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Adam Mather
INSPECTOR GENERAL

Inspection Report

Provider Name: Kelly Elementary Afterschool Program	Provider Information	CLR No: L383539
Provider Address: 6775 Mcville Rd., Burlington, KY, 41005	Provider Type: LICENSED TYPE I	Capacity: 19(Bldg 1: 75)
Owner(s): Children, Inc.		Director(s): Wright, Laura Michelle

Inspection Type: Renewal Application	Inspection Information	Inspection No: 291122
Date Initiated: 10/21/2019 2:45 PM	Date Concluded: 10/21/2019 4:08 PM	
	No. of Children Present: 5	

Inspection Report	
Background Checks	Not In Compliance
10 - Submit background check	Not In Compliance
<p>922 KAR 2:280 - Section 4. Procedures and Payments.</p> <p>(1) To initiate the process for obtaining background checks on a prospective child care staff member, the child care provider shall:</p> <p>(a) Request that the prospective child care staff member provide a copy of his or her driver's license or other government-issued photo identification and verify that the photograph clearly matches the prospective child care staff member;</p> <p>(b) Request that the prospective child care staff member complete and sign the:</p> <ol style="list-style-type: none"> DCC-500, Applicant Child Care Staff Member Waiver Agreement and Statement; and DCC-501, Disclosures to Be Provided to and Signed by the Applicant Child Care Staff Member; and <p>(c) Log on to the NBCP portal and enter the prospective child care staff member's demographic information for a check of the:</p> <ol style="list-style-type: none"> Child abuse and neglect central registry pursuant to 922 KAR 1:470; National Crime Information Center's National Sex Offender Registry in accordance with 34 U.S.C. 20921; and Sex Offender Registry established in accordance with KRS 17.500 through 17.580. 	
Findings:	
<p>General: Based on observation and review of documentation, this regulatory requirement was not met. A staff member hired on 8/18/17, did not have written evidence of a completed National background check on file. The staff member was not working alone during the renewal survey. The KARES system was reviewed and this staff member was not listed on the current employee roster for this facility.</p>	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	In Compliance
Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance
Transportation	Not Applicable

Inspection Report

Food Service/Food Program

In Compliance

Food Service

In Compliance

Children's Records

Not In Compliance

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

1. Completed and signed by the child's parent;

2. Retained on file on the first day the child attends the child-care center; and

3. To contain:

a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;

b. Contact information to enable a person in charge to contact the child's:

(i) Parent at the parent's home or place of employment;

(ii) Family physician; and

(iii) Preferred hospital;

c. The name of each person who is designated in writing to pick-up the child;

d. The child's general health status and medical history including, if applicable:

(i) Allergies;

(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and

(iii) Permission from the parent for third-party professional services in the child-care center;

e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;

f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;

Findings:

General: Based on observation and review of documentation, this regulatory requirement was not met. The following was found:

1. A child enrolled on 8/14/19, did not have a physician's name or phone number on file. In addition, this child's enrollment paperwork was missing a preferred hospital.

2. A child enrolled on 9/23/19, did not have a physician's name or phone number on file. The enrollment paperwork stated "TBD" for the physician's name and the area for the phone number was blank. In addition, this child's enrollment paperwork listed "closest" for the preferred hospital.

Written Documentation

Not In Compliance

1150 - Evacuation Plan

Not In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895 and 42 U.S.C. 9858c(c)(2)(U).

Findings:

General: Based on observation and review of documentation, this regulatory requirement was not met. The facility did not have written evidence of the submission of the emergency preparedness plan. The facility did not have documentation that the plan had been submitted to the local emergency management officials as indicated in KRS 199.895.

Posted Documentation

In Compliance

Animals

In Compliance

Signature of Provider/Representative

Title

Date