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**Inspection Report**

<b>Provider Name:</b> Friends School	<b>Provider Information</b>	<b>CLR No:</b> L352527
<b>Provider Address:</b> 901 Breckenridge Lane, Louisville, KY, 40207	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 136
<b>Owner(s):</b> Friends School, Inc.		<b>Director(s):</b> Christensen, Kristina Rebecca

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 247475
<b>Date Initiated:</b> 11/27/2018 10:22 AM	<b>Date Concluded:</b> 11/27/2018 1:05 PM	
	<b>No. of Children Present:</b> 84	

Inspection Report	
Background Checks	Not In Compliance
<b>20 - Out of state background checks</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:280. Section 5. Checks of Other States.</b>                      (1) In accordance with 45 C.F.R. 98.43(b)(3), a prospective child care staff member who resides in or has resided in another state within the last five (5) years shall:                      (a) Request from each state of current or prior residency, in accordance with the state's laws, policies, and procedures, with a courtesy notice to the cabinet:                      1. An in-state criminal records check by:                      a. Means of fingerprints for the state of residence; or                      b. Any means accepted by a state of prior residency;                      2. A check of the state's sex offender registry or repository; and                      3. A check of the state-based child abuse and neglect registry and database; and                      (b) Direct results of the checks required in paragraph (a) of this subsection to the Department for Community Based Services, Division of Child Care, 275 East Main Street, 3C-F, Frankfort, Kentucky 40601.</p>	
<b>Findings:</b>	
General: Based on review of documentation, and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the child care director did not present verification that the out of state background checks had been completed for the employees with the hire dates of 08/18/2018 and 09/14/2018. The document reviewed revealed the employees resided in the state of Indiana within the last five (5) years. The employees were not observed working alone.	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>350 - Health, Safety, Comfort</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b>                      (1) A director shall:                      (l) Assure the health, safety, and comfort of each child;</p>	
<b>Findings:</b>	
General: Based on observation, the child care center director failed to comply with regulatory requirements. Observation in Room 17 revealed a toilet plunger beside the toilet.	

**Inspection Report**

**Employee Records**

**Not In Compliance**

**395 - TB Verification**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

- (1) Child-care center staff:**
- (b) Shall provide, prior to employment and every two (2) years thereafter:**
  - 1. A statement from a health professional that the individual is free of active tuberculosis; or**
  - 2. A copy of negative tuberculin results.**

**Findings:**

General: Based on review of documentation, and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the child care director did not present verification that the records of the employees with the hire dates of 08/01/1991 and 03/03/2017 contained a current copy of a statement from a health professional that the individual is free of active tuberculosis; or a copy of negative tuberculin results.

**410 - Training**

**Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**
  - (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
  - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on review of documentation, and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that the employees with the hires of 10/15/2002, 06/14/2005 2/13/17 and 02/13/2017 had met the requirement of fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment. Continued review revealed that sixteen (16) of the twenty-five (25) employees had not met the requirement of updating their pediatric abusive head trauma training. Review of the TRIS training system indicated the above-mentioned employees had not met the requirement.

**Programming**

**Not In Compliance**

**495 - Bedding/Toys in Crib**

**Not In Compliance**

**922 KAR 2:120. Section 6. Sleeping and Napping Requirements.**

- (3) Rest time shall include adequate space specified by the child's age as follows:**
  - (a) For an infant:**
    - 3. No loose bedding, such as a bumper or a blanket; and**
    - 4. No toys or other items except the infant's pacifier;**

**Findings:**

General: Based on observation, the child care center failed to comply with regulatory programming requirements. Observation in the Infant room revealed a paci-clip attached to an infant's clothing while asleep in a crib.

**Premises**

**In Compliance**

**Hygienic Practices**

**Not In Compliance**

**655 - Child Personal Care/Handwashing**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

- (4) A child shall:**
  - (a) Be helped with personal care and cleanliness based upon his or her developmental skills;**
  - (b) Except as established in paragraph (c) of this subsection, wash his or her hands with liquid soap and warm running water:**
    - 1. a. Upon arrival at the center; or**
    - b. Within thirty (30) minutes of arrival for school-age children;**
    - 2. Before and after eating or handling food;**
    - 3. After toileting or diaper change;**
    - 4. After handling animals;**
    - 5. After touching an item or an area of the body soiled with body fluids or wastes; and**
    - 6. After outdoor or indoor play time; and**
  - (c) Use hand sanitizer or hand-sanitizing wipes if liquid soap and warm running water are not available in accordance with paragraph (b) of this subsection. The child shall wash the child's hands as soon as practicable once liquid soap and warm running water are available.**

**Findings:**

General: Based on observation, the child care center failed to comply with hygienic practices in accordance with regulatory requirements. Observation in Room 19 revealed a child using a tissue to wipe her nose, and failing to wash her hands before returning to a play activity.

Inspection Report

First Aid/Medication

Not In Compliance

715 - First Aid Supplies

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (1) First aid supplies shall:
  - (a) Be available to provide prompt and proper first aid treatment;
  - (b) Be stored out of reach of a child;
  - (c) Be periodically inventoried to ensure the supplies have not expired;
  - (d) If reusable, be:
    - 1. Sanitized; and
    - 2. Maintained in a sanitary manner; and
  - (e) Include:
    - 1. Liquid soap;
    - 2. Adhesive bandages;
    - 3. Sterile gauze;
    - 4. Medical tape;
    - 5. Scissors;
    - 6. A thermometer;
    - 7. Flashlight;
    - 8. Cold pack;
    - 9. First aid book;
    - 10. Disposable gloves; and
    - 11. A cardiopulmonary resuscitation mouthpiece protector.

