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**Inspection Report**

<b>Provider Name:</b> Creative Minds Academy <b>Provider Address:</b> 1439 Us-127 Bypass, Lawrenceburg, KY, 40342 <b>Owner(s):</b> Creative Minds Child Development Center Inc.	<b>Provider Information</b> <b>Provider Type:</b> LICENSED TYPE I	<b>CLR No:</b> L383495 <b>Capacity:</b> 61 <b>Director(s):</b> Shewmaker, Kaitlyn Michelle
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<b>Inspection Type:</b> Renewal Application <b>Date Initiated:</b> 01/24/2017 9:00 AM	<b>Inspection Information</b> <b>Date Concluded:</b> 01/24/2017 10:30 AM <b>No. of Children Present:</b> 24	<b>Inspection No:</b> 218421
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Inspection Report	
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>Not In Compliance</b>
<b>170 - Notification of Changes</b>	<b>Not In Compliance</b>

**922 KAR 2:110. Section 6. Reports.**

**(4) Written notification of the following shall be made to the cabinet to allow for approval before implementation:**

- (a) Change of ownership;
- (b) Change of location;
- (c) Increase in capacity;
- (d) Change in hours of operation;
- (e) Change of services in the following categories:
  - 1. Infant;
  - 2. Toddler;
  - 3. Preschool-age;
  - 4. School-age;
  - 5. Nontraditional hours; or
  - 6. Transportation; or
- (f) Addition to the square footage a child-care center's premises.

**Findings:**

General: Based on Observation, it was found that there were two (2) eleven (11) month old infants being cared for in an unapproved space set up as an infant room. The staff in charge stated that it was her child and another staff person's child.

<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>260 - Staff Evaluation</b>	<b>Not In Compliance</b>

**922 KAR 2:110. Section 4. Director Requirements and Responsibilities.**

**(1) Effective with the adoption of this administrative regulation, a director shall:**

- (j) Assess each staff person's interaction with children in care and classroom performance through an annual written performance evaluation;

**Findings:**

General: Based on Review of Documentation, it was found through a review of thirteen (13) staff files that two (2) staff files did not contain evidence of an annual evaluation.

## Inspection Report

### 265 - Health, Safety, Comfort

Not In Compliance

#### 922 KAR 2:110. Section 4. Director Requirements and Responsibilities.

##### (1) Effective with the adoption of this administrative regulation, a director shall:

- (l) Provide for the health, safety, and comfort of each child;

##### Findings:

General: Based on Observation, it was found that there was no protective surface completely around the slide in the toddler classroom equal to the height of the equipment.

### Employee Records

Not In Compliance

### 300 - Background checks/left alone

Not In Compliance

#### 922 KAR 2:090. Section 6. License Issuance.

##### (5) An individual described in subsection (4) of this section shall:

- (a) Submit to background checks described in paragraph (b) of this subsection;

- (b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;
2. Criminal records check required by KRS 199.896(19);
3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and
4. An address check of the Sex Offender Registry; and

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

##### Findings:

General: Based on Review of Documentation, it was found that an employee with a hire date of 08/22/2016 did not receive a criminal records check until 09/08/2016. This instance is not in accordance with KRS 17.165 which requires that application for the criminal record of a probationary employee be made no later than the date probationary employment begins.

### 315 - Educational Requirements

Not In Compliance

#### 922 KAR 2:110. Section 5. Staff Requirements.

##### (1) Child-care center staff:

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

1. High school diploma;
2. GED or qualifying documentation from a comparable educational entity; or
3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

##### Findings:

General: Based on Review of Documentation, it was found through a review of thirteen (13) staff files that three (3) staff had no evidence of proof of education. The dates of hire for the staff were 08/15/2016, 08/22/2016 and 12/14/2016.

### 320 - TB Verification

Not In Compliance

#### 922 KAR 2:110. Section 5. Staff Requirements.

##### (1) Child-care center staff:

- (b) Shall provide, prior to employment and every two (2) years thereafter:

1. A statement from a health professional that the individual is free of active tuberculosis; or
2. A copy of negative tuberculin results.

##### Findings:

General: Based on Review of Documentation, it was found that an employee with a hire date on 12/15/2015 had no evidence of being free of TB and an employee with a hire date of 01/25/2016 did not have any evidence of being free of TB.

