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Inspection Report

Provider Name: First Friends Learning Center	Provider Information	CLR No: L383711
Provider Address: 207 E. Ky Avenue, Pineville, KY, 40977	Provider Type: LICENSED TYPE I	Capacity: 31(Bldg 1: 26)
Owner(s): First Friends Learning Center, LLC		Director(s): Frye, Paula Gail

Inspection Type: Renewal Application	Inspection Information	Inspection No: 318674
Date Initiated: 10/26/2021 9:35 AM	Date Concluded: 10/26/2021 12:00 PM	
	No. of Children Present: 7	

Inspection Report	
Background Checks	Not In Compliance
5 - Background check/left alone/dismissed/relocated	Not In Compliance
<p>922 KAR 2:280. Section 3. Implementation and Enforcement.</p> <p>(1) A person who is a child care staff member prior to January 1, 2018, shall submit to and complete background checks in accordance with this administrative regulation no later than September 30, 2018.</p> <p>(2) A child care staff member hired on or after April 1, 2018, shall:</p> <p>(a) Have completed the background checks required in accordance with this administrative regulation and been found to have no disqualifying offense prior to becoming a child care staff member; or</p> <p>(b) 1. Have submitted to the background checks required in accordance with this administrative regulation;</p> <p>2. Not be left unsupervised with a child in care pending the completion of the background checks in accordance with this administrative regulation; and</p> <p>3. Be dismissed or relocated from the residence if the person is found to have a disqualifying background check result.</p>	
Findings:	
General: Based on review of documentation, the surveyor found the following:	
<p>1. A staff's (DOH: 12/03/20) file did not contain documentation of background checks submitted through the Kentucky National Background Check Service. Based on review of the Kentucky National Background Check Service, the staff member did not have a completed background check prior to 10/01/21. During interview, staff-in-charge stated that she was not aware that staff persons that were hired prior to 06/03/21 while the KARES system was not in operation had to have completed background checks through the Kentucky National Background Check Service by 10/01/21. Staff-in-charge stated that the staff person has worked alone with children. The surveyor did not observe the staff person at the child-care center on the day of the visit, 10/26/21. The staff's file contained a completed Child Abuse/Neglect Background Check dated 11/30/20 and a completed Criminal Records Background Check dated 12/07/20.</p> <p>2. A staff's (DOH: 06/12/20) file did not contain documentation of background checks submitted through the Kentucky National Background Check Service. Based on review of the Kentucky National Background Check Service, the staff member did not have a completed background check prior to 10/01/21. The surveyor did not observe the staff person working alone with children. During interview, staff-in-charge stated that she was not aware that staff persons that were hired prior to 06/03/21 while the KARES system was not in operation had to have completed background checks through the Kentucky National Background Check Service by 10/01/21. The surveyor observed the staff person working alone with children in the Infant Classroom. The staff's file contained a completed Child Abuse/Neglect Background Check dated 06/23/20 and a completed Criminal Records Background Check dated 06/23/20.</p>	
Supervision	In Compliance
Staffing Requirements	In Compliance

Inspection Report

General Administration

Not In Compliance

225 - Licensee Responsibility

Not In Compliance

922 KAR 2:090. Section 8. General.

(1) A licensee shall:

- (a) Be responsible for the operation of the child-care center pursuant to this administrative regulation, 922 KAR 2:120, and 922 KAR 2:280; and**
- (b) Protect and assure the health, safety, and comfort of each child.**

Findings:

General: Based on review of documentation, the surveyor found that a volunteer's (Start date: 10/19/21) file did not contain documentation of a completed Child Abuse/Neglect Background Check. During interview, staff-in-charge stated that the individual was a volunteer and sixteen (16) years of age. Staff-in-charge stated that the volunteer has not worked alone with children. The surveyor did not observe the volunteer to be at the child-care center on the day of the visit, 10/26/21. Staff-in-charge stated that she had to get a hard copy of the staff persons permit before she could submit the background check.

Based on observation, the surveyor found the following:

1. Infant Ibuprofen and Infant Mylican that contained labels stating "Keep Out of the Reach of Children" were placed in a green basket on a desk in the office area by the restroom. During interview, staff-in-charge confirmed that the children do utilize the restroom located in the office.
2. A toilet brush placed beside the toilet in the restroom located inside the office area.

305 - Fire Marshal/Zoning Compliance

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (2) A child-care center shall be in compliance with the codes administered by the Kentucky Fire Marshal and the local zoning laws.**

Findings:

General: Based on review of documentation, the surveyor found no documentation of a Fire Marshal report. During interview, staff-in-charge stated that the Fire Marshal has been to the child-care center in the last two (2) years; however, she was unable to locate the documentation.

