



**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

Andy Beshear
Governor

Melissa A. Moore, Director
Division of Regulated Child Care
Northern Branch
908 W. Broadway, 10-W
Louisville, KY 40203
Phone: (502) 595-5781 Fax: (502) 595-5773
<https://chfs.ky.gov/agencies/os/oig>

Eric C. Friedlander
Secretary

Adam Mather
Inspector General

Inspection Report

Provider Name: Hicks, Sheila Rose	Provider Information	CLR No: C70957
Provider Address: 2450 Plum Run Road, Bardstown, KY, 40004	Provider Type: CERTIFIED	Capacity: 6

Inspection Type: Renewal Application	Inspection Information	Inspection No: 242930
Date Initiated: 12/01/2017 1:30 PM	Date Concluded: 12/01/2017 3:30 PM	
No. of Children Enrolled: 14	No. of Children Present: 6	

Inspection Report		
Supervision		In Compliance
General Administration		In Compliance
Provider Requirements		In Compliance
Provider Records		Not In Compliance
145 - Adult in home/Assistant TB		Not In Compliance
922 KAR 2:100 - Section 2. Certification Process. (5) An adult living in the home of the applicant present during the hours of operation, or having unsupervised contact with a child in care, and the applicant's assistant shall submit to the cabinet: (d) A copy of negative tuberculin results or a health professional's statement documenting that the adult is free of active tuberculosis.		
Findings:		
General: Based on review of documentation and interview, the family child care home failed to maintain provider records in accordance with regulations. Review of provider files revealed the statement of negative tuberculin result on file for the provider and two adults residing in the home are no longer current as they were dated 10/7/15. Interview with provider revealed she needed to obtain a statement from a health professional documenting that the adults are free of active tuberculosis.		
Programming		In Compliance
Premises		In Compliance
Hygienic Practices		In Compliance
First Aid/Medication		In Compliance
Outdoor Play Area		In Compliance
Equipment		In Compliance
Transportation		Not Applicable
Food Service		In Compliance
Children's Records		In Compliance

Inspection Report		
Written Documentation		Not In Compliance
640 - Earthquake Drills		Not In Compliance
922 KAR 2:100 - Section 18. Records. (5) A certified family child-care home provider shall maintain a written record of: (a) Quarterly practiced earthquake drills and tornado dills detailing the date, time, and participants in accordance with Section 11(20) of this administrative regulation;		
Findings: General: Based on review of documentation and interview, the family child care home failed to maintain written documentation in accordance with regulations. Review of the earthquake and tornado log presented for review at the time of survey and interview with provider revealed the provider failed to record the names of the children who participated in the drills.		
645 - Fire Drills		Not In Compliance
922 KAR 2:100 - Section 18. Records. (5) A certified family child-care home provider shall maintain a written record of: (b) Monthly practiced fire drills detailing the date, time, and participants in accordance with Section 11(19) of this administrative regulation; and		
Findings: General: Based on review of documentation and interview, the family child care home failed to maintain written documentation in accordance with regulations. Review of the fire drill log presented for review at the time of survey and interview with provider revealed the provider failed to record the names of the children who participated in the drill.		
Posted Documentation		In Compliance
Animals		Not Applicable
Posted Requirements		In Compliance

Signature of Provider/Representative	Title	Date
---	-------	------