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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Extended School Program at Garrett Morgan Elementary	Provider Information Provider Type: LICENSED TYPE I	CLR No: L383556
Provider Address: 1150 Passage Mound Way, Lexington, KY, 40509		Capacity: 175
Owner(s): Lexington Fayette Urban County Government		Director(s): Prater, Lee Marie

Inspection Type: Renewal Application	Inspection Information	Inspection No: 241856
Date Initiated: 10/26/2017 2:15 PM	Date Concluded: 10/26/2017 4:45 PM	
	No. of Children Present: 75	

Inspection Report		
Supervision		In Compliance
Staffing Requirements		In Compliance
General Administration		In Compliance
Director Requirements		In Compliance
Employee Records		Not In Compliance
300 - Background checks/left alone		Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

- (a) Submit to background checks described in paragraph (b) of this subsection;**
- (b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:**
 - 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**
 - 2. Criminal records check required by KRS 199.896(19);**
 - 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and**
 - 4. An address check of the Sex Offender Registry; and**
- (c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.**

Findings:

General: Based on Review of Documentation, there was one (1) staff person with a hire date of 10/13/17 who is a college student and lives in Ohio when not in school. There were no results of a criminal records check from the state of Ohio on file at the facility and there was no documentation to verify that the application for the results of a criminal records check from Ohio had been submitted. At the time of the survey this staff person was not observed working alone with children. The staff person in charge also stated that this staff person has not been left alone with the children.

315 - Educational Requirements

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on Review of Documentation, there were two (2) staff (hire dates: 10/4/17 and 8/28/17) who did not have a high school diploma, GED or other qualifying documentation on file at the facility.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

Findings:

General: Based on Review of Documentation presented at the time of the survey and ECE-TRIS records, found a staff person with a hire date of 1/1/10 did not have evidence of having completed fifteen (15) hours of training for the 2016-2017 training year. In addition, this same staff person completed pediatric abusive head trauma training 10/9/12 and did not renew the training until 10/26/17. There was an additional staff person with a hire date of 1/11/16 who had not completed pediatric abusive head trauma training. A staff person with a hire date of 9/10/05 had not completed fifteen (15) hours of training for the 2016-2017 training year. This staff person had also completed pediatric abusive head trauma training 10/9/12 and had not renewed the training.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

In Compliance

Food Service

In Compliance

Children's Records

Not In Compliance

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on Review of Documentation, out of ten (10) children's files reviewed there were four (4) children whose enrollment information did not have a preferred hospital listed.

Inspection Report		
Written Documentation		Not In Compliance
1120 - Fire Drills		Not In Compliance
<div>922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;</div> <div>Findings: General: Based on Review of Documentation, only the month and the year was documented for the month of May 2017. The documentation did not include the date of the month.</div>		
Posted Documentation		Not In Compliance
1155 - Posting Requirements		Not In Compliance
<div>922 KAR 2:110. Section 2. General. (7) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection: (a) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year; (b) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year; (c) Information on the Kentucky Consumer Product Safety Program and the program's website as specified in KRS 199.897; (d) A description of services provided by the child-care center, including: 1. Current rates for child care; and 2. Each service charged separately and in addition to the basic rate for child care; (e) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and (f) Daily schedule.</div> <div>Findings: General: Based on Observation, the U.S. Consumer Product Safety website and information was posted and not the Kentucky Consumer Product Safety Programs information and website.</div>		
Animals		Not Applicable