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**Inspection Report**

<b>Provider Name:</b> Kelly Elementary Afterschool Program	<b>Provider Information</b>	<b>CLR No:</b> L383539
<b>Provider Address:</b> 6775 Mcville Rd., Burlington, KY, 41005	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 19(Bldg 1: 75)
<b>Owner(s):</b> Children, Inc.		<b>Director(s):</b> Beane-Wright, Laura Michelle

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 241849
<b>Date Initiated:</b> 10/17/2017 2:30 PM	<b>Date Concluded:</b> 10/17/2017 4:15 PM	
	<b>No. of Children Present:</b> 9	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance

**260 - Staff Evaluation** **Not In Compliance**

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**  
**(1) Effective with the adoption of this administrative regulation, a director shall:**  
**(j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;**

**Findings:**

General: Based on Review of Documentation, staff persons hired 6/28/11, 7/26/16 and 8/14/03 did not have evidence of an annual evaluation on file in the facility.

**Employee Records** **Not In Compliance**

**320 - TB Verification** **Not In Compliance**

**922 KAR 2:110. Section 5. Staff Requirements.**  
**(1) Child-care center staff:**  
**(b) Shall provide, prior to employment and every two (2) years thereafter:**  
**1. A statement from a health professional that the individual is free of active tuberculosis; or**  
**2. A copy of negative tuberculin results.**

**Findings:**

General: Based on Review of Documentation, staff person hired 7/26/16 did not have documentation of negative T.B. results on file in the facility that had been obtained within the past two (2) years.

Inspection Report

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation, staff person hired 9/18/14 had evidence of only two (2) hours of annual training on file for the last full year of employment. A review of ECE-TRIS records supports the information found during the survey.

Programming

In Compliance

Premises

In Compliance

Hygienic Practices

In Compliance

First Aid/Medication

In Compliance

Outdoor Play Area

In Compliance

Equipment

In Compliance

Transportation

Not Applicable

Food Service

In Compliance

Children's Records

Not In Compliance

1070 - Immunization

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

Findings:

General: Based on Review of Documentation, child enrolled 8/16/17 did not have a current immunization certificate on file in the facility.

Written Documentation

Not In Compliance

1105 - Professional Development

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

- (f) A written annual plan for child-care staff professional development;

Findings:

General: Based on Review of Documentation, staff persons hired 8/14/03, 7/26/16 and 9/18/14 did not have evidence of a professional development plan on file in the facility.

Posted Documentation

In Compliance

Animals

Not Applicable

Signature of Provider/Representative

Title

Date