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Inspection Report

Provider Name: Scribbles & Giggles Children's Academy	Provider Information Provider Type: LICENSED TYPE I	CLR No: L383560
Provider Address: 2900 Patti Lane, Jeffersontown, KY, 40299		Capacity: 52(Bldg 1: 0;Bldg 2: 0)
Owner(s): SCRIBBLES & GIGGLES CHILDREN'S ACADEMY, LLC		Director(s): Anthony-Clemons, Evette Mae

Inspection Type: Renewal Application	Inspection Information	Inspection No: 242920
Date Initiated: 12/21/2017 10:00 AM	Date Concluded: 12/21/2017 1:47 PM	
	No. of Children Present: 30	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	Not In Compliance
100 - Plan of Correction/10 days	Not In Compliance
922 KAR 2:090. Section 9. Statement of Deficiency and Corrective Action Plans. (2) Except for a violation posing an immediate threat as handled in accordance with KRS 199.896(5)(c), a child-care center shall submit a written corrective action plan to the cabinet or its designee within ten (10) calendar days of receipt of the statement of deficiency to eliminate or correct the regulatory violation.	
Findings: A PLAN OF CORRECTION WAS DUE ON 02/12/2018 AND AS OF 03/26/2018, THE PLAN OF CORRECTION HAS NOT BEEN RECEIVED.	
Director Requirements	Not In Compliance
260 - Staff Evaluation	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;	
Findings: General: Based on review of documentation and interview, the child care center director failed to assure compliance with regulatory requirements. Review of the presented employee records revealed two (2) staff members' files with the same hire date of 9/13/16 and a staff member's file with hire date 12/12/16 that did not contain annual evaluations. Upon request, the director/owner did not provide evaluations for the aforementioned staff members at the time of the survey.	
265 - Health, Safety, Comfort	Not In Compliance
922 KAR 2:110. Section 4. Director Requirements and Responsibilities. (1) Effective with the adoption of this administrative regulation, a director shall: (l) Provide for the health, safety, and comfort of each child;	
Findings: General: Based on observation, the child care center director failed to assure compliance with regulatory requirements. There was an exposed electrical outlet located under the window by the multi-colored mat in the Infant Room. There were three (3) exposed electrical outlets on a power strip located by the black mini-fridge located in the Infant Room. There were exposed electrical outlets located by the alphabet board and under the television located in the Toddler Room. There was an exposed electrical outlet located by the blue cots located in the Two's Room. There was a plunger located by the toilet in the bathroom in the Preschool Room.	

315 - Educational Requirements

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:**
- 1. High school diploma;**
 - 2. GED or qualifying documentation from a comparable educational entity; or**
 - 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Review of the presented employee records revealed a staff members' file with hire date 9/4/17 that did not contain a high school diploma, GED or qualifying documentation from a comparable educational entity. Upon request, the director/owner did not provide educational documentation for the staff member at the time of the survey.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

- (b) Shall provide, prior to employment and every two (2) years thereafter:**
- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
 - 2. A copy of negative tuberculin results.**

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Review of the presented employee records revealed a staff member's file with hire date 9/4/17 that did not contain a statement from a health professional that she is free of active tuberculosis. Upon request, the director/owner did not provide a current statement for the staff member at the time of the survey.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain employee records in accordance with regulatory requirements. Review of the presented employee records revealed three (3) staff members' files with the same hire date of 9/13/16 that did not contain verification of completing the nine (9) hours of cabinet-approved early care and education training. Review of the ECE-TRIS report verified that the staff members did not complete the nine (9) hours of cabinet approved training. Upon request, the director/owner did not provide documentation to verify that the staff members had completed nine (9) hours of cabinet approved training at the time of the survey. Continued review of the presented employee files revealed a staff member's file with hire date 9/13/16 that did not contain verification of completing the one and one half (1 ½) hours of pediatric abusive trauma within the first year of employment.

