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Inspection Report

Provider Name: Lexington Christian Academy	Provider Information	CLR No: L383566
Provider Address: 3100 Tates Creek Rd., Lexington, KY, 40502	Provider Type: LICENSED TYPE I	Capacity: 225(Bldg 1: 75;Bldg 2: 50)
Owner(s): Lexington Christian Academy, Inc.		Director(s): Wainscott, Leslie Tuney

Inspection Type: Renewal Application	Inspection Information	Inspection No: 242204
Date Initiated: 01/25/2018 8:55 AM	Date Concluded: 01/25/2018 12:20 PM	
	No. of Children Present:	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance

260 - Staff Evaluation **Not In Compliance**

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.
(1) Effective with the adoption of this administrative regulation, a director shall:
(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

Findings:

General: Based on Review of Documentation, it was found that the files for eleven (11) eligible employees did not contain evidence of an annual evaluation being completed.

Employee Records **Not In Compliance**

300 - Background checks/left alone **Not In Compliance**

922 KAR 2:090. Section 6. License Issuance.
(5) An individual described in subsection (4) of this section shall:
(a) Submit to background checks described in paragraph (b) of this subsection;
(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:
1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
2. Criminal records check required by KRS 199.896(19);
3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
4. An address check of the Sex Offender Registry; and
(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on Review of Documentation, it was found that the file for an employee hired on 4-1-17 did not contain the results of a completed central registry check despite a request being submitted. This employee has been employed longer than the allowed ninety (90) days. This employee reportedly has not worked alone with children.

315 - Educational Requirements

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on Review of Documentation, it was found that the files for employees hired on 4-1-16 and 5-15-17 did not contain evidence of a high school diploma, GED or Commonwealth Childcare Credential.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on Review of Documentation, it was found that the files for employees hired on 4-1-16, 6-1-17, 9-1-17 and 5-15-17 did not contain evidence of a TB skin test or screening. In addition, it was found that the files for employees hired on 1-1-17 and 2-15-17 contained the results of TB skin tests that were read on 1-16-17 and 2-23-17 respectively. These dates are not prior to the date of hire as required.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on Review of Documentation, it was found that 1) the ECE-TRIS record and file for an employee hired on 5-22-16 contained evidence of only two (2) hours of additional training being completed during the first year of employment; 2) the ECE-TRIS record and file for an employee hired on 7-1-15 contained evidence of only four (4) hours of training being completed during the last completed training year; 3) the ECE-TRIS record and file for an employee hired on 4-1-16 contained evidence of zero (0) hours of training being completed during the first year of employment; 4) the ECE-TRIS records and files for employees hired on 11-1-16 and 3-22-16 did not contain evidence of Pediatric Abusive Head Trauma training being completed; 5) the ECE-TRIS records and files for employees hired on 11-1-16, 10-20-17, 6-1-17, 9-1-17, 9-11-17, 2-15-17 and 1-1-17 did not contain evidence of the six-hour cabinet-approved orientation training being completed; 6) the ECE-TRIS record and file for an employee hired on 4-1-17 contained evidence of the six-hour cabinet-approved orientation training being completed on 10-10-17. This date is not within the ninety (90) day timeframe required by the regulation.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable
Food Service	In Compliance
Children's Records	Not In Compliance

1070 - Immunization

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on Review of Documentation, one child with enrollment date of 08/13/2017 did not have proof of current immunization (had one that expired 07/19/2017).

Inspection Report

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;
- 2. Retained on file on the first day the child attends the child-care center; and
- 3. To contain:
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;
 - b. Contact information to enable a person in charge to contact the child's:
 - (i) Parent at the parent's home or place of employment;
 - (ii) Family physician; and
 - (iii) Preferred hospital;
 - c. The name of each person who is designated in writing to pick-up the child;
 - d. The child's general health status and medical history including, if applicable:
 - (i) Allergies;
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and
 - (iii) Permission from the parent for third-party professional services in the child-care center;
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on Review of Documentation, one child with enrollment date of 08/13/2017 did not have preferred hospital listed in file.

Written Documentation

Not In Compliance

1105 - Professional Development

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on Review of Documentation, it was found that the files for twelve (12) eligible employees did not contain evidence of an annual professional development plan being completed.

1115 - Earthquake/Tornado Drills

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on Review of Documentation, there was not records of quarterly earthquake and tornado drills on file

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date