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Inspection Report

Provider Name: Norton Commons Elementary Childcare Enrichment Program	Provider Information Provider Type: LICENSED TYPE I	CLR No: L383631
Provider Address: 10941 Kings Crown Dr., Prospect, KY, 40059		Capacity: 113
Owner(s): The Young Mens Christian Association Of Greater Louisville		Director(s): Graybeal, Mary D.

Inspection Type: Initial Application	Inspection Information	Inspection No: 219728
Date Initiated: 04/21/2017 12:45 PM	Date Concluded: 04/21/2017 3:45 PM	
No. of Children Present:		

Inspection Report	
Supervision	Discussed
Staffing Requirements	Discussed
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance
300 - Background checks/left alone	Not In Compliance

922 KAR 2:090. Section 6. License Issuance.
(5) An individual described in subsection (4) of this section shall:
(a) Submit to background checks described in paragraph (b) of this subsection;
(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:
1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
2. Criminal records check required by KRS 199.896(19);
3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
4. An address check of the Sex Offender Registry; and
(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:
General: Based on Review of Documentation and interview the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request page two of a child abuse and neglect check was not provided for a staff member hired 12-20-16.

315 - Educational Requirements	Not In Compliance
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922 KAR 2:110. Section 5. Staff Requirements.
(1) Child-care center staff:
(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:
1. High school diploma;
2. GED or qualifying documentation from a comparable educational entity; or
3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:
General: Based on Review of Documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request the presented educational requirements did not meet regulatory requirements for a staff member hired on 8-19-16.

Inspection Report

330 - Adequate Substitute(s)

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(6) Child-care centers shall have available in case of need:

- (a) One (1) qualified substitute staff person for a Type II child-care center; or
- (b) Two (2) qualified substitute staff persons for a Type I child-care center.

Findings:

General: Based on Review of Documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Upon request documentation for only one substitute was provided.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

Discussed

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

In Compliance

Food Service

In Compliance

Children's Records

Discussed

Written Documentation

In Compliance

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date