



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

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Adam Mather
INSPECTOR GENERAL

Inspection Report

| | | |
|--|---------------------------------------|--|
| Provider Name: Kelly Elementary Afterschool Program | Provider Information | CLR No: L383539 |
| Provider Address: 6775 Mcville Rd., Burlington, KY, 41005 | Provider Type: LICENSED TYPE I | Capacity: 19(Bldg 1: 75) |
| Owner(s): Learning Grove, Inc. | | Director(s): Beane-Wright, Laura Michelle |

| | | |
|---|---|------------------------------|
| Inspection Type: Renewal Application | Inspection Information | Inspection No: 318810 |
| Date Initiated: 10/13/2021 3:46 PM | Date Concluded: 10/13/2021 5:01 PM | |
| | No. of Children Present: 10 | |

| Inspection Report | |
|---|--------------------------|
| Background Checks | Not In Compliance |
| 10 - Submit background check | Not In Compliance |
| <p>922 KAR 2:280 - Section 4. Procedures and Payments.</p> <p>(1) To initiate the process for obtaining background checks on a prospective child care staff member, the child care provider shall:</p> <p>(a) Request that the prospective child care staff member provide a copy of his or her driver's license or other government-issued photo identification and verify that the photograph clearly matches the prospective child care staff member;</p> <p>(b) Request that the prospective child care staff member complete and sign the:</p> <ol style="list-style-type: none"> 1. DCC-500, Applicant Child Care Staff Member Waiver Agreement and Statement; and 2. DCC-501, Disclosures to Be Provided to and Signed by the Applicant Child Care Staff Member; and <p>(c) Log on to the NBCP portal and enter the prospective child care staff member's demographic information for a check of the:</p> <ol style="list-style-type: none"> 1. Child abuse and neglect central registry pursuant to 922 KAR 1:470; 2. National Crime Information Center's National Sex Offender Registry in accordance with 34 U.S.C. 20921; and 3. Sex Offender Registry established in accordance with KRS 17.500 through 17.580. | |
| Findings: | |
| General: Based on interview and review of documentation, the staff person in charge stated that a Child Abuse and Neglect check had been sent off for an underage employee with a date of hire 9/13/2021; however, there was no evidence documenting that the check had been submitted. | |
| Supervision | In Compliance |
| Staffing Requirements | In Compliance |
| General Administration | In Compliance |
| Director Requirements | In Compliance |
| Employee Records | In Compliance |
| Programming | In Compliance |
| Premises | In Compliance |
| Hygienic Practices | In Compliance |
| First Aid/Medication | In Compliance |
| Outdoor Play Area | In Compliance |
| Equipment | In Compliance |
| Transportation | In Compliance |

Inspection Report

Kitchen Requirements

In Compliance

Food Service

In Compliance

Meal Planning/Center Provides Meals

In Compliance

Meal Planning/Center Does Not Provide Meals

In Compliance

Children's Records

In Compliance

Written Documentation

Not In Compliance

1260 - Evacuation Plan

Not In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).

Findings:

General: Based on review of documentation, there was no evidence documenting that the emergency preparedness plan for the 2020 year was submitted to the proper emergency management authorities.

1300 - Orientation Procedure

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(3)(b) The program shall include:

2. Written policy that states that the procedures that were taught at the orientation training shall be implemented by each child-care center staff member.

Findings:

General: Based on review of documentation, an orientation procedure indicating that staff members would complete Orientation training within the first 90 days of employment was not documented.

Posted Documentation

Not In Compliance

1310 - Posting Requirements

Not In Compliance

922 KAR 2:090. Section 8. General.

(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:

- (a) The provider's preliminary or regular license;**
- (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**
- (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**
- (d) Information on the Kentucky Consumer Product Safety Program and the program's Web site as specified in KRS 199.897;**
- (e) A description of services provided by the child-care center, including:**
 - 1. Current rates for child care; and**
 - 2. Each service charged separately and in addition to the basic rate for child care;**
- (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**
- (g) Daily planned program.**

Findings:

General: Based on observation and review of documentation, the statement of deficiency and corresponding plan of correction posted for public inspection was dated for the 2019 year, and therefore was not current.

Animals

In Compliance

Signature of Provider/Representative

Title

Date