



Andy Beshear
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL

Eric Friedlander
SECRETARY

Melissa A. Moore, Director
Division of Regulated Child Care
Eastern Branch
455 Park Place, Suite 120A
Lexington, KY 40511

Adam Mather
INSPECTOR GENERAL

Phone: (859) 246-2301 Fax: (859) 246-2307
<https://chfs.ky.gov/agencies/os/oig>

Inspection Report

Provider Name: Word of Life Christian Academy	Provider Information	CLR No: L383501
Provider Address: 2002 Greenup Street, Covington, KY, 41014	Provider Type: LICENSED TYPE I	Capacity: 31
Owner(s): Word Of Life Christian Fellowship Of Northern Ky., Inc.		Director(s): Miller, Darin

Inspection Type: Renewal Application	Inspection Information	Inspection No: 293738
Date Initiated: 07/24/2020 9:54 AM	Date Concluded: 07/24/2020 12:00 PM	
	No. of Children Present: 3	

Inspection Report	
Background Checks	In Compliance
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	Not In Compliance
345 - Staff Evaluation	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;	
Findings:	
General: Based on review of documentation, five staff members were eligible for an evaluation; however, only one staff file had an evaluation available for review.	
350 - Health, Safety, Comfort	Not In Compliance
922 KAR 2:090. Section 10. Director Requirements and Responsibilities. (1) A director shall: (l) Assure the health, safety, and comfort of each child;	
Findings:	
General: Based on observation, there was an extension cord draped across the floor in the school-aged classroom with two exposed outlet receptacles. Additionally, the one-year-old classroom had two outlet receptacles that were exposed.	

Inspection Report

Employee Records

Not In Compliance

385 - Personnel File

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(e) A current personnel file for each child-care center staff person to include:

- 1. Name, address, date of birth, and date of employment;**
- 2. Proof of educational qualifications;**
- 3. Record of annual performance evaluation;**
- 4. Documentation of compliance with tuberculosis screening in accordance with Section 11(1)(b) of this administrative regulation; and**
- 5. The results of background checks conducted in accordance with 922 KAR 2:280;**

Findings:

General: Based on review of documentation, staff member hired 2/9/2016 had a professional development plan in their personnel file that was dated for the 2017 year. The plan was not current. Additionally, two staff members did not have a professional development plan in their employee file.

390 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on review of documentation, one staff member with an unknown date of hire did not have documentation of educational qualifications in their personnel file.

Programming

In Compliance

Premises

Not In Compliance

520 - Inaccessible Items

Not In Compliance

922 KAR 2:120. Section 3. General Requirements.

(7) The following shall be inaccessible to a child in care:

- (a) Toxic cleaning supplies, poisons, and insecticides;**
- (b) Matches, cigarettes, lighters, and flammable liquids; and**
- (c) Personal belongings and medications of staff.**

Findings:

General: Based on observation, a container of disinfectant wipes and a container of pushpins were located on a desk in the school-aged classroom. Both of these items were accessible to the children in care.

580 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

Findings:

General: Based on observation, the area around the window housing the air conditioning unit in the school-aged classroom had an accumulation of dirt. Additionally, there were three fluorescent lights in this space that were not in working order. One bulb appeared to be burning out and was very dim.

Hygienic Practices

In Compliance

Inspection Report

First Aid/Medication

Not In Compliance

715 - First Aid Supplies

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medicine.

(1) First aid supplies shall:

- (a) Be available to provide prompt and proper first aid treatment;**
- (b) Be stored out of reach of a child;**
- (c) Be periodically inventoried to ensure the supplies have not expired;**
- (d) If reusable, be:

 - 1. Sanitized; and**
 - 2. Maintained in a sanitary manner; and****
- (e) Include:

 - 1. Liquid soap;**
 - 2. Adhesive bandages;**
 - 3. Sterile gauze;**
 - 4. Medical tape;**
 - 5. Scissors;**
 - 6. A thermometer;**
 - 7. Flashlight;**
 - 8. Cold pack;**
 - 9. First aid book;**
 - 10. Disposable gloves; and**
 - 11. A cardiopulmonary resuscitation mouthpiece protector.****

Findings:

General: Based on observation, the first aid kit did not contain a flashlight nor medical tape.

