



**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL**

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**Eric C. Friedlander**  
Secretary

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Inspector General

**Inspection Report**

<b>Provider Name:</b> West End Kids Academy	<b>Provider Information</b>	<b>CLR No:</b> L383500
<b>Provider Address:</b> 135 Memorial Dr., Paducah, KY, 42001	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 71
<b>Owner(s):</b> West End Kids Academy, LLC		<b>Director(s):</b> Hayes, Patricia Ann

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 244278
<b>Date Initiated:</b> 05/17/2018 9:15 AM	<b>Date Concluded:</b> 05/17/2018 1:25 PM	
	<b>No. of Children Present:</b> 59	

<b>Inspection Report</b>	
<b>Background Checks</b>	<b>Not In Compliance</b>
<b>10 - Submit background check</b>	<b>Not In Compliance</b>
<b>922 KAR 2:280. Section 4. Procedures and Payments.</b> <b>(1) To initiate the process for obtaining background checks on a prospective child care staff member, the child care provider shall:</b> <b>(a) Request that the prospective child care staff member provide a copy of his or her driver's license or other government-issued photo identification and verify that the photograph clearly matches the prospective child care staff member;</b> <b>(b) Request that the prospective child care staff member complete and sign the:</b> <b>1. DCC-500, Applicant Child Care Staff Member Waiver Agreement and Statement; and</b> <b>2. DCC-501, Disclosures to Be Provided to and Signed by the Applicant Child Care Staff Member; and</b> <b>(c) Log on to the NBCP portal and enter the prospective child care staff member's demographic information for a check of the:</b> <b>1. Child abuse and neglect central registry pursuant to 922 KAR 1:470;</b> <b>2. National Crime Information Center's National Sex Offender Registry; and</b> <b>3. Sex Offender Registry established in accordance with KRS 17.500 through 17.580.</b>	
<b>Findings:</b> General: Based on Review of Documentation and interview, staffs hired 4/27/18, 5/1/18 and 3/19/18, had not submitted background checks.	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>In Compliance</b>
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>390 - Educational Requirements</b>	<b>Not In Compliance</b>
<b>922 KAR 2:090. Section 11. Staff Requirements.</b> <b>(1) Child-care center staff:</b> <b>(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:</b> <b>1. High school diploma;</b> <b>2. GED or qualifying documentation from a comparable educational entity; or</b> <b>3. Commonwealth Child Care Credential as described in 922 KAR 2:250;</b>	
<b>Findings:</b> General: Based on Review of Documentation, two (2) staffs hired 4/27/18 and 5/1/18, did not have verification of their education on file.	

## Inspection Report

### 395 - TB Verification

**Not In Compliance**

#### 922 KAR 2:090. Section 11. Staff Requirements.

##### (1) Child-care center staff:

##### (b) Shall provide, prior to employment and every two (2) years thereafter:

1. A statement from a health professional that the individual is free of active tuberculosis; or
2. A copy of negative tuberculin results.

##### Findings:

General: Based on Review of Documentation, two (2) staffs hired 4/27/18 and 5/1/18, did not have TB documentation on file. Also, a staff hired 1/27/16, had TB documentation on file dated 8/18/15.

### 400 - CPR/First Aid Coverage

**Not In Compliance**

#### 922 KAR 2:090. Section 11. Staff Requirements.

(3) For a child-care center licensed for infant, toddler, or preschool-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:

- (a) Infant and child cardiopulmonary resuscitation; and
- (b) Infant and child first aid.

(4) For a child-care center licensed for school-age children, at least one (1) person on duty and present with the children shall be currently certified by a cabinet-approved training agency in the following skills:

- (a) Adult cardiopulmonary resuscitation; and
- (b) First aid.

##### Findings:

General: Based on Review of Documentation and interview, the center did not have a staff person, present with the children from 6:00 am to 7:30 am and from 4:30 pm to 6:00 pm Monday thru Friday, who had current first aid certification. Interview determined two (2) staffs hired 1/27/16 and 2/1/16, opened the center and two (2) staffs hired 2/1/16 and 1/27/16, were the closers for the center. These staff had no first aid certification on file.

### 410 - Training

**Not In Compliance**

#### 922 KAR 2:090. Section 11. Staff Requirements.

(16) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training; and
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of cabinet-approved pediatric abusive head trauma training completed once every five (5) years.

##### Findings:

General: Based on Review of Documentation, staff hired 1/27/16, lacked two and a half (2.50) hours of annual training and staff hired 2/2/16, lacked three (3) hours of annual training. In addition, staffs hired 1/26/16, 1/27/16, two (2) staffs hired 2/1/16, staff hired 2/15/16 and staff hired 11/8/16, last completed pediatric abusive head trauma training (PHAT) on 5/10/12.

**Programming**

**In Compliance**

**Premises**

**In Compliance**

**Hygienic Practices**

**In Compliance**

**First Aid/Medication**

**In Compliance**

**Outdoor Play Area**

**In Compliance**

**Equipment**

**In Compliance**

**Transportation**

**Not Applicable**

**Food Service/Food Program**

**In Compliance**

**Food Service**

**Not In Compliance**

### 1025 - Refrigerator

**Not In Compliance**

#### 922 KAR 2:120. Section 8. Kitchen Requirements.

(4) A cold-storage facility used for storage of perishable food in a nonfrozen state shall:

- (a) Have an indicating thermometer or other appropriate temperature measuring device;
- (b) Be in a safe environment for preservation; and
- (c) Be forty (40) degrees Fahrenheit or below.

##### Findings:

General: Based on Observation, the thermometer in the infants' room refrigerator and the thermometer in the kitchen were inoperable.

**Children's Records**

**In Compliance**

Inspection Report		
Written Documentation		Not In Compliance
1170 - Professional Development		Not In Compliance
<div> <div>922 KAR 2:090. Section 9. Records.</div> <div>(1) A child-care center shall maintain:</div> <div>(f) A written annual plan for child-care staff professional development;</div> </div>		
<b>Findings:</b> General: Based on Review of Documentation, staff hired 1/27/16, two (2) staffs hired 2/1/16 and staff hired 2/2/16, did not have a professional development plan on file.		
Posted Documentation		In Compliance
Animals		In Compliance

Signature of  
Provider/Representative

Title

Date