### 340 - Training

Not In Compliance

#### 922 KAR 2:110. Section 5. Staff Requirements.

##### (14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

- (a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;

- (b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and

- (c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

##### Findings:

General: Based on Review of Documentation, it was found that an employee with a hire date of 01/25/2016 and an employee with a hire date of 07/13/2016 did not have evidence of cabinet-approved orientation training within the first three (3) months of employment. Review of ECE-TRIS confirmed this. It was also found that through a review of thirteen (13) staff files, four (4) staff files did not have evidence of the fifteen (15) hours of cabinet-approved early care and education training. The dates of hire for the staff were 12/15/2015 for three (3) staff and 07/14/2014 for one (1) staff. Review of ECE-TRIS confirmed this.

### Programming

In Compliance

### Premises

Not In Compliance

### 520 - Floors, Walls, Ceilings

Not In Compliance

#### 922 KAR 2:120. Section 4. Premises Requirements.

- (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.

##### Findings:

General: Based on Observation, it was found that there were several areas of chipped paint in the two to three (2-3) year old classroom and in the two (2) year old classroom.

# Inspection Report

585 - Sink

Not In Compliance

## 922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

### (3) A sink shall be:

- (a) Located in or immediately adjacent to toilet rooms;
- (b) Equipped with hot and cold running water that allows for hand washing;
- (c) Equipped with hot water at a minimum temperature of ninety (90) degrees Fahrenheit and a maximum of 120 degrees Fahrenheit;
- (d) Equipped with liquid soap;
- (e) Equipped with hand-drying blower or single use disposable hand drying material;
- (f) Equipped with an easily cleanable waste receptacle; and
- (g) Immediately adjacent to a changing area used for infants and toddlers.

#### Findings:

General: Based on Observation, it was found that the sink was not immediately adjacent to a changing area used for toddlers in the toddler classroom.

## Hygienic Practices

Not In Compliance

625 - Diaper Changing Area/Surface

Not In Compliance

## 922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

### (10) When a child is diapered, the child shall:

#### (b) Be placed on a surface that is:

- 1. Clean;
- 2. Padded;
- 3. Free of holes, rips, tears, or other damage;
- 4. Nonabsorbent;
- 5. Easily cleaned; and
- 6. Free of any items not used for diaper changing.

#### Findings:

General: Based on Observation, it was found that there was feces on the changing table used for changing diapers in the boys' restroom.

## First Aid/Medication

In Compliance

## Outdoor Play Area

In Compliance

## Equipment

In Compliance

## Transportation

Not Applicable

## Food Service

In Compliance

## Children's Records

Not In Compliance

1070 - Immunization

Not In Compliance

## 922 KAR 2:110. Section 3. Records.

### (1) A child-care center shall maintain:

(a) A current immunization certificate for each child in care within thirty (30) days of the child's enrollment, unless an attending physician or the child's parent objects to the immunization of the child pursuant to KRS 214.036;

#### Findings:

General: Based on Review of Documentation, it was found that a child with an enrollment date of 12/14/2016 and a child with an enrollment date of 12/13/2016 did not have a current immunization certificate on file.

## Written Documentation

Not In Compliance

1085 - Evacuation Plan

Not In Compliance

## 922 KAR 2:090. Section 5. Evacuation Plan.

(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895.

#### Findings:

General: Based on Review of Documentation, it was found that the facility did not have evidence of a current evacuation plan.

1105 - Professional Development

Not In Compliance

## 922 KAR 2:110. Section 3. Records.

### (1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

#### Findings:

General: Based on Review of Documentation, it was found through a review of thirteen (13) staff files that six (6) staff files did not have evidence of a professional development plan.

Inspection Report		
	Posted Documentation	Not In Compliance
1170 - Diapering/Handwashing		Not In Compliance
<div> <div>922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.</div> <div>(9) The proper methods of diapering and hand-washing shall be posted at each diaper changing area.</div> </div>		
<b>Findings:</b> General: Based on Observation, it was found that the proper methods of diapering was not posted at the diaper changing area.		
	Animals	Not Applicable

Signature of Provider/Representative

Title

Date