Director Requirements

In Compliance

Employee Records

Not In Compliance

405 - TB Verification

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

- (b) Shall provide, prior to employment and every two (2) years thereafter:**
 - 1. A statement from a health professional that the individual is free of active tuberculosis; or**
 - 2. A copy of negative tuberculin results.**

Findings:

General: Based on review of documentation, the surveyor found that two (2) staff (DOH: 08/15/17, 08/15/17) files and one (1) volunteer's (Start date: 10/19/21) file did not contain documentation of a current TB skin test or a statement from a health professional stating that the adult was free from active tuberculosis. During interview, staff-in-charge stated that the staff mentioned have not had a TB skin test. Staff-in-charge stated that the child-care center does require volunteers to have a TB skin test.

410 - CPR/First Aid Coverage

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (3) For a child-care center licensed for infant, toddler, or preschool-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:**

- (a) Infant and child cardiopulmonary resuscitation; and**
- (b) Infant and child first aid.**

- (4) For a child-care center licensed for school-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:**

- (a) Adult cardiopulmonary resuscitation; and**
- (b) First aid.**

- (5) Cardiopulmonary resuscitation (CPR) and first aid training shall be in addition to the fifteen (15) clock hours requirement in subsection (16) of this section.**

Findings:

General: Based on review of documentation, the surveyor found no documentation of a current certification in CPR/First Aid for any of the center staff; therefore, there was not one (1) person on duty and present with the children on 10/26/21 currently certified by a cabinet-approved training agency in CPR/First Aid.

420 - Adequate Substitute(s)

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(6) Child-care centers shall have available in case of need:

- (a) One (1) qualified substitute staff person for a Type II child-care center; or**
- (b) Two (2) qualified substitute staff persons for a Type I child-care center.**

(7) Each qualified substitute staff person shall:

- (a) Meet the staff requirements of this administrative regulation; and**
- (b) Provide the required documentation to verify compliance with this administrative regulation.**

Findings:

General: Based on review of documentation, the surveyor found that the Type I child-care center has only one (1) qualified substitute staff person; therefore, the child-care center did not have the required two (2) qualified substitute staff persons for a Type I child-care center.

435 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**
- (a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;**
 - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**
 - (c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**
- (17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.**

Findings:

General: Based on review of documentation and ECE-TRIS, the surveyor found that a staff (DOH:12/03/20) obtained seven and one-half (7 1/2) hours of the required fifteen (15) hours of cabinet-approved early care and education training for the review period 07/01/20 – 06/30/21.

Programming

Not In Compliance

525 - Infant/Toddler Combined with Older Children

Not In Compliance

922 KAR 2:120. Section 5. Infant and Toddler Play Requirements.

- (3) Except in accordance with subsection (4) of this section or Section 2(2)(c) of this administrative regulation, an infant or toddler under twenty-four (24) months of age shall not participate in an activity with an older child for no more than one (1) hour per day.**
- (4) If a toddler is developmentally appropriate for a transition to a preschool age group, a toddler may participate in an activity with an older child for more than one (1) hour per day if:**
- (a) Space for the toddler is available in the preschool-age group;**
 - (b) The staff-to-child ratios and group sizes are maintained based on the age of the youngest child;**
 - (c) The center has a procedure for listing a transitioning toddler on attendance records, including a specific day and time the toddler is with either age group; and**
 - (d) The child care center has obtained the signature and approval of the toddler's parent on the toddler's transition plan.**

Findings:

General: Based on observation, the surveyor observed that one (1) staff person providing care for one (1) three-year-old child and three (3) two-year-old children in the Two Year Old Classroom.

During interview, staff-in-charge stated that the three (3) two-year-old children have transition plans. The surveyor observed only one (1) two-year-old child's file to have a transition plan. The surveyor was not presented with transition plans for two (2) of the two-year-old children. The children were observed to be grouped together for the duration of the survey which was from approximately 9:35 a.m. - 12:00 p.m.

Premises

Not In Compliance

565 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

- (7) The following shall be inaccessible to a child in care:**
- (a) Toxic cleaning supplies, poisons, and insecticides;**
 - (b) Matches, cigarettes, lighters, and flammable liquids; and**
 - (c) Personal belongings and medications of staff.**

Findings:

General: Based on observation, the surveyor found the following:

1. A gallon of bleach placed on a table in the kitchen area. The kitchen area had an opening and no door. The bleach was observed to be within reach and accessible to the children.
2. A purse placed underneath a desk in the office area located beside a restroom. During interview, staff-in-charge confirmed the purse belonged to a staff person.
3. A small open storage area with no door located beside an exit door that leads to the playground and contained the following items: A gray shelf with several gallons of bleach and hand sanitizer gel on the bottom shelf, several gallons of paint located on the bottom shelf, Microban, Mr. Clean, and Lysol spray and wipes located on the middle shelf. The items were observed to be within reach and accessible to the children.
4. The following items were observed to be placed on a gray shelf beside the restroom that was located in an office area: Several sanitizer wipes that stated "Keep Out of the Reach of Children" on the back label, several gallons of bleach, several gallons of hand dish washing liquid that stated "Keep Out of the Reach of Children" on the back label, and several gallons of Neutral Germicidal Cleaner that stated "Keep Out of the Reach of Children" on the back label.