Programming

Not In Compliance

350 - Program of Activities Followed

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(4) The child-care center shall provide a daily planned program:

- (a) Posted in writing in a conspicuous location with each age group and followed;**
- (b) Of activities that are individualized and developmentally appropriate for each child served;**
- (c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and**
- (d) That offers a variety of creative activities including the following:**
 - 1. Art;**
 - 2. Music;**
 - 3. Dramatic play;**
 - 4. Stories and books;**
 - 5. Science;**
 - 6. Block building;**
 - 7. Tactile activity;**
 - 8. Culture;**
 - 9. Indoor or outdoor play in which a child makes use of both small and large muscles;**
 - 10. A balance of active and quiet play, including group and individual activity;**
 - 11. An opportunity for a child to:**
 - a. Have some free choice of activities;**
 - b. If desired, play apart from the group at times;**

Findings:

General: Based on observation and interview, the child care center failed to comply with regulatory programming requirements. Observation of the Toddler Room revealed the absence of science materials for the children. Upon request, the teacher and owner did not provide materials for science for the children at the time of the survey.

Inspection Report

Premises

Not In Compliance

580 - Toilet Room

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(2) A toilet room shall:

- (a) 1. Be provided for each gender; or**
- 2. A plan shall be implemented to use the same toilet room at separate times;**
- (b) Have a supply of toilet paper; and**
- (c) Be cleaned and sanitized daily.**

Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. The first toilet located in the bathroom in the Two's Room was not equipped with toilet paper.

585 - Sink

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(3) A sink shall be:

- (a) Located in or immediately adjacent to toilet rooms;**
- (b) Equipped with hot and cold running water that allows for hand washing;**
- (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;**
- (d) Equipped with liquid soap;**
- (e) Equipped with hand-drying blower or single use disposable hand drying material;**
- (f) Equipped with an easily cleanable waste receptacle; and**
- (g) Immediately adjacent to a changing area used for infants and toddlers.**

Findings:

General: Based on observation, the child care center failed to maintain the premises in accordance with regulatory requirements. The sink located in the bathroom in the Two's Room was not equipped with a hand-drying blower or single use disposable hand drying materials. The sink located in the bathroom in the Preschool Room was not equipped with liquid soap, a hand-drying blower or single use disposable hand drying materials.

Hygienic Practices

Not In Compliance

625 - Diaper Changing Area/Surface

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

(10) When a child is diapered, the child shall:

- (b) Be placed on a surface that is:**
 - 1. Clean;**
 - 2. Padded;**
 - 3. Free of holes, rips, tears, or other damage;**
 - 4. Nonabsorbent;**
 - 5. Easily cleaned; and**
 - 6. Free of any items not used for diaper changing.**

Findings:

General: Based on observation, the child care center failed to comply with hygienic practices in accordance with regulatory requirements. The changing pad located in the Infant Room was torn exposing the absorbent material. The changing pad located in the Two's Room was stained and torn exposing the absorbent material.

First Aid/Medication

In Compliance

Outdoor Play Area

Not In Compliance

700 - Fences

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(23) Fences shall be:

- (a) Constructed of safe material;**
- (b) Stable; and**
- (c) In good condition.**

Findings:

General: Based on observation, the child care center failed to maintain an outdoor play area in accordance with regulatory requirements. Two (2) of the latches were broken off the metal fence located by the exit to the parking lot causing the gate to not securely close.

Equipment

Not In Compliance

755 - Toys/Equipment/Furniture

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(1) All toys, equipment, and furniture contacted by a child shall be:

- (a) Kept clean and in good repair; and**
- (b) Free of peeling, flaking, or chalking paint.**

Findings:

General: Based on observation, the child care center failed to maintain equipment in accordance with regulatory requirements. The pink whales play mat located in the Infant Room was dirty. The pink ladybug bouncer located in the Infant Room had a seat cover that was dirty. The green frog apparatus located in the Infant Room had a seat cover that was dirty. The purple, blue and green pillows located in the Two's Room were dirty and soiled. There was a hole in the bottom of the bathroom door in the Preschool Room. The doorknob on the bathroom door located in the Preschool Room was not secured to the door.

Inspection Report

760 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(2) Indoor and outdoor equipment shall:

- (a) Be clean, safe, and in good repair;
- (b) Meet the physical, developmental needs, and interests of children of different age groups;
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and
- (d) Be designed to guard against entrapment or situations that may cause strangulation.

