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**Inspection Report**

<b>Provider Name:</b> Friends School	<b>Provider Information</b>	<b>CLR No:</b> L352527
<b>Provider Address:</b> 901 Breckenridge Lane, Louisville, KY, 40207	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 136
<b>Owner(s):</b> Friends School, Inc.		<b>Director(s):</b> Christensen, Kristina Rebecca

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 306152
<b>Date Initiated:</b> 03/11/2021 8:50 AM	<b>Date Concluded:</b> 03/11/2021 12:15 PM	
	<b>No. of Children Present:</b> 39	

Inspection Report	
Background Checks	Not In Compliance
<b>20 - Out of state background checks</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:280. Section 5. Checks of Other States.</b>  <b>(1) In accordance with 45 C.F.R. 98.43(b)(3), a prospective child care staff member who resides in or has resided in another state within the last five (5) years shall:</b>  <b>(a) Request from each state of current or prior residency, in accordance with the state's laws, policies, and procedures, with a courtesy notice to the cabinet:</b>  <b>1. An in-state criminal records check by:</b>  <b>a. Means of fingerprints for the state of residence; or</b>  <b>b. Any means accepted by a state of prior residency;</b>  <b>2. A check of the state's sex offender registry or repository; and</b>  <b>3. A check of the state-based child abuse and neglect registry and database; and</b>  <b>(b) Direct results of the checks required in paragraph (a) of this subsection to the Department for Community Based Services, Division of Child Care, 275 East Main Street, 3C-F, Frankfort, Kentucky 40601.</b></p>	
<b>Findings:</b>	
General: Based on interview and review of documentation, the employee file for a staff member with a hire date of 8/1/2020 did not contain a check of the sex offender registry or repository or a check of the state-based child abuse and neglect registry and database for the state of Indiana. Interview with the staff member in charge revealed the aforementioned documentation was not available at the time of the inspection.	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>In Compliance</b>

**Inspection Report**

**Employee Records**

**Not In Compliance**

**390 - Educational Requirements**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(1) Child-care center staff:**

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**
  - 1. High school diploma;**
  - 2. GED or qualifying documentation from a comparable educational entity; or**
  - 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

**Findings:**

General: Based on interview and review of documentation, the employee files for staff members with hire dates of 4/23/18 and 3/22/19 did not contain a high school diploma, GED or qualifying documentation from a comparable educational entity; or Commonwealth Child Care Credential. Interview with the staff member in charge revealed that the documentation was not available at the time of the survey.

**410 - Training**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

**(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

- (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child care program;**
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
  - (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**
- (17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.**

**Findings:**

General: Based on interview and review of documentation, the employee files for staff members with hire dates of 4/23/18, 9/4/18, and 3/22/19 did not contain verification that the staff members had completed one and one half (1 1/2) hours of pediatric abusive head trauma training within the last five (5) years. Additionally, the staff files for the aforementioned staff members with hire dates of 4/23/18 and 3/22/19 did not contain verification that the staff members received six (6) hours of cabinet-approved orientation within the first three (3) months of their employment. Review of ECE-Tris records failed to verify the trainings. The staff member in charge stated that verification of the trainings was not available at the time of the inspection.

**Programming**

**In Compliance**

**Premises**

**In Compliance**

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**Not In Compliance**

**790 - Crib/Mattress/Sheet**

**Not In Compliance**

**922 KAR 2:120. Section 6. Sleeping and Napping Requirements.**

**(3) Rest time shall include adequate space specified by the child's age as follows:**

**(a) For an infant:**

- 1. An individual non-tiered crib that meets Consumer Product Safety Commission standards established in 16 C.F.R. 1219-1220;**
- 2. A firm crib mattress in good repair with a clean tight-fitted sheet that shall be changed:**
  - a. Weekly; or**
  - b. Immediately if it is soiled or wet;**

**Findings:**

General: Based on observation of Room 15, all eight (8) cribs present contained loose-fitting sheets.

**Transportation**

**Not Applicable**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**In Compliance**

**Children's Records**

**In Compliance**

**Written Documentation**

**In Compliance**

**Posted Documentation**

**In Compliance**

**Animals**

**In Compliance**

**Inspection Report**

**Emergency Regulation**

**Not In Compliance**

**1260 - Emergency Regulation**

**Not In Compliance**

**922 KAR 2:410E. Emergency Regulation.**

**Due to the current declared public health emergency caused by the Novel Coronavirus Disease (COVID-19), licensed child care centers must operate under Centers for Disease Control and Prevention and public health guidelines, as mandated by 922 KAR 2:410E, to prevent the spread of COVID-19.**

**Findings:**

General: Based on observation, interview and review of documentation, the employee records for two staff members with a hire date of 8/1/2020 did not contain the results of a Criminal Abuse and Neglect background check. Due to the COVID-19 pandemic, fingerprint background checks cannot be conducted, and child care providers are required to conduct and maintain the results of Criminal Abuse and Neglect background checks. Interview with the staff member in charge revealed the results of the CAN checks for the aforementioned staff members could not be located at the time of the inspection. Additionally, observation of Room 15 revealed a staff member fed a bottle to an infant without wearing gloves; therefore, the center did not comply with the emergency regulation requiring staff members to wear gloves when bottle feeding.

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Signature of Provider/Representative

Title

Date