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**Inspection Report**

<b>Provider Name:</b> Grow & Learn School Age Program	<b>Provider Information</b>	<b>CLR No:</b> L383672
<b>Provider Address:</b> 201 Glades Rd., Berea, KY, 40403	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 20(Bldg 1: 20)
<b>Owner(s):</b> Grow and Learn Child Development Center of Berea, Inc.		<b>Director(s):</b> Anglin, Regina Carol

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 246003
<b>Date Initiated:</b> 12/11/2018 2:50 PM	<b>Date Concluded:</b> 12/11/2018 4:30 PM	
	<b>No. of Children Present:</b> 13	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>In Compliance</b>
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>410 - Training</b>	<b>Not In Compliance</b>

**922 KAR 2:090. Section 11. Staff Requirements.**

- (16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:
- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
  - (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
  - (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

**Findings:**

General: Based on review of documentation and ECE - TRIS, the surveyor found the following:

- (1.) Staff (DOH: 2/17/16) obtained fourteen (14) of the required fifteen (15) hours of cabinet - approved early care and education training.
- (2.) Staff (DOH: 4/1/93) obtained pediatric abusive head trauma training on 11/6/13; therefore, the training has not been completed once every five (5) years.
- (3.) Staff (DOH: 8/16/11) obtained pediatric abusive head trauma training on 11/23/13; therefore, the training has not been completed once every five (5) years.

Inspection Report

415 - Driver Requirements

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(18) A driver of a vehicle transporting a child for a center shall:

- (a) Be at least twenty-one (21) years old;
- (b) Complete:
  - 1. The background checks as described in 922 KAR 2:280; and
  - 2. An annual check of the:
    - a. Kentucky driver history records in accordance with KRS 186.018; or
    - b. Driver history records through the state transportation agency that issued the driver's license;
- (c) Hold a current driver's license which has not been suspended or revoked during the last five (5) years; and
- (d) Not caused an accident which resulted in the death of a person.

Findings:

General: Based on review of documentation, the surveyor found that a staff's (DOH: 8/16/11) file did not contain an updated annual check of the Kentucky driver's history. The director reported if she updated the staff's driver's history, the documentation could not be located during the surveyor's visit.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not In Compliance

960 - Children's Transportation Records

Not In Compliance

922 KAR 2:120. Section 12. Transportation.

(17) Transportation services provided shall:

- (a) Be recorded in writing and include:
  - 1. The first and last name of the child transported; and
  - 2. The time each child gets on and the time each child gets off;
- (b) Be completed by a staff member other than the driver; and
- (c) Be kept for five (5) years.

Findings:

General: Based on Review of Documentation, the surveyor found the children's transportation records were not maintained for the Chevrolet van during the months of October, November, or December of 2018. The names of the children or the times each child got on and off the bus were not documented. The director reported the driver did not maintain the records.

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

Not In Compliance

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (b) A written record for each child:
  - 1. Completed and signed by the child's parent;
  - 2. Retained on file on the first day the child attends the child-care center; and
  - 3. To contain:
    - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;
    - b. Contact information to enable a person in charge to contact the child's:
      - (i) Parent at the parent's home or place of employment;
      - (ii) Family physician; and
      - (iii) Preferred hospital;
    - c. The name of each person who is designated in writing to pick-up the child;
    - d. The child's general health status and medical history including, if applicable:
      - (i) Allergies;
      - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
      - (iii) Permission from the parent for third-party professional services in the child-care center;
    - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;
    - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on review of documentation, the surveyor found a child's (DOE: 7/31/18) file did not contain information for a preferred hospital.

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

In Compliance

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Signature of Provider/Representative

Title

Date