Outdoor Play Area

In Compliance

Equipment

Not In Compliance

775 - Sufficient Appropriate Equipment

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(28) A child-care center shall have enough toys, play apparatus, and developmentally appropriate materials to provide each child with a variety of activities during the day, as specified in Section 2 of this administrative regulation.

Findings:

General: Based on observation, the play kitchenette in the two- to three-year-old classroom did not have any play accessories.

810 - Individual Bedding Storage

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

(9) Individual bedding shall be stored in a sanitary manner.

Findings:

General: Based on observation, several cots were stacked against each other in the four- to five-year-old classroom. The cloth bedding items that were placed on the cots were touching one another. This method of bedding storage promotes cross-contamination of germs and bacteria.

815 - Toys/Furniture

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(1) All toys and furniture contacted by a child shall be:

- (a) Kept clean and in good repair; and**
- (b) Free of peeling, flaking, or chalking paint.**

Findings:

General: Based on observation,

- 1.) There were black and red crayon marks on a shelf in the one-year-old classroom.
- 2.) A shelf used to store blocks in the school-age classroom was in disrepair. The supporting wood of this piece of equipment was out of place.
- 3.) A baseball shaped cloth chair in the one-year-old classroom was torn in one area, and was stained with dirt and grime.

Transportation

In Compliance

Food Service/Food Program

In Compliance

Food Service

In Compliance

Inspection Report

Children's Records

Not In Compliance

1135 - Immunization

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

- (a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;**

Findings:

General: Based on review of documentation, one child with an unknown date of enrollment did not have an immunization record available for review.

1140 - Enrollment Information

Not In Compliance

922 KAR 2:090. Section 9. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
 - a. Identifying information about the child, which includes, at a minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on review of documentation, a child enrolled 7/22/18, did not have a preferred hospital listed in their enrollment information, the guardian had listed "any". Additionally, one child present in the school-aged classroom did not have a file available for review.

Written Documentation

In Compliance

Posted Documentation

Not In Compliance

1200 - Posting Requirements

Not In Compliance

922 KAR 2:090. Section 8. General.

(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:

- (a) The provider's preliminary or regular license;**
- (b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**
- (c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**
- (d) Information on the Kentucky Consumer Product Safety Program and the program's Website as specified in KRS 199.897;**
- (e) A description of services provided by the child-care center, including:**
 - 1. Current rates for child care; and**
 - 2. Each service charged separately and in addition to the basic rate for child care;**
- (f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**
- (g) Daily planned program.**

Findings:

General: Based on review of documentation, the statement of deficiency and plan of correction posted for public inspection was from the 2017 licensure year.

1215 - Daily Activities

Not In Compliance

922 KAR 2:090. Section 10. Director Requirements and Responsibilities.

(1) A director shall:

- (h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;**

Findings:

General: Based on review of documentation, the lesson plans posted for review in the school-aged classroom and the two- to three-year-old classroom were not current. The lesson plan in the two- to three-year-old classroom was dated for 7/13/2020-7/20/2020. The lesson plan posted in the school-aged classroom was dated 6/29/2020- 7/3/2020.

Animals

In Compliance

Inspection Report

Emergency Regulation

Not In Compliance

1250 - Emergency Regulation

Not In Compliance

922 KAR 2:400E. Emergency Regulation.

Due to the current declared public health emergency caused by the Novel Coronavirus Disease (COVID-19), licensed child care centers must operate under Centers for Disease Control and Prevention and public health guidelines, as mandated by 922 KAR 2:400E, to prevent the spread of COVID-19.

Findings:

General: Based on observation,

- 1.) There were cloth baby dolls available for play in the one-year-old classroom. This toy is considered machine washable and should not be available in the classroom during the COVID-19 emergency.
- 2.) There was a cloth blanket draped across a beanbag chair in the four-year-old classroom; bedding should be individually labeled and stored. Shared cloth items promote the spread of germs and bacteria.
- 3.) The staff member in the two- to three-year-old classroom was wearing a loose mask that did not cover her nose, which limits the effectiveness of the protective attire.

Signature of Provider/Representative

Title

Date