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**Inspection Report**

<b>Provider Name:</b> Spencer County Bear Care	<b>Provider Information</b>	<b>CLR No:</b> L383674
<b>Provider Address:</b> 1265 Mt. Washington Road, Taylorsville, KY, 40071	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 222
<b>Owner(s):</b> Spencer County Board Of Education		<b>Director(s):</b> Berry, Mary Allyson

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 291209
<b>Date Initiated:</b> 09/05/2019 9:05 AM	<b>Date Concluded:</b> 09/05/2019 3:00 PM	
	<b>No. of Children Present:</b> 9	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance

**385 - Personnel File** **Not In Compliance**

**922 KAR 2:090. Section 9. Records.**  
**(1) A child-care center shall maintain:**  
**(e) A current personnel file for each child-care center staff person to include:**  
**1. Name, address, date of birth, and date of employment;**  
**2. Proof of educational qualifications;**  
**3. Record of annual performance evaluation;**  
**4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and**  
**5. The results of background checks conducted in accordance with 922 KAR 2:280;**

**Findings:**

General: Based on interview and review of documentation, the childcare center failed to maintain employee records in accordance with regulatory requirements. A review of staff files failed to reveal documentation of eligible for employment status in the file for an employee with the hire date of 9/28/17. Interview with the staff in charge revealed the status was not contained in the file. Review of a KARES report revealed the employee was eligible for employment.

**395 - TB Verification** **Not In Compliance**

**922 KAR 2:090. Section 11. Staff Requirements.**  
**(1) Child-care center staff:**  
**(b) Shall provide, prior to employment and every two (2) years thereafter:**  
**1. A statement from a health professional that the individual is free of active tuberculosis; or**  
**2. A copy of negative tuberculin results.**

**Findings:**

General: Based on interview and review of documentation, the child care center failed to maintain employee records in accordance with regulatory requirements. A review of staff records revealed three (3) files for staff with the hire dates of 9/20/10, 7/3/17 and 09/28/17 failed to have written documentation from a health care professional to verify that the individual was free from active TB at the time of the survey. Interview with the staff in charge revealed the documentation was not contained in the files.

**922 KAR 2:090. Section 11. Staff Requirements.**

**(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

**(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**

**(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and**

**(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on interview and review of documentation, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request, the staff in charge did not present verification that two (2) staff members with hire dates of 07/03/17 and 9/28/17 had completed Pediatric Abusive Head trauma training within the last five years.

Upon request, the staff in charge did not present verification that two (2) staff members with hire dates of 09/20/10 and 9/28/17 had completed the required fifteen (15) annual hours of cabinet approved early care and education training. A review of an ECE-TRIS report could not verify that the training had been completed.

**Programming**

**In Compliance**

**Premises**

**In Compliance**

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**In Compliance**

**Transportation**

**In Compliance**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**In Compliance**

**Children's Records**

**In Compliance**

**Written Documentation**

**In Compliance**

**Posted Documentation**

**In Compliance**

**Animals**

**In Compliance**

Signature of Provider/Representative

Title

Date