The items mentioned were observed to be within reach and accessible to the children.

Inspection Report

585 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (1) The premises shall be:
 - (a) Suitable for the purpose intended;
 - (b) Kept clean and in good repair;

Findings:

General: Based on observation, the surveyor found the following:

1. A square rug that contained stains in the Infant Classroom; therefore, the rug was not kept clean.
2. A small gap underneath the exit door that leads to the playground.
3. A black metal strip located at the bottom of the exit door that leads to the playground was detached and sticking out.

625 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on observation, the surveyor found a soft spot/dip in the floor located in front of the sink area in the Infant Classroom; therefore, the floor was not in good repair. Staff-in-charge stated that they have asked the Landlord several times to repair the floor. Staff-in-charge stated that she would ask the Landlord again to have the floor repaired.

695 - Toilet

Not In Compliance

922 KAR 2:120. Section 12. Toilet, Diapering, and Toiletry Requirements.

- (4) Each toilet shall:
 - (a) Be kept in clean condition;
 - (b) Be kept in good repair;
 - (c) Be in a lighted room; and
 - (d) Have ventilation to outside air.

Findings:

General: Based on observation, the surveyor found that the toilet bowl contained stains; therefore, the toilet was not kept clean.

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

Not In Compliance

790 - Playground Clean

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (20) An outdoor play area shall be:
 - (c) Free from:
 1. Litter;
 2. Glass;
 3. Rubbish; and
 4. Flammable materials;

Findings:

General: Based on observation, the surveyor found a garbage bag that contained several soiled diapers placed beside the exit door on the playground.

795 - Playground Conditions

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (20) An outdoor play area shall be:
 - (d) Safe from foreseeable hazard;
 - (e) Well drained;
 - (f) Well maintained;
 - (g) In good repair; and
 - (h) Visible to staff at all times.

Findings:

General: Based on observation, the surveyor found the following:

1. A brown wood child sized chair that was broken and contained splintered edges on the playground.
2. A small red car that contained a broken seat.
3. A gap in the fence where the fence meets the child-care building on the playground.

Inspection Report

Equipment

Not In Compliance

865 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 13. Toys and Furnishings.

(2) Indoor and outdoor equipment shall:

- (a) Be clean, safe, and in good repair;**
- (b) Meet the physical, developmental needs, and interests of children of different age groups;**
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**
- (d) Be designed to guard against entrapment or situations that may cause strangulation.**

Findings:

General: Based on observation, the surveyor found a child sized kitchen playset that contained peeling paint in the Preschool Classroom; therefore, the playset was not in good repair.

Transportation

In Compliance

Kitchen Requirements

In Compliance

Food Service

In Compliance

Meal Planning/Center Provides Meals

In Compliance

Meal Planning/Center Does Not Provide Meals

In Compliance

Children's Records

Not In Compliance

1245 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

Findings:

General: Based on review of documentation, the surveyor found that a child's (DOE: 06/06/18) file contained an immunization certificate that was no longer current as of 06/20/21.

1250 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (b) A written record for each child:**
 - 1. Completed and signed by the child's parent;**
 - 2. Retained on file on the first day the child attends the child-care center; and**
 - 3. To contain:**
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on review of documentation, the surveyor found the following:

- 1. A child's (DOE: 04/20/20) file did not contain a contact telephone number for the child's preferred hospital or family physician.
- 2. A child's (DOE: 08/02/21) file did not contain the name of the child's preferred hospital or contact telephone number.
- 3. A child's (DOE: 11/29/19) file did not contain the contact telephone number for the child's preferred hospital.

Inspection Report

Written Documentation

Not In Compliance

1280 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation, the surveyor found the following:

1. A staff's (DOH: 05/18/17) file contained a professional development plan dated for 05/08/20; therefore, the plan was not completed annually.
2. A staff's (DOH: 06/12/20) file contained a professional development plan dated for 06/20/20; therefore, the plan was not completed annually.

Through interview with staff-in-charge, the surveyor learned that up-to-date annual professional development plans were not available for review for the staff mentioned.

1285 - Earthquake/Tornado/Fire Drills

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on review of documentation, the surveyor found no documentation of a recorded earthquake drill for the third quarter of 2021. During interview, staff-in-charge stated that the earthquake drill was completed; however, she was unable to locate the documentation.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date