



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Southern Branch
116 Commerce Ave
London, KY 40744

Adam Mather
INSPECTOR GENERAL

Phone: (606) 330-2030 Fax: (606) 330-2056
<https://chfs.ky.gov/agencies/os/oig>

Inspection Report

Provider Name: Grow and Learn Preschool Program	Provider Information	CLR No: L383672
Provider Address: 201 Glades Rd., Berea, KY, 40403	Provider Type: LICENSED TYPE I	Capacity: 20(Bldg 1: 20)
Owner(s): Grow and Learn Child Development Center of Berea, INC.		Director(s): Lutes, Shawn Marie

Inspection Type: Renewal Application	Inspection Information	Inspection No: 318315
Date Initiated: 01/10/2022 10:13 AM	Date Concluded: 01/10/2022 12:00 PM	
	No. of Children Present: 13	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance

360 - Staff Evaluation **Not In Compliance**

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.
(1) A director shall:
(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on review of documentation, the surveyor found the following:

1. Staff's (DOH: 02/17/2016) file contained a staff evaluation with no date; therefore, the surveyor was unable to verify if a staff evaluation was completed yearly.
2. Staff's (DOH: 05/01/2017) file did not contain a staff evaluation; therefore, the surveyor was unable to verify if a staff evaluation was completed yearly.
3. Staff's (DOH: 07/01/2020) file did not contain a staff evaluation; therefore, the surveyor was unable to verify if a staff evaluation was completed yearly.

Staff reported that she would complete the staff's evaluations.

Inspection Report

Employee Records

Not In Compliance

435 - Training

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
(a) Six (6) hours of cabinet-approved orientation completed within the first three (3) months of employment in a child-care program;
(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment in a child care program, including one and one-half (1 1/2) hours of cabinet-approved pediatric abusive head trauma training; and
(c) Fifteen (15) hours of cabinet-approved early care and education training completed between July 1 and the following June 30 of each subsequent year of employment in a child care program, including one and one-half (1 1/2) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.
(17) A staff person's compliance with training requirements of this section shall be verified through the cabinet-designated database maintained pursuant to 922 KAR 2:240.

Findings:

General: Based on review of documentation and ECE-TRIS, the surveyor discovered that staff (DOH: 02/17/2016) last completed pediatric abusive head trauma training on 12/06/2016; therefore, the staff has not completed the training once every five (5) years. Staff reported she would ensure that the staff completed the pediatric abusive head trauma training.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

In Compliance

Kitchen Requirements

In Compliance

Food Service

In Compliance

Meal Planning/Center Provides Meals

In Compliance

Meal Planning/Center Does Not Provide Meals

Not Applicable

Children's Records

In Compliance

Written Documentation

Not In Compliance

1280 - Professional Development

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:
(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation, the surveyor found the following:

- 1. Staff's (DOH: 02/17/2016) file contained a professional development plan dated 12/22/2020; therefore, the surveyor was unable to verify if a professional development plan was completed yearly.
2. Staff's (DOH: 11/24/2016) file contained a professional development plan dated 12/22/2020; therefore, the surveyor was unable to verify if a professional development plan was completed yearly.
Staff reported that she would complete the staff's professional development plans.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date