Findings:

General: Based on observation, the child care center failed to maintain equipment in accordance with regulatory requirements. The pink and white ride on toy located on the outside play area had a cracked plastic handle bar exposing sharp plastic pieces. The back of the purple and green shopping cart located on the outside play area was broken off exposing sharp plastic pieces. The oven door was broken off the yellow and orange Dora The Explorer toy kitchen set located on the outside play area. The blue and black basketball and white soccer ball located on the outside play area were partially deflated.

Transportation

Not Applicable

Food Service

Not In Compliance

940 - Frozen Food

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(5) Frozen food shall be:

- (a) Kept at a temperature of zero degrees Fahrenheit or below; and
- (b) Thawed:
 1. At refrigerator temperatures;
 2. Under cool, potable running water;
 3. As part of the cooking process; or
 4. By another method in accordance with the Department of Public Health's food safety standards and permits, established in KRS Chapter 217.

Findings:

General: Based on observation, the child care center failed to maintain food service in accordance with regulatory requirements. The freezer portion of the white refrigerator located in the kitchen had a thermometer reading of 10 degrees Fahrenheit.

950 - Kitchen Equipment Clean and Sanitary

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(7) The following shall be clean and sanitary:

- (a) Eating and drinking utensils;
- (b) Kitchenware;
- (c) Food contact surfaces of equipment;
- (d) Food storage utensils;
- (e) Food storage containers;
- (f) Cooking surfaces of equipment; and
- (g) Nonfood contact surfaces of equipment.

Findings:

General: Based on observation, the child care center failed to maintain food service in accordance with regulatory requirements. The bottom shelf of the white refrigerator located in the kitchen was dirty and soiled with food debris. The white microwave located in the kitchen was dirty and soiled with food debris.

960 - Bottles

Not In Compliance

922 KAR 2:120. Section 8. Kitchen Requirements.

(9) Bottles shall be:

- (a) Individually labeled;
- (b) Promptly refrigerated;
- (c) Covered when not in use; and
- (d) Consumed within one (1) hour of being heated or removed from the refrigerator.

Findings:

General: Based on observation, the child care center failed to maintain food service in accordance with regulatory requirements. There were two bottles located in the black mini-fridge in the Infant Room that were not labeled.

Children's Records

Not In Compliance

1070 - Immunization

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain children's records in accordance with regulatory requirements. Review of the presented children's records revealed two (2) children's files with enrollment dates 4/24/17 and 11/15/16 that did not contain a current immunization certificate. Upon request, the director/owner did not provide current immunization certificates for the children at the time of the survey.

Inspection Report

Written Documentation

Not In Compliance

1105 - Professional Development

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Review of the presented employee records revealed two (2) staff files with the same hire date of 9/13/16 and a staff member's file with hire date 12/12/16 that did not contain a professional development plan. Upon request, the director/owner did not provide professional development plans for the aforementioned staff members at the time of the survey.

1115 - Earthquake/Tornado Drills

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Review of documentation revealed the earthquake and tornado drills presented for review did not contain the names of the children who participated in the drills. Upon request, the director/owner did not provide the names of the children at the time of the survey.

1120 - Fire Drills

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Review of documentation revealed the fire drills presented for review did not contain the names of the children who participated in the drills. Upon request, the director/owner did not provide the names of the children at the time of the survey.

1135 - Orientation Procedure

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(3)(b) The program shall include:

2. Written policy that specifies that the procedures that were taught at the orientation training shall be implemented by each child-care center staff member.

Findings:

General: Based on review of documentation and interview, the child care center failed to maintain written documentation in accordance with regulatory requirements. Review of documentation revealed that a written policy that specifies that the procedures that were taught at the orientation training shall be implemented by each child care center staff member was not presented for review. Upon request, the director/owner did not provide the written policy at the time of the survey.

Posted Documentation

Not In Compliance

1165 - Daily Activities

Not In Compliance

922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

(1) Effective with the adoption of this administrative regulation, a director shall:

(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;

Findings:

General: Based on observation, the child care center failed to post documentation in accordance with regulatory requirements. The schedule of daily activities posted in the School-Age Room on 12/21/17 was not current as it was dated 1/16-1/20.

Animals

Not Applicable

Signature of Provider/Representative

Title

Date