Findings:

General: Based on observation, the child care center failed to comply with the regulatory requirements regarding first aid. Observation of three (3) first aid kits submitted for review failed to reveal scissors, gloves, a CPR mask and a first-aid book.

730 - Medication

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

- (6) Medication, including refrigerated medication, shall be:
  - (a) Stored in a separate and locked place, out of the reach of a child unless the medication is:
    - 1. A first aid supply and is maintained in accordance with subsection (1) of this section;
    - 2. Diaper cream, sunscreen, or toothpaste. Diaper cream, sunscreen, or toothpaste shall be inaccessible to a child;
    - 3. An epinephrine auto-injector. A licensed child-care center shall comply with KRS 199.8951 and 311.646, including:
      - a. An epinephrine auto-injector shall be inaccessible to a child;
      - b. A child-care center shall have at least one (1) person onsite who has received training on the administration of an epinephrine auto-injector if the child-care center maintains an epinephrine auto-injector;
      - c. A child-care center shall seek emergency medical care for a child if an auto-injector is administered to the child; and
      - d. A child-care center shall report to the child's parent and the cabinet in accordance with 922 KAR 2:090, Section 12(1)(b) if an epinephrine auto-injector is administered to a child; or
    - 4. An emergency or rescue medication for a child in care, such as medication to respond to diabetic or asthmatic condition, as prescribed by the child's physician. Emergency or rescue medication shall be inaccessible to a child in care;
  - (b) Kept in the original bottle; and
  - (c) Properly labeled.
- (7) Medication shall not be given to a child if the medication's expiration date has passed.

Findings:

General: Based on observation, the child care center failed to comply with the regulatory requirements regarding first aid and/or medication. Observation of a first aid kit submitted for review revealed numerous items including a tube of Neosporin, a saline nasal mist, Desitin, infection foam, and insect repellent. The items were not stored in a separate and locked space, and items were not observed to be inaccessible to the children.

Outdoor Play Area

In Compliance

Equipment

Not In Compliance

815 - Toys/Furniture

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

- (1) All toys and furniture contacted by a child shall be:
  - (a) Kept clean and in good repair; and
  - (b) Free of peeling, flaking, or chalking paint.

Findings:

General: Based on observation, the child care center failed to maintain the equipment in accordance with regulatory requirements. Observation of the playground revealed a plastic dump truck that failed to contain front wheels.

Inspection Report

820 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(2) Indoor and outdoor equipment shall:

- (a) Be clean, safe, and in good repair;
- (b) Meet the physical, developmental needs, and interests of children of different age groups;
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and
- (d) Be designed to guard against entrapment or situations that may cause strangulation.

Findings:

General: Based on observation, the child care center failed to maintain equipment in accordance with regulatory requirements. Observation in Room 17 revealed the veneer on the bathroom door was peeling in strips, leaving jagged, sharp edges near the floor and within access of the two-year-old children in the room. Observation in Room 19 revealed a broken cabinet door under the sink.

Transportation

Not Applicable

Food Service/Food Program

Not In Compliance

995 - Lunch/Dinner Requirements

Not In Compliance

922 KAR 2:120. Section 9. Food and Meal Requirements.

(19) Lunch and dinner shall include:

- (a) Milk;
- (b) Protein;
- (c) Bread; and
- (d) 1. Two (2) vegetables;
- 2. Two (2) fruits; or
- 3. One (1) fruit and one (1) vegetable.

Findings:

General: Based on observation, the child care center failed to maintain food service in accordance with regulatory requirements. Observation in Room 23 revealed eight (8) of the ten (10) children's lunches failed to contain all required lunch components. The meals were brought to the center from home.

Food Service

Not In Compliance

1015 - Food Service Permit

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(2) A child-care center required to have a food service permit shall be in compliance with 902 KAR 45:005 and this administrative regulation.

Findings:

General: Based on review of documentation, observation, and interview, the child care center failed to maintain the food service in accordance with regulatory requirements. A review of records failed to reveal a food service permit. Observation revealed microwave ovens in multiple classrooms. Interview with staff revealed the microwaves are used to heat items such as chicken nuggets for lunch meals. Interview with staff in charge revealed she was unaware a food service permit was required for heating food.

1040 - Kitchen Equipment Clean and Sanitary

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(7) The following shall be clean and sanitary:

- (a) Eating and drinking utensils;
- (b) Kitchenware;
- (c) Food contact surfaces of equipment;
- (d) Food storage utensils;
- (e) Food storage containers;
- (f) Cooking surfaces of equipment; and
- (g) Nonfood contact surfaces of equipment.

Findings:

General: Based on observation, the child care center failed to maintain food service in accordance with regulatory requirements. Observation in Room 23 revealed a child dropping a spoon on the floor, and a staff member rinsing the spoon in running water, but failing to sanitize the spoon, before giving the spoon back to the child to finish her meal with.

Children's Records

In Compliance

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date