches, cigarettes, lighters, and flammable liquids; and**
 - (c) Personal belongings and medications of staff.**

Findings:

General: Based on observation, the following was found: 1. There were two (2) staff persons' purses being stored on the teacher's desk in Room 3. The purses were accessible to the children in care. 2. There was a staff person's purse and a can of Lysol disinfectant on a lower shelf in an open cabinet in Room 1. These items were accessible to the children in care.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

Not In Compliance

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:**
- (b) A written record for each child:**
- 1. Completed and signed by the child's parent;**
 - 2. Retained on file on the first day the child attends the child-care center; and**
 - 3. To contain:**
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on review of documentation, a child enrolled 5/3/18 did not have a physician's name and contact information on file in the facility.

Written Documentation

Not In Compliance

1160 - Daily Attendance Records

Not In Compliance

922 KAR 2:090. Section 9. Records.

- (1) A child-care center shall maintain:**
- (c) Daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13, if a child receives services from the child-care center through the Child Care Assistance Program;**

Findings:

General: Based on observation and review of documentation, there were forty (40) children present in the facility at the time of the initial tour. A review of the facility's attendance records found that there were only thirty-eight (38) children signed in with an arrival time on the facility's attendance record.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date