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**Adam Mather**  
INSPECTOR GENERAL

**Inspection Report**

<b>Provider Name:</b> Creative Minds Academy	<b>Provider Information</b>	<b>CLR No:</b> L383495
<b>Provider Address:</b> 1439 Us-127 Bypass, Lawrenceburg, KY, 40342	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 61
<b>Owner(s):</b> Creative Minds Academy		<b>Director(s):</b> Shewmaker, Kaitlyn Michelle

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 243289
<b>Date Initiated:</b> 02/08/2018 9:30 AM	<b>Date Concluded:</b> 02/08/2018 10:50 AM	
	<b>No. of Children Present:</b> 59	

Inspection Report	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>In Compliance</b>
<b>Director Requirements</b>	<b>In Compliance</b>
<b>Employee Records</b>	<b>Not In Compliance</b>
<b>320 - TB Verification</b>	<b>Not In Compliance</b>

**922 KAR 2:110. Section 5. Staff Requirements.**

**(1) Child-care center staff:**

**(b) Shall provide, prior to employment and every two (2) years thereafter:**

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

**Findings:**

General: Based on Review of Documentation, staff hired on 09/26/17 and 09/14/17 did not have tuberculosis skin test results prior to their employment. Their results were read on 12/11/17 and 12/13/17.

<b>340 - Training</b>	<b>Not In Compliance</b>
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**922 KAR 2:110. Section 5. Staff Requirements.**

**(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:**

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;**
- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and**
- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.**

**Findings:**

General: Based on Review of Documentation, staff hired on 08/15/16 did not have the required pediatric abusive head trauma class on file. Staff hired on 12/15/15 and 08/28/10 did not renew the pediatric abusive head trauma class that is required every five (5) years. This information was verified through ECE-TRIS.

<b>Programming</b>	<b>In Compliance</b>
<b>Premises</b>	<b>In Compliance</b>
<b>Hygienic Practices</b>	<b>In Compliance</b>

Inspection Report	
First Aid/Medication	In Compliance
Outdoor Play Area	Not In Compliance
<b>690 - Playground Conditions</b>	<b>Not In Compliance</b>
<b>922 KAR 2:120. Section 4. Premises Requirements.</b> <b>(20) An outdoor play area shall be:</b> <b>(d) Safe from foreseeable hazard;</b> <b>(e) Well drained;</b> <b>(f) Well maintained;</b> <b>(g) In good repair; and</b> <b>(h) Visible to staff at all times.</b>	
<b>Findings:</b> General: Based on Observation, there is a section of broken concrete on the playground that was partially covered with a welcome mat. The concrete had sharp edges and could pose as a hazard to the children.	
Equipment	In Compliance
Transportation	Not Applicable
Food Service	In Compliance
Children's Records	Not In Compliance
<b>1075 - Enrollment Information</b>	<b>Not In Compliance</b>
<b>922 KAR 2:110. Section 3. Records.</b> <b>(1) A child-care center shall maintain:</b> <b>(b) A written record for each child:</b> <b>1. Completed and signed by the child's parent;</b> <b>2. Retained on file on the first day the child attends the child-care center; and</b> <b>3. To contain:</b> <b>a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;</b> <b>b. Contact information to enable a person in charge to contact the child's:</b> <b>(i) Parent at the parent's home or place of employment;</b> <b>(ii) Family physician; and</b> <b>(iii) Preferred hospital;</b> <b>c. The name of each person who is designated in writing to pick-up the child;</b> <b>d. The child's general health status and medical history including, if applicable:</b> <b>(i) Allergies;</b> <b>(ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and</b> <b>(iii) Permission from the parent for third-party professional services in the child-care center;</b> <b>e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;</b> <b>f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;</b>	
<b>Findings:</b> General: Based on Review of Documentation, child enrolled on 08/06/17 had "depends on the emergency" listed on the line next to the preferred hospital.	
Written Documentation	Not In Compliance
<b>1115 - Earthquake/Tornado Drills</b>	<b>Not In Compliance</b>
<b>922 KAR 2:110. Section 3. Records.</b> <b>(1) A child-care center shall maintain:</b> <b>(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;</b>	
<b>Findings:</b> General: Based on Review of Documentation, only the children's first and last initials were listed with each quarterly earthquake/tornado drill.	
<b>1120 - Fire Drills</b>	<b>Not In Compliance</b>
<b>922 KAR 2:110. Section 3. Records.</b> <b>(1) A child-care center shall maintain:</b> <b>(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;</b>	
<b>Findings:</b> General: Based on Review of Documentation, only the children's first and last initials were listed with each monthly fire drill. There were no children's names listed with the January 2018 fire drill.	
Posted Documentation	In Compliance
Animals	Not Applicable

Signature of Provider/Representative

Title

Date